Waterford Senior Citizens Commission Regular Meeting Minutes
December 3, 2019
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Members Present: Joyce Vlaun, Carol Sanders, Anita Collins, Rev. James Johnson, D. Judith Crawford, Anne Darling
Dina Lopes (arrived at 4:04) and Kathleen McNamara (arrived at 4:08)

Also Present: Lisa Cappuccio, Director, Kathleen Pierce, Assistant Director and Glenn Patterson, Board of Finance liaison

Public: None

I. Call to order: Chairlady Sanders called the Waterford Senior Citizens Commission Regular Meeting of December 3, 2019 to order at 4:02 p.m.

II. Establish a quorum. A quorum was established.

III. Public comment: No public comment.

IV. Approval of the minutes of the October 22, 2019 Regular Meeting. Chairlady Sanders asked for additions, deletions, or corrections to the minutes.

MOTION: Motion made by J. Johnson, seconded by A. Collins to approve the Meeting Minutes of October 22, 2019 Regular Meeting as presented.

VOTE: (4-0-2) (A. Darling and D. Judith Crawford abstained)
D. Lopes and K. McNamara arrived after the vote.

V. Correspondence
a. Thank you from Shriners Hospitals for Children
b. Invitation from Community Foundation of Eastern Connecticut
c. Various memorial donations

VI. Committee Reports

The Commission agreed to review the budget at the end of the Committee Reports.

b. Nominating Committee – no report
c. Transportation Committee – no report
d. Planned Giving Sub-committee – no report

Discussion on budget increase including fully funding the Open Doors program, increasing the number of Meal on Wheel drivers because of the large increase of Meal on Wheel customers and adding an additional fitness class.

MOTION: Kathleen McNamara made a motion to approve the proposed Senior Citizens Commission budget for Fiscal Year 2020-2021 in the amount of $556,913 plus or minus $5,000, seconded by Dina Lopes.

VOTE: 7-0-0 (A. Darling left meeting before the vote at 5:03 p.m.) Motion passed

VII. Director/Assistant Director Report for November 2019. (See attached)

Highlights included the Alzheimer’s Association Annual Recognition Luncheon where our facilitator Donna Muscarella was recognized as a service provider and Ann Antley was honored as a volunteer with our “Open Doors” program.

VIII. New Business – Donation

Discussion on Memorial Donation received for a volunteer.

IX. Other Business – None

X. Adjournment

MOTION: D. Judith Crawford moved to adjourn the December 3, 2019 Regular Meeting of the Senior Citizens Commission at 5:42 p.m., seconded by Dina Lopes Motion passed.

Respectfully submitted,

[Signature]

Donna F. Payne
Recording Secretary