Waterford Senior Citizens Commission Regular Meeting Minutes
January 28, 2020
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Members Present: Joyce Vlaun, Carol Sanders, Anita Collins, Rev. James Johnson, D. Judith Crawford, Kathleen McNamara, and Anne Darling (arrived at 4:05)

Also Present: Lisa Cappuccio, Director, Kathleen Pierce, Assistant Director

Public: None

I. Call to order: Chairlady Sanders called the Waterford Senior Citizens Commission Regular Meeting of January 24, 2020 to order at 4:02 p.m.

II. Establish a quorum. A quorum was established.

III. Public comment: No public comment.

IV. Approval of the minutes of the December 3, 2019 Regular Meeting. Chairlady Sanders asked for additions, deletions, or corrections to the minutes.

MOTION: Motion made by A. Collins, seconded by J. Johnson to approve the Meeting Minutes of December 3, 2019 Regular Meeting as presented.

VOTE: (7-0-0) Motion passed
V. Correspondence
   a. Board of Finance letter
   b. Thank you from Shriners Hospitals for Children
   c. Thank you letter from Waterford Youth and Family Services
   d. Various transportation donations

VI. Committee Reports:

Budget – Discussion on Revision to the budget for Fiscal Year 2020-2021.

MOTION: Kathleen McNamara made a motion to approve the proposed Senior Citizens Commission budget Revision for Fiscal Year 2020-2021 reducing the amount of $556,913 to $548,127 plus or minus $5,000, seconded by D. Judith Crawford.

VOTE: (7-0-0) Motion passed

Discussion on the Open Doors budget and caregiver meeting. L. Cappuccio reported that a meeting with the caregivers would be scheduled soon.

b. Nominating Committee – Two of the board members are up for renewal. A letter will be sent to the necessary parties.

c. Transportation Committee – no report

d. Planned Giving Sub-committee – no report
VII. Director/Assistant Director Report for December 2019.
(See attached)
Highlights included the Holiday season especially the Holiday Luncheon.

VIII. New Business – None

IX. Other Business – None

X. Adjournment

MOTION: D. Judith Crawford moved to adjourn the January 28, 2020 Regular Meeting of the Senior Citizens Commission at 5:06 p.m., seconded by Anne Darling.

Motion passed.

Respectfully submitted,

Barbara J. Pitkin
Recording Secretary