WATERFORD ECONOMIC DEVELOPMENT COMMISSION
December 12, 2019
Louise Appleby Room
5:00 PM

MEMBERS PRESENT: Edward Lusher, Richard LaCombe, Ivan Kuvalanka
MEMBERS ABSENT: Chairman - Kevin Marcks, Stephanie Hughes,
ALTERNATES ABSENT: Eric Palmer
STAFF PRESENT: Mark Wujtewicz, Planner
ALSO PRESENT: Jim Reid

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES
   A quorum was established. E. Lusher called the meeting to order at 5:00PM.

2. APPROVAL OF MINUTES - November 11, 2019 Meeting
   MOTION: Motion made by I. Kuvalanka, seconded by E. Lusher to table the action on the minutes to the January 9, 2020 meeting.
   VOTE: 3-0

3. COMMISSION PROJECTS AND INITIATIVES:
   Active Economic Development and Policy Advancements:
   - Updated email addresses for Data Base
     Nothing new to report. Updates will be presented at the next meeting
   - Review replies to COC letter via Survey Monkey
     No replies received. Nothing new to report.

   Business/Government Relations, Operations and Personnel
   - WEDC Membership
     M. Wujtewicz informed the Board that the new business cards will be distributed at the next meeting.
   - Review formatted Mission and Vision Statement
     Nothing new to report.
   - Determine new direction based on SeCTer meeting
     M. Wujtewicz informed the Commission that the initial meeting for the POCID has not yet been arranged. When a meeting date has been setup the Commission will be notified.
   - January 6th meeting of Land Use
     It was noted that Chairman K. Marcks would be unable to attend the meeting due to a scheduling conflict. Other members of the Board were asked to attend.

Annual Report for 2018
   It was noted that the annual report will be filed after it is reviewed by K. Marcks.

2020 EDC Calendar
   There was discussion about scheduling 2 business coop meetings for Waterford Businesses with SeCTer in 2020. One will be tentatively scheduled for the late spring and the second tentatively in the fall. Further discussion will occur at the next meeting.
4. TOWN DEVELOPMENT PROJECT AND PERMITTING STATUS
   M. Wujtewicz reviewed ongoing development projects with the Commission.

5. PAYMENT OF BILLS – None

6. CORRESPONDENCE – None

7. OTHER BUSINESS – None

8. ADJOURNMENT

   MOTION: Motion by E. Lusher, seconded by I. Kuvalanka to adjourn at 5:30 PM.

   VOTE  3-0

Respectfully Submitted,

[Signature]

Mark Wujtewicz
Planner