WATERFORD ECONOMIC DEVELOPMENT COMMISSION
November 14, 2019
Louise Appleby Room
5:00 PM

MEMBERS PRESENT:  Chairman - Kevin Marcks, Edward Lusher, Richard LaCombe (5:30);  
MEMBERS ABSENT: Stephanie Hughes, Ivan Kuvalanka  
ALTERNATES PRESENT: Eric Palmer  
STAFF PRESENT: Abby Piersall, AICP, Planning Director, Mark Wujtewicz, Planner  
ALSO PRESENT: Jim Reid

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES  
A quorum was established. Chairman K. Marcks called the meeting to order at 5:10PM and appointed E. Palmer to sit for I. Kuvalanka.

2. APPROVAL OF MINUTES - October 17, 2019 Meeting  
MOTION: Motion made by K. Marcks, seconded by E. Lusher to approve the minutes of the October 17, 2019 Meeting.  
VOTE: 3-0-1 (E. Lusher abstaining)

3. COMMISSION PROJECTS AND INITIATIVES:  
Active Economic Development and Policy Advancements:
- Review esch members update  
  Nothing new to report.
- Kevin & Ed meetings with SeCTcr – update team.
  Nothing new to report

Review replies to COC letter via Survey Monkey.  
K. Marcks informed the Commission that there have not been any responses via Survey Monkey. There was discussion among the members as to how to solicit further responses to the questionnaire. A. Piersall described the process for the Sustainable CT Projects they used Survey Monkey.

Business/Government Relations, Operations and Personnel  
- WEDC Membership  
  A. Piersall informed the members that the business cards will be provided through in house printing. There will be approximately 100 cards for each member. The cards will be standard Town of Waterford template including phone and the EDC email address.

- Review mission & Vision for edits and finalize a vote by EDC members  
K. Marcks distributed the draft of the EDC Mission statement and Vision Plan for the members review. He solicited members for their input. K. Marcks explained the purpose of the Mission Statement. R. LaCombe distributed a modified version for the member’s consideration. After much discussion it decided to move with a vote to accept the Mission Statement as presented by K. Marcks.

MOTION: Motion made by E. Lusher, seconded by R. LaCombe to accept the EDC Mission Statement and Vision Plan.

VOTE: 4-0
- Determine new direction based on SeCTer meeting
   Nothing new to report

4. TOWN DEVELOPMENT PROJECT AND PERMITTING STATUS
   M. Wujtewicz reviewed ongoing development projects with the Commission.

5. PAYMENT OF BILLS – None

6. CORRESPONDENCE – None

7. OTHER BUSINESS –
   A. Piersall presented the Draft Budget for the Commission to review. There was a discussion of the changes to the budget.

   **MOTION:** Motion made by K. Mareks, seconded by E. Lusher to approve the budget with changes as discussed.

   **VOTE:** 4-0

8. ADJOURNMENT

   **MOTION:** Motion by K. Mareks, seconded by E. Lusher to adjourn at 6:17 PM.

   **VOTE** 4-0

Respectfully Submitted,

Mark Wujtewicz
Planner