WATERFORD UTILITY COMMISSION

REGULAR MEETING MINUTES

DATE: December 17, 2019

PLACE: Waterford Municipal Complex; 1000 Hartford Turnpike

PRESIDING: Chairman Peter Green

MEMBERS PRESENT: Ken Kirkman, Steve Negri, Rodney Pinkham and Raymond Valentini

ALSO PRESENT: Neftali Soto, Director, Jim Bartelli, Assistant Director, First Selectman Rob Brule and Attorney Nick Kepple

Chairman Green called the meeting to order at 6:01 PM

CITIZEN SESSION
None

SECRETARY’S REPORT

MOTION Made by Mr. Negri to approve the Minutes of the November 19, 2019 meeting, Mr. Valentini seconded.

VOTE The motion passed

BILLING ADJUSTMENTS

The Commission reviewed the December Adjustments. The adjustment report will be kept in the office for review.

EXPENDITURES

MOTION made by Mr. Pinkham to approve December 2019 bill list, Mr. Negri seconded.

VOTE The motion passed unanimously.
OLD BUSINESS – REPORTS & UPDATES

• FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT
  The financial were reviewed. Mr. Soto did report that there will be two major bills coming, second bill for treatment of wastewater from New London and the Healthcare benefits cost bill.

• MUNICIPAL COMPLEX REHAB – STATUS UPDATE
  November O&G invoice was held for payment because the contract was not being followed for certified paperwork needed by the Town. They are on track for schedule and doing a great job.

• COLLECTIONS-UPDATE
  Attorney Kepple gave a report that collections are going well. The WUC office referred 14 new accounts over this past week. There will be around 20 cases that will be heading to court for foreclosures in the beginning of the New Year.

• OLD LYME SEWERS- UPDATE
  Attorney Kepple reported that he has started reaching out to Town Attorneys to start the process for renegotiating the new 2021 Inter-local agreement.

• CTDOT PAVED ROADS
  The bid will open up on December 23rd to accept quotes on adjusting manhole frames on RT. 156.

• FARGO TANK ACCESS DRIVEWAY
  The driveway repair is done. This was a temporary repair until we can do the full driveway up to the water tank when the tank rehab is done.

UNFINISHED BUSINESS

• Collection Policy-Proposed
  The commission reviewed the proposed policy and had a discussion.

  MOTION Made by Mr. Negri to adopt this new collection policy, seconded by Mr. Kirkman.

  VOTE Passed

• Sewer Use(Tier II Adjustments)-Proposed
  This proposed policy is for adjustments to metered consumption with no secondary meters. The commission discussed and wanted to table it until next month meeting.
NEW BUSINESS
None

WATER-VEOLIA REPORT

Report was e-mailed to the commission members and reviewed.

CORRESPONDENCE

• Memo from Board of Finance to introduce Kevin Reardon as our new liaison to WUC.

PLANS REVIEW

There were no plans to review.

PERSONNEL

• The Town received one applicant to the Electrician Job Posting.
• Sewer Technician I position is in the process of obtaining a new employee.

OTHER

Chairman Green explained to First Selectman Rob Brule about the different approaches the commission takes to be able to keep the sewer rates down. First Selectman Brule responded by saying he wants to work closely with the commission.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:20 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Valentini seconded.

VOTE The motion passed unanimously.

Respectfully submitted,

Amy L. Windle
Recording Secretary