Members present: B. Mahoney, Chair, S. Bellos, B. Flaherty, C. Gigliotti, A. Piersall, J. Reid, R. Rubinstein, A. Wilensky, D. Campo (arrived @ 2:10)

Item #1 – Call to Order
Chair Mahoney established a quorum and called the meeting to order at 2:00 p.m.

Item #2 – Approval of minutes of regular meeting of September 20, 2017
Motion to approve minutes
Moved: A. Wilensky
Seconded: A. Piersall
Motion passed: 7 – 1 (abstain)
Mahoney, Gigliotti, McNamara, Piersall, Reid, Rubinstein, Wilensky
Abstain: Bellos

Item #3 – Status report of IT director
In the absence of the IT director, Chair Mahoney reviewed the report.
Motion to accept status report.
Moved: B. Flaherty
Seconded: J. Reid
Motion passed: Unanimous

Item #4 – Old Business
b. EDMS (Electronic Document Management System) – A. Piersall reported on status.
   Human Resources and Planning & Zoning will be the Waterford departments to first use
   system.
c. Veeam quote – at its 9/20/17 meeting the IT committee approved the estimated quote of
   up to $3,000 for the purchase of new backup software for the town-wide backup system.
   The hard quote came in at $4,300.
   Motion to approve $4,300 for the purchase of Veeam.
   Moved: A. Wilensky
   Seconded: D. Campo
   Motion passed: Unanimous
Item #5 – New Business

a. BOE IT Services 2018 – 2019
   Motion to approve $148,593 for BOE IT services to town departments.
   Moved: J. Reid
   Seconded: D. Campo
   Motion passed: Unanimous

b. 2019-2013 IT CIP
   Discussion of projects, priorities and timetable.
   Motion to approve projects totaling $138,975 for capital projects for FY’19.
   Also, to approve other recommended projects and timetable for FY’20 – FY’23 (final costs not available at this time).
   Moved: B. Flaherty
   Seconded: J. Reid
   Motion passed: Unanimous

c. GIS/On-call services – A. Piersall gave update.

d. Surplus PD laptop
   Motion to approve the surplus of Waterford Police Dept. Compaq 6730b laptop and forward to Board of Selectmen for disposition.
   Moved: J. Reid
   Seconded: B. Flaherty
   Motion passed: Unanimous

Item #6 – Correspondence
None

Item #7 – Adjournment
Motion to adjourn.
Moved: A. Wilensky
Seconded: A. Piersall
Motion passed: Unanimous
Meeting adjourned at 3:01 p.m.

Respectfully submitted,

[Signature]
Roslyn Rubinstein