



**Waterford Utility Commission
1000 Hartford Turnpike
Waterford CT, 06385
860-444-5886**

DUPLICATE BILL REQUEST

The WUC requests that all our customers please consider utilizing our online payment options to view and pay the sewer use bill for your property at: www.invoicecloud.com/townofwaterfordutility.

This form must be filled out **completely** and returned to the Utility Commission Office in order to receive a duplicate bill at an address other than the address listed with the Assessor's Office. Per Chapter 103 of the CT General Statutes, as amended, assessments must be sent to the owner of the property at such owners address as shown in the last-completed grand list of the municipality, or at any later address of which the water pollution control authority may have knowledge.

A separate form must be filled out for each account.

Customer Account Number: _____

Metered Address: _____

Owner Name(s): _____

Duplicate Bill Mailing Address: _____

Duplicate Bill City, State & Zip: _____

Telephone Number: _____ Email: _____

This duplicate bill will be sent to the (check one): Property Owner: ☐ Tenant: ☐

Owner's Signature: _____

PLEASE NOTE:

This office must be notified in writing of any future changes to the address for a duplicate bill, including but not limited to, the sale of the property or changes to tenants/occupants.

RETURN COMPLETED REQUEST TO THE WATERFORD UTILITY COMMISSION:

IN PERSON AT: 1000 Hartford Turnpike, Waterford, CT 06385
BY MAIL: PO Box 310, Waterford, CT 06385
BY EMAIL: wuc@waterfordct.org