



Question: Contact the Town Clerk's Office
15 Rope Ferry Rd
Waterford, CT 06385
CLERK@WATERFORDCT.ORG
(860)444-5831

INSTRUCTION FOR REQUESTING A BIRTH, MARRIAGE OR DEATH CERTIFICATE

Include the following:

1. Download Form from waterfordct.org
2. Also enclose a copy of a valid, government issued photographic identification; or, if photo ID is not available, at least two of the following documents:
 - A social security card
 - Written verification of identity from an employer
 - Automobile registration
 - Copy of utility bill showing name and address
 - Checking account deposit slip showing name and address
 - Voter registration card
3. Fee: \$20 per copy. Check or money order payable to "Waterford Town Clerk".
4. For Marriage, or Death Certificate the ID requirement is necessary if receiving a certificate with the social security number(s). The social security numbers will be redacted if no ID is included with the request.
5. Include a self-addressed stamped envelope.