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**MINUTES  
BOARD OF SELECTMEN REGULAR MEETING**

**March 21, 2023**

**5:00 PM**

**Waterford Town Hall (Appleby Room)**

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

**Members Present:** First Selectman Robert Brule, Selectwoman Elizabeth Sabilia, and Selectman Richard Muckle.

- 1. Call to Order & Roll Call** – First Selectman Brule called the meeting to order at 5:00 pm.
- 2. Pledge of Allegiance**
- 3. Public Comment:** Glenn Patterson, Board of Finance Chair, recognized First Selectwoman, Beth Sabilia, for her dedication and commitment to the Town of Waterford.
- 4. Board of Assessment Appeals:** To consider and act on a request for an appropriation from Assistant Assessor, Nicole Serra, in the amount of \$2,235 for Line #10105-51010 (\$1200) Elected Officials; Line #10105-51210 (\$770.24) Clerical and Technical; Line #10105-52020 (\$104) Postage; Line #10105-51920 (\$161) FICA and forward on to the Board of Finance if approved.

**MOTION** by Sabilia, and seconded by Muckle, **VOTING IN FAVOR:** unanimous

- 5. Board of Finance:** To consider and act on a request for an additional appropriation from the Director of Finance, Kimberly Allen, in the amount of \$7,298 for line #10103-52030 (Professional Fees) due to FY22 audit; costs higher than anticipated and budgeted due to new GASB 87 requirements regarding leases, and forward on to the Board of Finance if approved.

**MOTION** by Muckle, and seconded by Sabilia, **VOTING IN FAVOR:** unanimous

- 6. Finance Department:** To consider and act on a request for an additional

appropriation from the Director of Finance, Kimberly Allen, in the amount of \$5,841 for line #10107-51110 (Administration) for an employee payout that was required per a negotiated contract, and forward on to the Board of Finance if approved.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**7. Fire Services:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Fire Services Director, Michael Howley, in the amount of \$36,500, for protective clothing, fuel and lubricant charges.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR:

unanimous

**8. Senior Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Director of Finance, Kimberly Allen, in the amount of \$2,280, for mental health/emotional well-being services provided for line #52030 for professional services, for a contractual licensed clinical social worker.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**9. Tax Collector:** To consider and act on the following request for a FY23 Out-of-Series Transfer from the Tax Collector, Allen Wilensky, in the amount of \$75.00, for cost of postage, forward on to the Board of Finance if approved.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**10. Finance Department:** To consider and act on participating in the new National Opioid Settlements with Teva, Allergan, CVS, Walgreens and Walmart and have the First Selectman sign and return the Participation Form on or before April 18, 2023.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: Brule & Muckle, voting against Sabilia; motion passed 2-1

**11. Police Department Police Cruiser Aftermarket Equipment:** To consider and act on a request from Shea Moses, Purchasing Agent, in accordance with the Purchasing Ordinance sections 3.08.030 and 3.08.040, to award MHQ, Inc., our current vendor, Police Cruiser Aftermarket Equipment #23-117, in the amount of \$32,228 for equipment and services. Funds will be available from the vehicle fleet line #24207-54020.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**12. Fire Station Building Committee:** To appoint a member of the Board of Selectman to serve on the Fire Station Building Committee, established by the

Representative Town Meeting. Ms. Sabilia recommended Mr. Muckle to serve.  
**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**13. Disposition of Property:** To consider and act on a request by the Board of Selectmen to the Representative Town Meeting for the disposition of town owned real property at 1 Hamel Court, by auction.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**14. Appointments & Resignations:**

**14a.** To appoint Doris Crum to the Planning and Zoning Commission as an Alternate Member to serve the term from 7/1/22-6/30/25.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**14b.** To appoint Nancy Sugrue to the Waterford Town Center Development Ad Hoc Committee.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous

**15.** Letter from Katherine Ericson LEARN Executive Director regarding the Southwest Elementary School property located at 51 Daniels Avenue.

**16. Unfinished Business:** None

**17. New Business:** None

**18. Old Business:** None

**19. Correspondence:**

**19a.** Deborah Montana Data Center Letter

**19b.** Robin Lineberger Data Center Letter

**19c.** Toby and Kevin Flanagan Data Center Letter

**19d.** Joan and Jeff Donovan Data Center Letter

**19e.** Robin Grandieri Data Center Letter

**19f.** Michelle Calkins Data Center Letter

**19g.** James Williams Data Center Letter

**19h.** Christine Donovan Data Center Letter

**19i.** Kathleen Sheaffer Data Center Letter

**19j.** Kathleen Sheaffer Data Center Letter

**19k.** Cheryl Larder Data Center Letter

**19l.** Citizens Group of Groton CT Letter – delivered 3/20/23

**19m.** Mike & Elaine Lisitano Data Center Letter

**20. Consent Agenda**

**20a.** Tax Refund

**20b.** Board of Selectmen Meeting Minutes February 7, 2023

**MOTION** by Muckle, and seconded by Sabilia, **VOTING IN FAVOR:** unanimous

**21.** Adjournment: made by Mr. Brule and seconded by Ms. Sabilia to adjourn at 6:17 pm. **VOTING IN FAVOR:** unanimous