

Personnel Review Board
Meeting Minutes
March 16, 2023
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WATERFORD, CT
2023 MAR 20 P 1:48
ATTEST: 
TOWN CLERK

Present: Rik Wells, Chairman
Talivaldis Maidelis
Kathleen Mullen-Kohl
Absent: Krum Chuchev

Also Present: Christine Walters, Director of Human Resources, Ryan McNamara, Director of Recreation and Parks, Steven Sinagra, Emergency Management Director, and Stephanie Browder, Waterford Rise.

Mr. Wells called the March 16, 2023 Personnel Review Board Meeting to order at 6:03pm.

1. Review and approval of the Meeting Minutes of February 16, 2023

MOTION: Mr. Maidelis made a Motion to approve the February 16, 2023 Meeting Minutes of the Personnel Review Board. Seconded by Ms. Mullen-Kohl. (3-0) Unanimous.

2. Public Comment

None.

3. Part Time Seasonal/Occasional Wage Schedule

Ms. Walters spoke on the Seasonal/Occasional Wage Schedule and how it was last reviewed by the Representative Town Meeting in September 2019; the schedule has now been updated to coincide with Connecticut's minimum wage; it has been vetted and reviewed by the departments it represents; Ms. Walters spoke on the wage survey of area towns regarding their seasonal/occasional positions and how it proved to be a useful tool in putting together this updated schedule; Mr. McNamara spoke in support of this wage schedule and stated it will assist in summer/seasonal recruitment as the Town's wages will be more competitive within area towns; Mr. Sinagra stated these rates for the Part-Time Public Safety Dispatcher 1 will put the Town in a better position to retain employees; in the past he has experienced employees training here in Waterford and once certified, moving on to area towns with higher wages; it is the hope these rates will eliminate the attraction for employees to relocate to higher paying towns once trained, and they will remain in Waterford.

Mr. Wells noted the absence of some positions on the new schedule and asked that the positions that have been eliminated be brought before the Board in order to terminate them.

MOTION: Mr. Maidelis made a Motion to approve the Part Time Seasonal/Occasional Wage Schedule as presented and forward on to the RTM for their consideration and action. Seconded by Ms. Mullen-Kohl. (3-0) Unanimous.

MOTION: Mr. Maidelis made a Motion to update the seasonal/occasional job descriptions at a later Personnel Review Board Meeting to reflect the new grade level for each position on the approved wage schedule. Seconded by Ms. Mullen-Kohl. (3-0) Unanimous.

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MOTION: Mr. Maidelis made a Motion to adjourn the Personnel Review Board Meeting of March 16, 2023 at 6:35pm. Seconded by Ms. Mullen-Kohl. (3-0) Unanimous.

Respectfully Submitted,



Joan S. Barnes
Recording Secretary