

**MINUTES**  
**BOARD OF SELECTMEN REGULAR MEETING**  
**February 21, 2023**  
**5:00 PM**  
**Waterford Town Hall (Appleby Room)**

**Members Present:** First Selectman Robert Brule, Selectwoman Elizabeth Sabilia, and Selectman Richard Muckle

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. Call to Order & Roll Call- First Selectman Brule called the meeting to order at 5:01pm.
2. Pledge of Allegiance
3. Public Comment: None

**4. Disposition of Town Property (Ordinance, Chapter 2.112.020):**

**4a.** To Consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of the Recreation & Parks for surplus disposal of the assets below:

- Asset ID: 030036-1999 Dodge 3500 Van

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

5. **Finance Department Bid AWARD-Bid#23-111 Town of Waterford Cell Tower Sites HVAC Replacement:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Public Works to award the bid to Blizzard Mechanical LLC in the amount of \$39,900. Funds would be available in line item 31122-55892 (AC Unit Replacement Radio Sites)

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

- 6. Finance Department Bid AWARD-Bid#23-112 Fuel Oil Storage Tanks Removal-Former Southwest School:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Public Works to award the bid to Envio Consultants and Recyclers in the amount of \$24,250. Funds would be available in line item 20511-57876 (SW School Underground Tank)

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR:  
unanimous VOTE:3-0

- 7. Finance Department Bid AWARD-Bid#23-110 Tank removal and Replacement Police Department:** To consider and act on a recommendation from Rawle Dummett, Purchasing Agent, on behalf of Public Works to award the bid to Service Station and Equipment in the amount of \$165,006.06. Funds would be available in line item 31122-55819 (UST Replacement)

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous  
VOTE:3-0

- 8. Fire Services:** To consider and act on the following request for an additional appropriation from the Fire Services Director, Michael Howley, in the amount of \$134,000 due to increased cost of hydrant rental, and unexpected large repairs to apparatus and Marine units this year, if approved to forward to the Board of Finance.

**Motion #8 Amended**

- 9. Fire Services:** To consider and act on the following request for an additional appropriation from the Fire Services Director, Michael Howley, in the amount of \$130,000 due to increased cost of hydrant rental, and unexpected large repairs to apparatus and Marine units this year (\$40,000 in repairs and \$90,000 in Hydrant rentals), if approved to forward to the Board of Finance.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous  
VOTE:3-0

- 10. Fire Services:** To consider and act on the following request for an In Series transfer from the Fire Services Director, Michael Howley, in the amount of \$6,000 due to repairs to chainsaws, lithium battery car fire equipment, carcinogenic protection for inspector, and generator cords.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**11. Fire Services:** To consider and act on the following request for an In Series transfer from the Fire Services Director, Michael Howley, in the amount of \$4,500 due to overage of membership dues, additional training applications, and repairs to SCBA compressors.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**12. Public Works:** To consider and act on the following request for an additional appropriation from the Public Works Director, Gary Schneider, in the amount of \$57,000. (\$37,000 contract, and \$20,000 for unforeseen conditions) line item 20511-57879, if approved to forward to the Board of Finance.

**MOTION** by Sabilia, and seconded by Muckle, VOTING IN FAVOR: unanimous VOTE:3-0

**13. Public Works:** To consider and act on the following request for an Out of Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$73,000 to cover the additional cost of bulk waste, equipment rented, and needed work to monitor wells, if approved to forward to the Board of Finance.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**14. Public Works:** To consider and act on the following request for an In Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$53,000 to cover the additional cost of safety equipment, large vehicle repairs.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**MOTION** made by Sabilia to move agenda item 18 to 15, seconded by Brule, VOTING IN FAVOR: unanimous VOTE:3-0

**15.**Old Business: Sabilia addressed Public Works Director, Gary Schneider to inquire about crosswalks being painted at Fog Plain Road, Clarke Lane and Chester Street.

Gary Schnieder stated he would contact the traffic officer to request an update.

**16. Appointments & Resignations:**

**16a.** To consider and act on the reappointment of Doug Lawson as a member to the Waterford Shellfish Commission to fill the term of 01/6/23-01/05/27.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**16b.** To consider and act on the reappointment of Chris Calkin as a member to the Waterford Shellfish Commission to fill the term of 01/6/23-01/05/27.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**16c.** To consider and act on the reappointment of Chris Callahan as a member to the Flood & Erosion Control Board to fill the term of 03/1/23-02/28/28.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**16d.** To consider and act on the reappointment of Joseph C Buths, Jr. to the Harbor Management Commission for the term of 02/18/2023-02/17/2026.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**16e.** To consider and act on the reappointment of John Hughes as an alternate to the Harbor Management Commission for the term of 02/18/2023-02/17/2026.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous VOTE:3-0

**16f.** To consider and act on the appoint of Jerry Porter to fulfill the vacant position on the Board of Assessment and Appeals for the term of 11/16/2021-11/18/2025.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous  
VOTE:3-0

**16g.** To consider and act on the reappointment of Jenny Kohl to the Flood & Erosion Control Board for the term of 02/28/2023-03/01/2028.

**MOTION** by Muckle, and seconded by Sabilia, VOTING IN FAVOR: unanimous  
VOTE:3-0

**17.** Unfinished Business: None

**18.** New Business: Sabilia stated the CIP that has been presented this year is well served and Brule's response to last year's feedback is clear it was received and the amount of work and detail he has put into the CIP is great and appreciated.

**19.**Correspondence:

**19a.** January 17, 2023 letter from Robert Nye, Municipal Historian in regards to Nevins Cottage.

Sabilia stated that the letter appears to be seeking council's guidance or approval

**20.** Consent Agenda

**20a.** Tax Refund-8,851.67-APPROVED

**20b.** Board of Selectmen Meeting Minutes December 06, 2022-APPROVED  
2-1 (Muckle abstained)

**20c.** Board of Selectmen Meeting Minutes December 20, 2022-APPROVED  
2-1 (Muckle abstained)

**20d.** Board of Selectmen Meeting Minutes January 10, 2023- APPROVED  
2-1 (Muckle abstained)

**20e.** Board of Selectmen Meeting Minutes January 24, 2023- APPROVED  
2-1 (Muckle abstained)

**20f.** Board of Selectmen Budget Meeting Minutes February 1, 2023-  
APPROVED 2-1 (Muckle abstained)

**20g.** Board of Selectmen Budget Meeting Minutes February 2, 2023-Tabled

**20h.** Board of Selectmen Special Meeting Minutes February 9, 2023-  
APPROVED 2-1 (Muckle abstained)

**20i.** Board of Selectmen Budget Meeting Minutes February 13, 2023-  
APPROVED

**20j.** Board of Selectmen Special Budget Meeting Minutes February 15, 2023-APPROVED

**20k.** Board of Selectmen Special Meeting Minutes February 15, 2023-APPROVED

**21.** Adjournment: made by Mr. Brule and seconded by Ms. Sabilia to adjourn at 5:42pm. VOTING IN FAVOR; unanimous, VOTE:3-0

Respectfully Submitted,

Cindy Dupointe  
Recording Secretary