

Long Range Fiscal Planning Committee
Meeting Minutes
Zoom Meeting

February 17, 2022
5:30pm

Present: Chair Richard Muckle, Gregg Attanasio, Kevin Petchark, Paul Goldstein, Glenn Patterson, Michael Rocchetti, Thomas Giard, Cheryl Larder (5:44pm)

Absent: Robert Brule, First Selectman, Craig Merriman, Susan Driscoll

Staff: Joseph Mancini, Director of Operations/Finance Board of Education, Abbas Danesh, Treasurer, Kimberly Allen, Director of Finance, and Maryellen McConnell, Secretary

1. Establishment of a quorum and call to order:

A quorum was established and a call to order was established at 5:32 pm, February 17, 2022.

2. Pledge of Allegiance.

3. Roll call and recognition of Staff, Board or Commission Members by Maryellen McConnell

4. Public Comment – None.

5. Consider and act upon the minutes of the December 16, 2021, meeting.

Motion by Paul Goldstein and **seconded** by Glenn Patterson to approve the meeting minutes of December 16, 2021.

Vote: 5-0-3 Abstain: Attanasio, Benvenuto and Giard Motion: Passed

6. Decision Phase:

Fleet Plan – we need to finalize recommendations the committee wants to make to the RTM on moving forward and future plans. In the Capital plan there is a line item that should have a steady amount in there that should be carried over from year to year. Possibly have the RTM standing committee review how the ordinance is run and set an amount that any fleet/apparatus item that is at a certain amount or higher has to be appropriated through the Board of Selectmen, Board of Finance and the RTM. The action plan for the next meeting would be to have a number to submit to the RTM standing committee so we have a minimum level in the fleet line item and give them a suggestion as to if an item is over \$100,000 it will have through the appropriate bodies before that money is released.

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7. Review and discuss the Building maintenance and property schedule from CIRMA (CT Interlocal Risk Management Agency). There are a couple of items that Kim will be asking to be removed off the property list as we no longer have the school at Southwest. This is the property that when we bring in the consultant to do an evaluation of all of our facilities, these are all of the facilities that they will be reviewing. The long range plan did not extend to the Utilities Commission. While any capital plan should include the Utility Commission, the scope of this commission was simply under the purview of the Facilities Coordinator that we have which will shorten this list quite a bit. We need to finalize what is facilities for Paul's to oversee and what property we have that we may need a capital project or if it will fall under a different department. We will need to separate this list into categories, facilities, building structures, athletic fields, etc. Kimberly Allen will be putting this list together for the committee.
8. Confirm next meeting date: There will be a Special Meeting of the Long Range Fiscal Planning Committee on March 17, 2022, at 5:30pm in person at the Waterford Town Hall.

Motion by Marcia Benvenuti and **seconded** by Cheryl Larder to have an in person meeting on March 17, 2022 at 5:30pm

Vote: 7-1-0 **Against:** Richard Muckle **Motion:** Passed

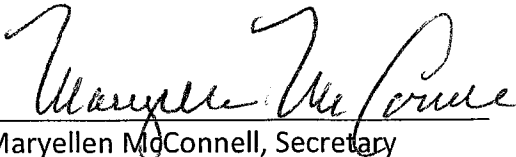
9. New Business: None

10. Adjournment:

Motion by Glenn Patterson and **seconded** by Gregg Attanasio to adjourn the meeting at 6:32 p.m.

Vote: 8-0-0 **Motion:** Passed

Respectfully submitted,


Maryellen McConnell, Secretary