

FIFTEEN ROPE FERRY ROAD
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MINUTES
BOARD OF SELECTMEN REGULAR MEETING

ATTEST: *Daniel H. Camp*
TOWN CLERK

July 11, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5pm
2. **Pledge of Allegiance**
3. **Public Comment:** None

4. **MOTION** by Muckle and seconded by Brule to move #9, Bid Award, to #4
VOTING IN FAVOR: 2-0
Bid Award: Bid#23-121 Fargo Tank Recoating and Improvements: To consider and act on a recommendation from Shea Moses, Purchasing Agent, to award the bid to Utility Service Co., Inc., in the amount of \$999,900. Funds will be available from line #23531-55014, Fargo Lane Water Tower Rehab.
MOTION by Muckle, seconded by Brule, **VOTING IN FAVOR:** 3-0

5. **Senior Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Human Services Administrator, Dani Gorman, in the amount of \$4,000 to support additional staff and programming.
MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR:** 3-0

6. **IT Department:** To consider and act on a request for an appropriation from the IT Manager, Jeffrey Robillard, in the amount of \$581,700 for line #20547-57860 (Telephone System Upgrade) and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, **VOTING IN FAVOR:** 3-0

7. **Recreation & Park:** To consider and act on surplusizing Asset #101332, pursuant to ordinance 2.112.030 (c), a cab enclosure, from the Recreation &

Parks Department, as this item has outlived its usefulness to the town, to be disposed of by the purchasing agent.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 8. Bid Award: Bid#23-115R Waterford Civic Triangle Improvements:** To consider and act on a recommendation from Shea Moses, Purchasing Agent, to award the bid to Suchocki & Son, Inc in the amount of \$945,000 for pond dewatering, dredging and restoration and \$1,252,481 for work associated with construction of: ADA sidewalks, boardwalk, memorial plaza, lighting and landscape installation. Funds will be available from line #23507-55018, Civic Triangle Park ADA Revita.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1

Voting For: Muckle, Brule

Voting Against: Attanasio

- 9. Emergency Management – State Homeland Security Grant Program Region 4 Memorandum Agreement:** RESOLVED, that the Board of Selectmen may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Robert J. Brule, as First Selectman of the Town of Waterford, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Waterford and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 10. Bid Award - Public Works:** To consider and act upon a recommendation from Shea Moses, Purchasing Agent, to award the bid for paving of Shore Road to American Industries for \$149,470 in accordance with DAS contract 22PSX0196 and the cooperative purchasing provisions of the towns ordinance. Funds available from line item #20530-57880.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 11. Public Works:** To consider and act on the following request for a FY23 In-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$2,000 related to increases in safety shoe allowances.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

12. Public Works: To consider and act on the following request for a FY23 Out-of-Series Transfer from the Public Works Director, Gary Schneider, in the amount of \$104,495, for cost adjustments related to fuel bills, open positions and overtime not needed, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

13. Public Works: To consider and act on a request for an additional appropriation from the Public Works Director, Gary Schneider, in the amount of \$180,000 for the Town Hall Bathrooms and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

14. Bid Award: Bid#23-120 Sidewalk Improvements (David, Summer, Norman & William Streets): To consider and act on a recommendation from Shea Moses, Purchasing Agent, to award the bid to Workers LLC., in the amount of \$230,355. Funds will be available from line #33022-55885 (David Street), line #33022-55884 (Summer Street), line # 33022-55883 (William Street) and line # 33022-55882 (Norman Street).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

15. Building Maintenance: To consider and act on the following request for a FY23 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$2,398, for cost adjustments related to increased paper products and a decrease in salary and public improvements, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

16. Building Maintenance: To consider and act on the following request for a FY23 In-Series Transfer from the Finance Director, Kim Allen, in the amount of \$18,000 to cover repairs and services that were not planned (police vehicle gates; service calls re: HVAC issues; and hot water heater at the Community Center) as well as decreases due to the mild winter (less heating/cooling demand).

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

17. Fire Services: To consider and act on the following request for a FY23 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$6,969 to cover Radio and mount installation in new W-26.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

18. Fire Services: To consider and act on the following request for a FY23 In-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$83,343 to cover multiple trainings and training coverages.

MOTION by Muckle, and seconded by Attanasio, VOTING IN FAVOR: 3-0

19. Fire Services: To consider act on the following request for a FY23 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$2,871, for multiple trainings and training coverages and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

20. Fire Services: To consider and act on the following request for a FY23 Out-of-Series Transfer from the Fire Services Administrator, Michael Howley, in the amount of \$24,830, for numerous trainings and training coverages and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

21. Various: To consider and act on the following request for a FY23 Out-of-Series Transfer from the Finance Director, Kim Allen, in the amount of \$27,033, for cost adjustments related to increased FICA taxes; Assessor salary increases; increased appeals; increased postage costs and a decrease in insurance costs, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

22. Retirement Commission: To consider and act on the following request for a FY23 In-Series Transfer from the Finance Director, Kim Allen, in the amount of \$70,000 related to increases in administration and an additional claim that was unbudgeted.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

23. First Selectman: To consider and act on the following request for a FY23 Out-of-Series Transfer from the First Selectman, Rob Brule, in the amount of \$771, for cost adjustments and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

24. Appointments & Resignations:

24a. To consider and act on the appointment of Kathleen Mullen-Kohl to the Economic Development Commission to fill the term of 9/1/21-8/31/25.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

25. New Business: None

26. Old Business: Lt Ferlan reported on his FBI training, Host Fee Agreement review, Town Lawyers collected over 1 million for the town in tax and sewer payments this year

27. Correspondence:

- 27a. Letters from Clark Lane Middle School students
- 27b. Capital Project Status Report (CIP, CNR & ARPA) Quarterly Report
(April 1 – June 30)
- 27c. American Rescue Funds Quarterly Report thru 6/30/23
- 27d. Kevin Girard – Energy Letter

28. Consent Agenda

28a. Tax Refund

28b. Board of Selectmen Regular Meeting Minutes June 20, 2023

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

29. Adjournment: 6:11pm

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0