



Town of Waterford

Department of Planning and Development

www.waterfordct.org

Office Use Only	
Date Submitted:	_____
Processed By:	_____
App. No.:	_____
Total Fee: \$	_____
Electronic Submission	
Waived:	___ Yes ___ No

PZC Form 1

Planning and Zoning Application

1. Type of Application(s), Use and Property Information *(check all that apply)*

- | | | |
|--|---|---|
| <input type="checkbox"/> Informal Staff Review | <input checked="" type="checkbox"/> Site Plan/Design Review | <input type="checkbox"/> Municipal Project (CGS§8-24) |
| <input type="checkbox"/> Special Permit/Design Review ¹ | <input type="checkbox"/> Subdivision /Resubdivision | <input checked="" type="checkbox"/> Lot line Adjustment |
| <input type="checkbox"/> Zoning Map Change | <input type="checkbox"/> Regulation Amendment(s) | <input type="checkbox"/> New District |
| <input checked="" type="checkbox"/> Multifamily Development | <input type="checkbox"/> Coastal Area Management ² | <input type="checkbox"/> Earth Excavation |
| <input type="checkbox"/> Flood Hazard Area | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |

Specify all uses and corresponding section for which this application applies³:

Use: Multi-Family Residential Section: 16.1.2 (C-MF)

Use: Existing Office Section: 8.1.3 (C-MF)

Use: _____ Section: _____

Name of proposed development/subdivision: Waterford Central Apartments If subdivision how many lots?: N/A

If applicable, are roadways proposed to be private, public or both:

- Private Public Both⁴

Parcel 1

Map/Block/Lot: 140 / 9191A / _____

Street No. & Name: 61 Myrock Avenue

Size SF/AC: 861,808 / 19.78

Zoning District(s): C-MF

Parcel 2

Map/Block/Lot: 140 / 5005 / _____

Street No. & Name: 61A Myrock Avenue

Size SF/AC: 332,142 / 7.62

Zoning District(s): C-MF

¹ Include a completed list of property owners with Parcel ID, name, address and mailing address. It is the applicant's responsibility to distribute all notices certified return receipt. Evidence of mailing shall be submitted prior to the start of the hearing. Failure to do so will delay the opening of the hearing.

² Coastal Site Plan reviews under Coastal Area Management §25.4 must submit a completed PZC Form 2 in addition to this PZC Form 1.

³ The use listed must correspond to the exact use term noted within the zoning district as a permitted use allowed through site plan or special permit.

⁴ A plan must accompany the application clearly delineating the limits of public and private roads.

2. Applicant Information

Name: Kevin Daley
 Title: Manager
 Company: Sig Con Associates, LLC
 Address: #606 Post Road East #320
 City/State: Westport CT
 Zip Code: 06880
 Telephone: (203) 846-2501 Fax: _____

Applicant's Authority to File Application⁵

- Legal Owner of Record
 Power of Attorney
 Contract to Purchase
 Other _____

Email: signaturekd@gmail.com

3. Agent Information; if applicable

Name: Brandon Handfield, PE
 Title: Civil Engineer
 Company: Yantic River Consultants, LLC
 Address: 191 Norwich Avenue
 City/State: Lebanon CT
 Zip Code: 06249
 Telephone: (860) 367-7264 Fax: _____

Specify Nature of Agent

- Attorney
 Civil Engineer
 Land Surveyor
 Design Professional; _____
 Other: _____

Bar/License/Reg. No.: _____

Email: brandon@yrc-ne.com

4. Property Owner(s) and Parcel(s) Information

Is owner co-applicant? Yes No

Note: If landowner is an LLC, Corporation, Trust or other legal entity, attach the names, addresses and title of each member or officer, including agent(s). If same as applicant list 'Same'.

Name: Kevin Daley
 Title: Manager
 Company: Waterford Central LLC
 Address: 606 Post Road East #320
 City/State: Westport CT
 Zip Code: 06880
 Telephone: (203) 846-2501
 Fax: _____
 Email: signaturekd@gmail.com

Name: Kevin Daley
 Title: Manager
 Company: 61A Myrock LLC
 Address: 606 Post Road East #320
 City/State: Westport CT
 Zip Code: 06880
 Telephone: (203) 846-2501
 Fax: _____
 Email: signaturekd@gmail.com

⁵ Applicant must submit evidence attesting to the authority to file application (i.e. deed, option for purchase, etc.)

5. Statement of Use

Attached a typed statement of use in conformance with the Zoning Regulations as described in Section 22.4.2. In addition include all hours and days of operation, size of buildings and number of stories, utilities servicing the parcel, variances received, number of employee and structures to be demolished.

6. Statement of Design Compatibility (Site Plans and Special Permits only)

Attach a statement describing how the building and site design is compatible with the neighborhood, character of Waterford and Zoning Regulations.

7. Consistency with Adopted Plan of Preservation, Conservation and Development (all applications)

Attach a statement attesting to how the proposed use, zone change, amendment or design is consistent with the most recent adopted Plan of Preservation, Conservation and Development (the Plan). Note relevant Plan section numbers and pages.

8. Natural and Cultural Resources

Yes	No		Total SF/AC	% of Property
<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. Are inland wetlands present on site?	<u>236,450</u> / <u>5.43</u>	<u>20</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Are tidal wetlands present on site?	_____ / _____	_____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. Are their known or suspected vernal pools on the property?		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	d. CT DEEP NDDDB: Are endangered, threatened or species of special concern suspected to be located on the property? <i>Applicant must attach an 8 1/2 x 11 map of the most current CT DEEP Natural Diversity Database with site clearly identified regardless of response provided. If you answered yes to item d., attach a letter from CT DEEP stating the name of the specie(s) that are suspected to be on the property. See Section 22 of the Zoning Regulations for additional information.</i>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Are floodplains or flood hazard areas on the property?		
		Identify: ZONE A	_____	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	f. Is the property located within a local, state or national historic district?		
		If yes identify district name: _____		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	g. Does the site possess any structures or sites listed on the local, state or national register of historic landmarks?		
		If yes, identify: _____		

9. Additional Information

Yes No

- a. Is any part of the site within 500' of the Town line? Which town: _____
- b. Will any egress or ingress for the property use streets within an adjoining municipality?
- c. Is any work proposed in wetlands or watercourses? Explain in Statement of Use
- d. Is any work proposed within 100 feet of a wetlands or watercourse? Explain in Statement of Use
- e. Is any work proposed within a floodplain or flood hazard area? Explain in Statement of Use
- f. Is public water available or proposed to the site? Identify: Willetts Ave. Ext. & 394 Willetts Ave.
- g. Are public sanitary sewers available or proposed to the site? Identify: Private 8" on Site
- h. Is there a utility, drainage or other easement(s) on the site? Specify: Sanitary Easement
- i. Is open space proposed on the property?

How much open space is proposed (SF/AC)? 243,500 / 5.59 Percent of property(s) 20.2

Use and purpose of open space: Conservation

10. Previous Land Use Permits Associated with the Property(s)

Have previous permits been issued for the Property: Yes No (List singularly; attached additional pages if necessary)

<u>Date Issued</u>	<u>Issuing Agency</u>	<u>Approved Use/Activity</u>
<u>07/08/21</u>	<u>CC</u>	<u>C-21-06 Private Sewer Main</u>
<u>8/9/22</u>	<u>PZC</u>	<u>PL-22-11 Zone Change</u>
<u>4/27/23</u>	<u>CC</u>	<u>Determination of no Regulated Activity</u>
_____	_____	_____
_____	_____	_____

11. Change of Zone, Regulation Amendment or New Zoning District, if applicable

Yes No

a. Is this application for a new zoning district and/or regulation not presently established within the Zoning Regulations? If a new zoning district, distinguish type of zone proposed:

Fixed Zone

Floating Zone

Overlay Zone

Identify proposed zone name: _____

For new regulations, list proposed section number(s) and titles(s):

i. _____

ii. _____

iii. _____

b. Is this application an amendment to an existing regulation? Attach proposed amendments, clearly noting any deletions, modifications or additions. List sections proposed to be modified:

i. _____

ii. _____

iii. _____

c. Is this application for a change to a district already established within the regulations? Identify:

Supporting materials:

For new zoning districts or a change in zone provide a legal description of the land involved in the zone district change including the following:

- Location map at 1"=1000'
- Accurate description and acreage of tract(s) to be changed with existing buildings and uses
- Show existing features including but not limited to contours at two-foot intervals, wetlands and watercourses, flood plains, all improvements and structures,
- All lots or parts of lots contained in an area within 500 feet in all directions of the zone change tract
- All lots shown in this area and within the zone change tract shall contain the name and address of owners as recorded in the Assessor's records and shall show the nature of use
- North point, and distance along road from nearest road intersection.
- Scale of map(s)

12. Bulk Zoning Requirements Table

Complete the following table, which must also be included on applicable drawings:

Zoning District(s): <u>C-MF</u>		
Item	Required	Proposed
Minimum Lot Size	60,000	1,202,585
Frontage	150	411.56
Front Yard	75	75.97
Side Yard	50	54.24
Rear Yard	75	180.01
Building Line	N/A	N/A
Building Coverage	25%	8.2%
Parking ⁶	324	325
Landscaping	10% Parking Area	> 10%
Impermeable Coverage	N/A	23.4% (6.465 AC)

⁶ Attach method used to determine the number of parking spaces required.

13. Planning, Design and Engineering Team

Provide a list of all professionals responsible for the project. Additional pages attached, if necessary: Yes No

Discipline: Civil Engineering Telephone: (860) 367-7264
Name: Brandon Handfield, PE Fax: _____
Company: Yantic River Consultants, LLC Email: brandon@yrc-ne.com
License(s)/ Accreditations: Ct Professional Engineer License(s)/ Accreditation No(s): 24564

Discipline: Architecture Telephone: (203) 876-0200
Name: John Wicko Fax: (203) 876-0005
Company: John A. Wicko Architect LLC Email: johnwicko@jwickoarchitect.com
Licenses and/or Accreditations: CT Professional Architect License/ Accreditation No(s): 04547

Discipline: Land Surveying Telephone: (860) 748-6183
Name: Kevin Franklin, MS, PLS Fax: _____
Company: Franklin Surveys Email: kevin@franklinsurveys.com
Licenses and/or Accreditations: Professional Land Surveyor License/ Accreditation No(s): 70381

Discipline: Traffic Engineering Telephone: (860) 807-4405
Name: Joseph Balskus, PE, PTOE Fax: _____
Company: VHB Email: jbalskus@vhb.com
Licenses and/or Accreditations: CT Professional Engineer License/ Accreditation No(s): 19481

Discipline: _____ Telephone: _____
Name: _____ Fax: _____
Company: _____ Email: _____
Licenses and/or Accreditations: _____ License/ Accreditation No(s): _____

14. Supporting Documentation

Itemize, including additional attachments, all information provided in support of the application. Titles, dates and sheet/map numbers shall correspond exactly with the corresponding information provided.

Additional pages attached, if necessary: Yes No

(a) Application form

(b) Sig Con Associated Filing

(c) Application Supplement

(d) NDDDB Map December 2022

(e) Abutter Map & List

(f) Traffic Impact Study

(g) Stormwater Management Report

(h) Site Plan

(i) Architectural Elevations


15. For Informal Staff Review Use Only

Sec. 7-159b – Pre-application review of use of property. Notwithstanding any other provision of the general statutes, prior to the submission of an application for use of property under chapters 124, 126, 440 and 541 or any other provision of the general statutes authorizing an authority, commission, department or agency of a municipality to issue a permit or approval for use of such property, such authority, commission, department or agency or authorized agent thereof may separately, jointly, or in any combination, conduct a pre-application review of a proposed project with the applicant at the applicant's request. Such pre-application review and any results or information obtained from it may not be appealed under any provision of the general statutes, and shall not be binding on the applicant or any authority, commission, department, agency or other official having jurisdiction to review the proposed project.

I have read and understand the above provision of the Connecticut General Statutes and understand and agree that whatever discussion, comments and/or recommendations are made through this review are non-binding upon the parties.

Further, I acknowledge and agree that this pre-application review meeting is being conducted prior to and in anticipation of a formal application to the Waterford Planning and Zoning Commission or Conservation Commission to obtain feedback and response to the proposal or design, as it exists on this date, in the interest of preparing an application consistent with the Subdivision, Zoning or Wetlands regulations of the Town of Waterford as the case may be.

Signature


[Kevin Daley \(May 3, 2023 17:16 EDT\)](#)


Applicant



Agent


[Kevin Daley \(May 3, 2023 17:16 EDT\)](#)

Land Owner


[Kevin Daley \(May 3, 2023 17:16 EDT\)](#)

Land Owner

Printed Name

Kevin Daley

Brandon Handfield, PE

Kevin Daley

Kevin Daley

Date

May 3, 2023

5/3/23

May 3, 2023

May 3, 2023

16. Technical Assistance Review Fee

In accordance with the Waterford Code of Ordinance Chapter 16.08, the Commission may require third party technical assistance review for the evaluation of applications associated with but not limited to site plans, special permits, zone change and regulation amendments and may collect payment for costs associated with the review. This includes but is not limited to civil engineering, architecture, legal assistance, traffic engineering and environmental protection.

17. Acknowledgements; All applications

Application Content

The undersigned hereby acknowledges that this application and statements submitted herewith are true to the best of my knowledge and approval of the application is contingent upon compliance with all requirements of said regulations.

Right of Entry and Inspection

The undersigned hereby authorizes the Waterford Planning and Zoning Commission or its agents, to enter the subject property for the purposes of inspection and enforcement for the said Zoning Regulations until receipt of final Certificate of Occupancy and Certificate of Zoning Compliance.


Electronic Data Accuracy and Transmission

If applicable, the undersigned hereby acknowledges that all electronic data submitted as part of this application is an accurate and true representation of all paper transmissions provided as part of this application and may be transmitted publically when requested and all applicable fees are paid in full by the requesting party.

Signature

Printed Name

Date


Kevin Daley (May 3, 2023 17:16 EDT)
Applicant


Kevin Daley

May 3, 2023


Agent

Brandon Handfield, PE

5/3/23


Kevin Daley (May 3, 2023 17:16 EDT)
Land Owner

Kevin Daley

May 3, 2023


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