

**MUNICIPAL COMPLEX IMPROVEMENTS BUILDING COMMITTEE  
SPECIAL MEETING  
MINUTES**

Date: Monday February 28, 2022

Time: 5:30 P.M.

Place: 15 Rope Ferry Road – Appleby Room

Present: Cheryl Larder, Ray Valentini, Glenn Patterson, Tom Dembek, Greg Attanasio (5:43)

Absent: Beth Sabilia, Ken Kirkman

Staff: Dan Matheson, Assistant Director of Public Works

The meeting was called to order by Glenn Patterson at 5:33 P.M.

Approval of Invoices:

**A Motion** was made by Ray Valentini, seconded by Cheryl Larder to approve invoice #2846 in the amount of \$1,539.83

**Vote – Unanimous  
Motion Passed**

**A Motion** was made by Cheryl Larder, seconded by Ray Valentini to approve invoice #2910 in the amount of \$3,635.01

**Vote – Unanimous  
Motion Passed**

**Old Business**

The committee reviewed the 3 quotes received for exterior signs for the Municipal Complex. After reviewing and looking up material types listed on each, they decided that they would prefer an aluminum sign, as they felt it would last longer.

**A Motion** was made by Glenn Patterson, seconded by Ray Valentini To approve the Critical Sign quote in the amount of \$4,808.50

**Vote – Unanimous  
Motion Passed**

Dan Matheson told the committee that the purchase order for the granite sign had been issued. The Public Works staff will prepare the foundation area, the company will come and set the stone in place and will work on the granite right on the site. Public Works is waiting for the weather to improve to excavate the area for the sign foundation.

**Adjournment**

**A Motion** was made by Ray Valentini, seconded by Tom Dembek to adjourn the meeting.

**Vote – Unanimous**

**Motion Passed**

Meeting adjourned at 6:00 P.M.

Respectfully Submitted,

Sandy Kenniston  
Recording Secretary