

FIFTEEN ROPE PERRY ROAD



WATERFORD, CT 06385-2886

Special Meeting  
AGENDA  
OSWEGATCHIE FIRE STATION BUILDING COMMITTEE  
January 8, 2026/6:30 PM  
\*ZOOM ONLY  
Join Zoom Meeting

<https://us02web.zoom.us/j/3171180827?omn=83674332209>

Meeting ID: 317 118 082  
One tap mobile

+13052241968,,3171180827# US  
Join instructions

<https://us02web.zoom.us/meetings/83674332209/invitations?signature=fe1Faw52SjxhOmbJxs2tCl7n3mTUZDd2VlfpYBg1pXk>

1. Call to order
2. Pledge of Allegiance
3. Public comment
4. Opening remarks
5. Invoice Payments
6. Current Business
  - a. Schedule Review
  - b. Formal approval of 2026 meeting schedule
7. Old Business
8. Confirm Next Meeting Date and Objectives
9. Adjournment

RECEIVED FOR RECORD  
WATERFORD, CT  
2026 JAN - 6 - A 11: 05  
ATTEST: *[Signature]*  
TOM OLEK

**MYSTIC AIR QUALITY CONSULTANTS, INC.**

1204 North Road  
Groton, CT 06340  
Phone: (860) 449-8903 Fax (860) 449-8860  
Toll Free: (800) 247-7746

**INVOICE**

Date	Invoice #
11/12/2025	66801

Bill To:
Downes Construction Company, LLC Steve Smith 200 Stanley Street P.O. Box 727 New Britain, CT 06050

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Site Visit Sample Collection	350.00	350.00
1	Samples Analyzed for RCRA8 TCLP	895.00	895.00
1	Sample Handling	100.00	100.00
1	Report by CIH	150.00	150.00
	Oswegatchie Fire Station; Waterford, CT Soil Sampling		
	10/23/2025 CT State Sales Tax	6.35%	0.00
Please note Invoice # on your remittance or call to use your Credit or Debit Card.			
			<b>Total</b> \$1,495.00



# DOWNES

## CONSTRUCTION

200 Stanley Street  
New Britain, CT 06050  
860-229-3755

DATE: October 31,2025  
INVOICE ID: 25010552  
INVOICE NUMBER: 009

Invoice To:  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385

Send Payment To:  
Downes Construction Company, LLC  
200 Stanley Street  
New Britain, CT 06050  
Attn: Accounting

CONTRACT ID: 25-01-0552  
Oswegatchie Fire House

CUSTOMER ID: WATERFORD  
PO #:

LOCATION:

Item Id	Description	Contract Amount	Percent Complete	Total Billed	Previous Billed	Total This Invoice	Balance to Finish
1000	Preconstruction	77,930.00	100.00 %	77,930.00	77,930.00		
1010	Construction	213,720.00	10.98 %	23,456.00	19,000.00	4,456.00	190,264.00
1020	Reimbursables			10,000.00			10,000.00
<b>Total</b>		<b>301,650.00</b>	<b>33.61 %</b>	<b>101,386.00</b>	<b>96,930.00</b>	<b>4,456.00</b>	<b>200,264.00</b>

### Contract Summary

Original contract amount	301,650.00
Approved changes	0.00
Revised contract amount	301,650.00
Invoiced to date	<u>101,386.00</u>
Remaining to invoice	200,264.00
Percent billed	33.61 %
Retainage balance	0.00

Submitted by:

Steven Smith  
Mobile phone: 914-333-5799  
Fax: 914-333-5799  
Downes Construction Co., LLC  
200 Stanley Street  
New Britain, CT 06050  
Date 2025-10-31 00:07:31:4182

Date:



# DOWNES

## CONSTRUCTION

200 Stanley Street  
New Britain, CT 06050  
860-229-3755

DATE: November 30,2025  
INVOICE ID: 25010552010  
INVOICE NUMBER: 010

Invoice To:  
Town of Waterford  
15 Rope Ferry Road  
Waterford, CT 06385

Send Payment To:  
Downes Construction Company, LLC  
200 Stanley Street  
New Britain, CT 06050  
Attn: Accounting

CONTRACT ID: 25-01-0552  
Oswegatchie Fire House

CUSTOMER ID: WATERFORD  
PO #:

LOCATION:

Item Id	Description	Contract Amount	Percent Complete	Total Billed	Previous Billed	Total This Invoice	Balance to Finish
1000	Preconstruction	77,930.00	100.00 %	77,930.00	77,930.00		
1010	Construction	213,720.00	13.06 %	27,912.00	23,456.00	4,456.00	185,808.00
1020	Reimbursables			10,000.00			10,000.00
	<b>Total</b>	<b>301,650.00</b>	<b>35.09 %</b>	<b>105,842.00</b>	<b>101,386.00</b>	<b>4,456.00</b>	<b>195,808.00</b>

Contract Summary

Original contract amount	301,650.00
Approved changes	0.00
Revised contract amount	301,650.00
Invoiced to date	<u>105,842.00</u>
Remaining to invoice	195,808.00
Percent billed	35.09 %
Retainage balance	0.00

Submitted by:

Steven Smith

Digital signature of Steven Smith  
Dte: 12/16/2025  
Email: stevensmith@downes.com  
Dn-Downes Construction Co.,LLC  
Address: 200 Stanley Street  
Date: 2025.12.16 12:16 12:04:00

Date:

**SILVER PETRUCELLI + ASSOCIATES**

3190 WHITNEY AVENUE HAMDEN CT 06518  
311 STATE STREET NEW LONDON CT 06320  
203 230 9007

silverpetrucelli.com

Town of Waterford  
Linda Finnegan  
15 Rope Ferry Road  
Waterford, CT 06385-2886

Invoice number 25-2988  
Date 12/01/2025

Project 23.352 Waterford - Oswegatchie Fire  
Station

Professional services through November 30, 2025.

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
<b>Schematic Design Phase</b>	68,200.00	100.00	68,200.00	68,200.00	0.00
<b>Design Development</b>	110,344.00	100.00	110,344.00	110,344.00	0.00
<b>Construction Document Phase</b>	286,000.00	100.00	286,000.00	286,000.00	0.00
<b>Bid Phase</b>	22,000.00	15.00	3,300.00	500.00	2,800.00
<b>Construction Administration</b>	132,000.00	0.00	0.00	0.00	0.00
<b>Allowances - Traffic Engineering PO 250808</b>	42,500.00	9.41	4,000.00	3,000.00	1,000.00
<b>Allowances - Geotechnical Borings</b>	35,000.00	36.71	12,500.00	7,500.00	5,000.00
<b>Allowances - Hazardous Material Testing</b>	25,000.00	0.00	0.00	0.00	0.00
<b>Allowances - Boundary Survey &amp; Wetland Delineation</b>	15,000.00	100.00	15,000.00	15,000.00	0.00
<b>Allowances - High Performance Buildings</b>	25,000.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>759,044.00</b>	<b>65.52</b>	<b>497,344.00</b>	<b>488,544.00</b>	<b>8,800.00</b>

Invoice total

**8,800.00**

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
<b>Schematic Design Phase</b>	66,200.00	66,200.00	66,200.00	0.00
<b>Design Development</b>	110,344.00	110,344.00	110,344.00	0.00
<b>Construction Document Phase</b>	286,000.00	286,000.00	286,000.00	0.00
<b>Bid Phase</b>	22,000.00	3,300.00	500.00	2,800.00
<b>Construction Administration</b>	132,000.00	0.00	0.00	0.00
<b>Allowances - Traffic Engineering PO 250608</b>	42,500.00	4,000.00	3,000.00	1,000.00
<b>Allowances - Geotechnical Borings</b>	36,000.00	12,500.00	7,500.00	5,000.00
<b>Allowances - Hazardous Material Testing</b>	26,000.00	0.00	0.00	0.00
<b>Allowances - Boundary Survey &amp; Wetland Delineation</b>	15,000.00	15,000.00	15,000.00	0.00
<b>Allowances - High Performance Buildings</b>	25,000.00	0.00	0.00	0.00
<b>Fire Protection Design</b>	0.00	400.00	400.00	0.00
	<b>Total</b>	<b>769,044.00</b>	<b>497,744.00</b>	<b>488,944.00</b>
				<b>8,800.00</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
25-2986	12/01/2025	8,800.00	8,800.00				
	<b>Total</b>	<b>8,800.00</b>	<b>8,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Approved by:

David J. Stein  
Project Manager

RECEIVED  
DEC 16 2025  
TOWN OF WATERFORD  
FIRE DEPARTMENT



THE DAY PUBLISHING COMPANY  
200 STATE ST  
NEW LONDON, CT 06320

ACCOUNT NUMBER	CUSTOMER	
D93036	TOWN OF WATERFORD - FINANCE DEPARTMENT	
CLIENT	PAGE NUMBER	DUE DATE
	Page 1 of 1	Upon Receipt

Order Number	Amount Due
d01109735	\$474.03

TOWN OF WATERFORD - FINANCE  
DEPARTMENT  
15 ROPE FERRY ROAD  
WATERFORD, CT 06385  
United States

**MAKE CHECKS PAYABLE  
TO DAY PUBLISHING  
COMPANY**  
*Include your account # /  
order # on your check  
remittance*

CHECK NUMBER

**PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE**

DATE	DESCRIPTION	PUBLICATION	REFERENCE #	SIZE/LINES OR QTY	GROSS AMOUNT	OTHER	NET AMOUNT
01/07/26	Invitation to IFB#26-004	The Day	Invitation to IFB#26-004	2 col	\$424.03	\$0.00	\$424.03
01/07/26	Invitation to IFB#26-004	Day Classified Webpage	Invitation to IFB#26-004	2 col	\$15.00	\$0.00	\$15.00
01/07/26	Invitation to IFB#26-004	CT Public Notices Webpage	Invitation to IFB#26-004	Not Applicable	\$35.00	\$0.00	\$35.00
<b>Total</b>					<b>\$474.03</b>	<b>\$0.00</b>	<b>\$474.03</b>

Account Number	Customer	Total Due
D93036	TOWN OF WATERFORD - FINANCE DEPARTMENT	\$474.03

<b>Day Credit Department</b>	<b>860-701-4204</b>	<b>Accounting Fax</b>	<b>860-437-7504</b>
<b>Community Classifieds - Toll Free</b>	<b>800-582-8296</b>	<b>Advertising Fax</b>	<b>860-437-8780</b>
<b>Day Publishing Company - Toll Free</b>	<b>800-542-3354</b>	<b>Classified Fax</b>	<b>860-442-5443</b>



## OSWEGATCHIE FIRE STATION BUILDING COMMITTEE

Meetings are held at 6:30pm at Public Safety Building

204 Boston Post Road  
Waterford, CT 06385

### January through December 2026 Meeting Schedule\*

February 5, 2026

March 5, 2026

March 19, 2026

April 2, 2026

April 16, 2026

May 7, 2026

May 21, 2026

June 4, 2026

June 18, 2026

July 2, 2026

July 16, 2026

August 6, 2026

August 20, 2026

September 3, 2026

September 17, 2026

October 1, 2026

October 15, 2026

November 5, 2026

November 19, 2026

December 3, 2026

December 17, 2026

\*Meeting schedule subject to change

## Linda Finnegan

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**From:** Timothy Sullivan  
**Sent:** Friday, December 5, 2025 12:43 PM  
**To:** Linda Finnegan  
**Subject:** Traffic Light in front of 441 Boston Post Road

Linda,

During last night's meeting, there was a need for input regarding the proposed traffic signal.

I have spoken with all part-time members assigned to Oswegatchie Station. I asked the following question:

"We are considering installing a traffic light in front of the Oswegatchie Fire House. Do you support this proposal? Please answer yes or no."

John St. Denis responded with (yes)

Dean Rowe responded with (*I say yes*)

Monte Fielder responded with (it would definitely be helpful for almost had a few accidents trying to back in or get out of here)

Brian Reynolds responded with (I wish the present unit work) (With the remote control unit in the cab of the apparatus)

Tim Sullivan responded with (yes)

Can you please share with the committee members .

Thanks, TDS