

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

Special Meeting

AGENDA

OSWEGATCHIE FIRE STATION BUILDING COMMITTEE

January 8, 2026/6:30 PM

*ZOOM ONLY

Join Zoom Meeting

<https://us02web.zoom.us/j/3171180827?omn=83674332209>

Meeting ID: 317 118 082

One tap mobile

+13052241968,,3171180827# US

Join instructions

[https://us02web.zoom.us/join/3171180827?signature=felFaw52SjxhOmbJxs2tCl7n3m](https://us02web.zoom.us/join/3171180827?signature=felFaw52SjxhOmbJxs2tCl7n3mTUZDd2VlfpYBg1pXk)

TUZZDd2VlfpYBg1pXk

1. Call to order
2. Pledge of Allegiance
3. Public comment
4. Opening remarks
5. Invoice Payments
6. Current Business
 - a. Schedule Review
 - b. Formal approval of 2026 meeting schedule
7. Old Business
8. Confirm Next Meeting Date and Objectives
9. Adjournment

ATTEST:
[Signature]
TOWN CLERK

2026 JAN -6 A 11:05

RECEIVED FOR RECORD
WATERFORD, CT



MYSTIC AIR QUALITY CONSULTANTS, INC.

1204 North Road
Groton, CT 06340

Phone: (860) 449-8903 Fax (860) 449-8860
Toll Free: (800) 247-7746

INVOICE

| Date | Invoice # |
|------------|-----------|
| 11/12/2025 | 66801 |

Bill To:

Downes Construction Company, LLC
Steve Smith
200 Stanley Street
P.O. Box 727
New Britain, CT 06050

| P.O. No. | Terms | Project |
|----------|--------|---------|
| | Net 30 | |

| Quantity | Description | Rate | Amount |
|--|--|--------------|-------------------|
| 1 | Site Visit Sample Collection | 350.00 | 350.00 |
| 1 | Samples Analyzed for RCRA8 TCLP | 895.00 | 895.00 |
| 1 | Sample Handling | 100.00 | 100.00 |
| 1 | Report by CIH | 150.00 | 150.00 |
| | Oswegatchie Fire Station; Waterford, CT Soil Sampling | | |
| | 10/23/2025 CT State Sales Tax | 6.35% | 0.00 |
| Please note Invoice # on your remittance or call to use your Credit or Debit Card. | | Total | \$1,495.00 |



DOWNES

CONSTRUCTION

200 Stanley Street
New Britain, CT 06050
860-229-3755

DATE: October 31, 2025
INVOICE ID: 25010552
INVOICE NUMBER: 009

Invoice To:
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Send Payment To:
Downes Construction Company, LLC
200 Stanley Street
New Britain, CT 06050
Attn: Accounting

CONTRACT ID: 25-01-0552
Oswegatchie Fire House

CUSTOMER ID: WATERFORD
PO #:

LOCATION:

| Item Id | Description | Contract Amount | Percent Complete | Total Billed | Previous Billed | Total This Invoice | Balance to Finish |
|---------|-----------------|-----------------|------------------|--------------|-----------------|--------------------|-------------------|
| 1000 | Preconstruction | 77,930.00 | 100.00 % | 77,930.00 | 77,930.00 | | |
| 1010 | Construction | 213,720.00 | 10.98 % | 23,456.00 | 19,000.00 | 4,456.00 | 190,264.00 |
| 1020 | Reimbursables | 10,000.00 | | | | | 10,000.00 |
| Total | | 301,650.00 | 33.61 % | 101,386.00 | 96,930.00 | 4,456.00 | 200,264.00 |

Contract Summary

| | |
|--------------------------|-------------------|
| Original contract amount | 301,650.00 |
| Approved changes | <u>0.00</u> |
| Revised contract amount | 301,650.00 |
| Invoiced to date | <u>101,386.00</u> |
| Remaining to Invoice | 200,264.00 |

| | |
|-------------------|---------|
| Percent billed | 33.61 % |
| Retainage balance | 0.00 |

Submitted by:

Steven Smith

Authorized by, Date, Title
of User
Steven Smith
Downes Construction Co. LLC
October 31, 2025 11:41:00

Date:



DOWNES

CONSTRUCTION

200 Stanley Street
New Britain, CT 06050
860-229-3755

DATE: November 30, 2025
INVOICE ID: 25010552010
INVOICE NUMBER: 010

Invoice To:
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Send Payment To:
Downes Construction Company, LLC
200 Stanley Street
New Britain, CT 06050
Attn: Accounting

CONTRACT ID: 25-01-0552
Oswegatchie Fire House

CUSTOMER ID: WATERFORD
PO #:

LOCATION:

| Item Id | Description | Contract Amount | Percent Complete | Total Billed | Previous Billed | Total This Invoice | Balance to Finish |
|---------|-----------------|-----------------|------------------|--------------|-----------------|--------------------|-------------------|
| 1000 | Preconstruction | 77,930.00 | 100.00 % | 77,930.00 | 77,930.00 | | |
| 1010 | Construction | 213,720.00 | 13.06 % | 27,912.00 | 23,456.00 | 4,456.00 | 185,808.00 |
| 1020 | Reimbursables | 10,000.00 | | | | | 10,000.00 |
| Total | | 301,650.00 | 35.09 % | 105,842.00 | 101,386.00 | 4,456.00 | 195,808.00 |

Contract Summary

| | |
|--------------------------|-------------------|
| Original contract amount | 301,650.00 |
| Approved changes | <u>0.00</u> |
| Revised contract amount | 301,650.00 |
| Invoiced to date | <u>105,842.00</u> |
| Remaining to invoice | 195,808.00 |

| | |
|-------------------|---------|
| Percent billed | 35.09 % |
| Retainage balance | 0.00 |

Submitted by:

Steven Smith

Digitally signed by Steven Smith
DN: cn=Steven Smith, o=Downes Construction Co. LLC,
c=US
Date: 2025.12.16 12:51:12 -0500

Date:

**SILVER PETRUCELLI + ASSOCIATES**

3190 WHITNEY AVENUE HAMDEN CT 06518
311 STATE STREET NEW LONDON CT 06320
203 230 9007 silverpetrucelli.com

Town of Waterford
Linda Finnegan
15 Rope Ferry Road
Waterford, CT 06385-2886

Invoice number **25-2986**
Date **12/01/2025**

Project **23.352 Waterford - Oswegatchie Fire Station**

Professional services through November 30, 2025.

| Description | Contract Amount | Percent Complete | Total Billed | Prior Billed | Current Billed |
|--|-----------------|------------------|--------------|--------------|----------------|
| Schematic Design Phase | 66,200.00 | 100.00 | 66,200.00 | 66,200.00 | 0.00 |
| Design Development | 110,344.00 | 100.00 | 110,344.00 | 110,344.00 | 0.00 |
| Construction Document Phase | 286,000.00 | 100.00 | 286,000.00 | 286,000.00 | 0.00 |
| Bid Phase | 22,000.00 | 15.00 | 3,300.00 | 500.00 | 2,800.00 |
| Construction Administration | 132,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Allowances - Traffic Engineering PO 250608 | 42,500.00 | 9.41 | 4,000.00 | 3,000.00 | 1,000.00 |
| Allowances - Geotechnical Borings | 35,000.00 | 35.71 | 12,500.00 | 7,500.00 | 5,000.00 |
| Allowances - Hazardous Material Testing | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Allowances - Boundary Survey & Wetland Delineation | 15,000.00 | 100.00 | 15,000.00 | 15,000.00 | 0.00 |
| Allowances - High Performance Buildings | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 759,044.00 | 65.52 | 497,344.00 | 488,544.00 | 8,800.00 |

Invoice total **8,800.00**

Invoice Summary

| Description | Contract Amount | Total Billed | Prior Billed | Current Billed |
|--|-----------------|--------------|--------------|----------------|
| Schematic Design Phase | 66,200.00 | 66,200.00 | 66,200.00 | 0.00 |
| Design Development | 110,344.00 | 110,344.00 | 110,344.00 | 0.00 |
| Construction Document Phase | 286,000.00 | 286,000.00 | 286,000.00 | 0.00 |
| Bid Phase | 22,000.00 | 3,300.00 | 500.00 | 2,800.00 |
| Construction Administration | 132,000.00 | 0.00 | 0.00 | 0.00 |
| Allowances - Traffic Engineering PO 250608 | 42,500.00 | 4,000.00 | 3,000.00 | 1,000.00 |
| Allowances - Geotechnical Borings | 35,000.00 | 12,500.00 | 7,500.00 | 5,000.00 |
| Allowances - Hazardous Material Testing | 25,000.00 | 0.00 | 0.00 | 0.00 |
| Allowances - Boundary Survey & Wetland Delineation | 15,000.00 | 15,000.00 | 15,000.00 | 0.00 |
| Allowances - High Performance Buildings | 25,000.00 | 0.00 | 0.00 | 0.00 |
| Fire Protection Design | 0.00 | 400.00 | 400.00 | 0.00 |
| Total | 759,044.00 | 497,744.00 | 488,944.00 | 8,800.00 |

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|----------|---------|---------|---------|----------|
| 25-2986 | 12/01/2025 | 8,800.00 | 8,800.00 | | | | |
| | Total | 8,800.00 | 8,800.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Approved by:

David J. Stein
 Project Manager

RECEIVED

DEC 16 2025

TOWN OF WATERFORD
 FIRE DEPARTMENT



THE DAY PUBLISHING COMPANY
200 STATE ST
NEW LONDON, CT 06320

| ACCOUNT NUMBER | CUSTOMER |
|----------------|--|
| D93036 | TOWN OF WATERFORD - FINANCE DEPARTMENT |

| CLIENT | PAGE NUMBER | DUE DATE |
|--------|-------------|--------------|
| | Page 1 of 1 | Upon Receipt |

| Order Number | Amount Due |
|--------------|------------|
| d01109735 | \$474.03 |

TOWN OF WATERFORD - FINANCE
DEPARTMENT
15 ROPE FERRY ROAD
WATERFORD, CT 06385
United States

**MAKE CHECKS PAYABLE
TO DAY PUBLISHING
COMPANY**
*Include your account # /
order # on your check
remittance*

| CHECK NUMBER |
|--------------|
| |
| AMOUNT PAID |
| |

PLEASE RETURN UPPER PORTION WITH YOUR REMITTANCE

| DATE | DESCRIPTION | PUBLICATION | REFERENCE # | SIZE/LINES OR QTY | GROSS AMOUNT | OTHER | NET AMOUNT |
|--------------|--------------------------|------------------------------|-----------------------------|----------------------|-----------------|---------------|-----------------|
| 01/07/26 | Invitation to IFB#26-004 | The Day | Invitation to IFB#26-004 | 2 col | \$424.03 | \$0.00 | \$424.03 |
| 01/07/26 | Invitation to IFB#26-004 | Day Classified Webpage | Invitation to IFB#26-004 | 2 col | \$15.00 | \$0.00 | \$15.00 |
| 01/07/26 | Invitation to IFB#26-004 | CT Public Notices Webpage | Invitation to IFB#26-004 | Not Applicable | \$35.00 | \$0.00 | \$35.00 |
| Total | | | | | \$474.03 | \$0.00 | \$474.03 |

| Account Number | Customer | Total Due |
|----------------|--|-----------|
| D93036 | TOWN OF WATERFORD - FINANCE DEPARTMENT | \$474.03 |

Day Credit Department
Community Classifieds - Toll Free
Day Publishing Company - Toll Free

860-701-4204
800-582-8296
800-542-3354

Accounting Fax 860-437-7504
Advertising Fax 860-437-8780
Classified Fax 860-442-5443

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

OSWEGATCHIE FIRE STATION BUILDING COMMITTEE

Meetings are held at 6:30pm at Public Safety Building

204 Boston Post Road
Waterford, CT 06385

January through December

2026

Meeting Schedule*

February 5, 2026

March 5, 2026

March 19, 2026

April 2, 2026

April 16, 2026

May 7, 2026

May 21, 2026

June 4, 2026

June 18, 2026

July 2, 2026

July 16, 2026

August 6, 2026

August 20, 2026

September 3, 2026

September 17, 2026

October 1, 2026

October 15, 2026

November 5, 2026

November 19, 2026

December 3, 2026

December 17, 2026

***Meeting schedule subject to change**

Linda Finnegan

From: Timothy Sullivan
Sent: Friday, December 5, 2025 12:43 PM
To: Linda Finnegan
Subject: Traffic Light in front of 441 Boston Post Road

Linda,

During last night's meeting, there was a need for input regarding the proposed traffic signal.

I have spoken with all part-time members assigned to Oswegatchie Station. I asked the following question:

"We are considering installing a traffic light in front of the Oswegatchie Fire House. Do you support this proposal? Please answer yes or no."

John St. Denis responded with (yes)

Dean Rowe responded with (*I say yes*)

Monte Fielder responded with (it would definitely be helpful for almost had a few accidents trying to back in or get out of here)

Brian Reynolds responded with (I wish the present unit work) (With the remote control unit in the cab of the apparatus)

Tim Sullivan responded with (yes)

Can you please share with the committee members .

Thanks, TDS