

WATERFORD UTILITY COMMISSION
REGULAR MEETING MINUTES

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TOWNSHIP OF WATERFORD
TOWN CLERK

DATE: March 15, 2016
PLACE: Waterford Municipal Complex
PRESIDING: Peter Green, Chairman
MEMBERS PRESENT: Peter Green, Ray Valentini, Rodney Pinkham, and Ken Kirkman.
OTHERS PRESENT: James Bartelli, Assistant Director, and Nick Kepple, Legal Counsel.

Chairman Green called the meeting to order at 6:08 p.m.

CITIZEN SESSION

No citizens present.

Chairman Green requested that if there were no objections he would like to move to agenda Item (5) OLD BUSINESS for the Collections report from Attorney Kepple.

OLD BUSINESS / COLLECTIONS

Attorney Kepple informed the Commission that his office was moving ahead with collections since the resolution of issues that were holding up the process for filing and receiving judgments from the court. Mr. Kepple reported that his office has 178 active WUC accounts totaling \$625,460. Of the accounts 2/3 are in payment plans or in foreclosure status with the remaining accounts either going to court or are hardship accounts.

Attorney Kepple also reported that he will be working with WUC to pursue people who have not tied into the sewers and are considered delinquent tie ins.

Chairman Green requested Attorney Kepple speak with Attorney Avena regarding the affect on the Waterford/East Lyme Sewer Agreement if the Old Lyme beach associations become customers of the East Lyme sewer district.

SECRETARY'S REPORT

MOTION made by Mr. Pinkham to accept the minutes of the Harrison's Landing Sewer & Water Contract #76 Public Hearing on February 16, 2016. Mr. Valentini seconded.

VOTE Unanimous.

MOTION Mr. Valentini moved to accept the minutes of the February 16, 2016 WUC Regular meeting. Mr. Pinkham seconded.

VOTE Unanimous.

ACCOUNTING ADJUSTMENTS

SEWER USE ADJUSTMENTS MARCH 2016

DATE	TYPE	AMOUNT	REASON
3/3/2016		\$ (2.00)	ADJ INTEREST
2/24/2016	SUD	\$ (175.00)	NL ADJUST
2/24/2016	SUD	\$ (1.98)	NL ADJUST
3/10/2016	SUD	\$ (336.00)	NL ADJUSTED
3/3/2016		\$ (3.02)	ADJ INTEREST
3/3/2016		\$ (2.00)	ADJ INTEREST
		\$ (520.00)	

The Commission reviewed and accepted the Accounting Adjustments.

EXPENDITURES – APPROVAL OF BILL LIST

The Commission reviewed and discussed the Bill List.

MOTION Mr. Pinkham moved to approve the Bill List dated March 15, 2016. Mr. Valentini seconded.

VOTE Unanimous.

OLD BUSINESS (Continued)

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT-CAPITAL PROJECTS**
The Commission reviewed and discussed the financial reports.

UNFINISHED BUSINESS

- **ON-GOING PROJECTS UPDATE**
Mr. Bartelli updated the Commission on the construction progress at Blue Hills Pump Station. The control cabinets were installed; also, the contractor is working with the supplier for the replacement pumps that were damaged in shipment.

Mr. Bartelli reported to the Commission that portions of the hardware for the SCADA Upgrade have been received and remaining components to arrive very soon.

Mr. Bartelli explained that he and Mr. Soto had met with Planning, Environmental and Zoning departments to discuss the Grit Receiving Station. Mr. Soto will be pursuing the CGS 8-24 paperwork for the grit station.

MOTION made by Mr. Valentini to accept the Wright-Pierce proposal for Design of a Grit Receiving Station – REVISED dated March 9, 2016 for a total NTE \$12,900. Mr. Pinkham seconded.

VOTE Unanimous.

Mr. Valentini updated the Commission on the progress of the Municipal Complex Building Committee, unfortunately the architect did not attend the meeting scheduled and there are issues to be resolved with the subcontractors. The committee will be meeting twice monthly.

NEW BUSINESS

- **AWARD OF CONTRACT FOR CORROSION & ODOR CONTROL CHEMICALS**
The results of the bid opening were reviewed, there was one bid received from Evoqua Water Technologies with pricing for 2 years. Chairman Green requested this item be placed on the April agenda for action.
- **EXECUTION OF CTDOT/UTILITY COMMISSION MASTER AGREEMENT FOR CONSTRUCTION OF UTILITIES**
The Commission discussed accepting the revised Master State/Municipality Agreement for the Readjustment, Relocation and/or Removal of Municipal Facilities on Highway Projects.

MOTION made by Mr. Kirkman to accept the Master State/Municipality Agreement received October 29, 2016. Mr. Valentini seconded.

VOTE Unanimous.

WATER

- The Commission discussed the New London/Veolia Report that had been emailed to the Commission on March 15th.

CORRESPONDENCE

The Commission discussed a letter received from Fred and Patricia Serluca requesting a deferment for the payment of the water benefit assessment and the sewer benefit assessment for 16 Maple Court,

Waterford, due to this property already connected to water and sewer from Vauxhall Street since 1988. Such assessment will be due and payable at the time that a connection is made to the infrastructure constructed at Maple Court. A caveat describing such deferment (s) is to be placed on the land records describing the conditions for such deferment(s).

MOTION made by Mr. Pinkham to defer the payment of the water and sewer benefit assessments set by the Commission at the Regular Meeting on February 16, 2016, for Fred and Patricia Serluca at 16 Maple Court, Waterford. Mr. Kirkman seconded.

VOTE Unanimous.

PLANS

Mr. Bartelli reviewed the Site Plan Modification/Special Permit for 132 Cross Rd/70 Foster Rd with the Commission.

PERSONNEL

Mr. Bartelli informed the Commission that the Foreman, Rick Vose last day before retirement would be March 21, 2016. The job has been posted with 1303 with the posting closing on Monday, March 21. Much thanks to Rick for his commitment to the department.

Chairman Green reported that he has not heard back from the Town regarding the Commission's submittal to reclassify the job descriptions of the Director and Assistant Director of WUC. Chairman Green has written a letter to The First Selectman requesting the action needed to move this request to the Personnel Review Board.

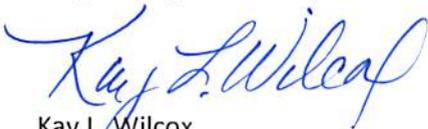
ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:18 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Kirkman seconded.

VOTE Unanimous.

Respectfully submitted,



Kay L. Wilcox
Recording Secretary