

WATERFORD UTILITY COMMISSION
REGULAR MEETING MINUTES
"AMENDED – 7/19/16"

RECEIVED FOR RECORD
WATERFORD, CT
16 AUG -4 AM 9:37
TEST: *Donald L. Longo*
TOWN CLERK

DATE: June 21, 2016
PLACE: Waterford Municipal Complex
PRESIDING: Peter Green, Chairman
MEMBERS PRESENT: Peter Green, Steve Negri, Ken Kirkman, Rodney Pinkham.

OTHERS PRESENT: Neftali Soto, P.E., Director, Nick Kepple, Legal Counsel, Todd Gagnat, Evoqua Technical Sales Representative, Dan Matheson, Assistant Director of Public Works, and residents, Sandy Caldrello, Nando Dazzi, and Debbie Dazzi.

Chairman Green called the meeting to order at 6:00 p.m.

CITIZEN SESSION

Sandy Caldrello is a resident of 18 Benham Avenue who came to request the Commission waive the requirement that this property connect to the sewer line due to financial and engineering hardships. Nando Dazzi, who is a contractor familiar with sewer connections, explained that the Caldrello's are on a fixed income and that they would have hardship affording all the electrical work necessary for a grinder pump hookup and maintenance, in addition to the fact that their property is terraced increasing the difficulty of connecting. Chairman Green explained that the Caldrello's would have to send a letter explaining their case for not connecting for the Commission to review and act on. Attorney Kepple explained that the Commission has a very high bar for granting exceptions and residents bear the burden to demonstrate extraordinary circumstances.

Todd Gagnat introduced himself to the Commission as the Technical Sales Representative serving WUC for Evoqua Water Technologies, providing services for odor and corrosion control products and service. The Commission discussed the issue of potential flow from the beach communities with Mr. Gagnat. Mr. Gagnat indicated he was available to come to evening town meetings if needed.

SECRETARY'S REPORT

MOTION: Made by Mr. Pinkham to accept the minutes of the May 17, 2016 Regular meeting. Mr. Negri seconded.

VOTE: Unanimous

ACCOUNTING ADJUSTMENTS

ADJUSTMENTS 6/21/16

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>REASON</u>
6/2/2016		\$ (2.00)	ADJ INTEREST
6/8/2016		\$ (8.30)	ADJ INTEREST
6/2/2016		\$ (2.00)	ADJ INTEREST
5/26/2016	SUD	\$ (2,093.21)	METER ADJ
6/2/2016		\$ 27.16	ADJ INTEREST
6/2/2016		\$ (5.16)	ADJ INTEREST
6/2/2016		\$ (22.00)	ADJ INTEREST
6/2/2016		\$ (2.00)	ADJ INTEREST
5/24/2016	SUI	\$ 1,407.14	ADD CONSUM
6/2/2016		\$ (2.00)	ADJ INTEREST
6/2/2016		\$ (2.93)	ADJ INTEREST
6/2/2016		\$ 2.93	ADJ INTEREST
6/3/2016	SUD	\$ (263.38)	WATER LEAK
6/6/2016		\$ (2.00)	ADJ INTEREST
6/2/2016		\$ (45.00)	ADJ INTEREST
6/2/2016		\$ 45.00	ADJ INTEREST
6/10/2016		\$ (2.00)	ADJ INTEREST
6/2/2016		\$ (2.00)	ADJ INTEREST
6/2/2016		\$ (45.00)	ADJ INTEREST
6/2/2016		\$ 45.00	ADJ INTEREST
6/6/2016		\$ (2.73)	ADJ INTEREST
6/10/2016	SUD	\$ (5,384.57)	LEAK AVG
6/10/2016	SUD	\$ (82.63)	LEAK AVG
6/3/2016		\$ (44.39)	ADJ INTEREST
- -	TOTAL	\$ (6,486.07)	

The Commission reviewed and accepted the Accounting Adjustments.

EXPENDITURES – APPROVAL OF BILL LIST

The Commission discussed the repairs to the water main on Fog Plain Road and the reasons the cost went from the quote of \$12,000 to the final cost of \$37,000. Chairman Green informed the Commission that he and Mr. Soto had met with New London regarding the plan to split the cost of repairs. New London agreed that they will pay half of the final cost of \$37,000.

MOTION: made by Mr. Pinkham to approve the Bill List dated June 21, 2016. Mr. Kirkman seconded.

VOTE: Unanimous.

OLD BUSINESS – REPORTS & UPDATES

- **FINANCIALS – WW Fund Revenues/Expenditures Report –Capital Projects/Collections**
Mr. Soto distributed the financial reports for review and discussion.

Attorney Kepple reviewed the Collections Status as of June 21, 2016. Collections are slightly behind last year's total. His office has just received another package of delinquent accounts from WUC. Attorney Kepple reported that he had been contacted by the owner of 49 Boston Post Rd because of the pending sale of the property in July and the disputed balance of \$14,304.13 for sewer use. Mr. Kepple had a meeting with Mr. Bartelli to discuss the balance and possible calculations for settlement.

MOTION made by Mr. Pinkham to authorize Chairman Green to approve a negotiated pay off balance pursuant to staff and counsel input for the 49 Boston Post Rd account. Mr. Negri seconded.

VOTE Unanimous

- **BLUE HILLS PUMPING STATION REHAB – UPDATE**
Mr. Soto reported that the pump station project should be completed this month. Mr. Soto will prepare a video of the project for the Commission and other boards to view.
- **SCADA PROJECT – UPDATE**
Mr. Soto reported that the contractor has completed the central station in the Maintenance Building and is now working at the pump stations. The Commission discussed monitoring for odor control the flow which may be coming from the beach communities. Chairman Green stated that the waste coming from the beach communities will have to meet certain parameters.
- **GRIT STATION – UPDATE**
Mr. Soto stated that the Grit Station should be operational by September 1.
- **MUNICIPAL COMPLEX REHAB – UPDATE**
Mr. Soto reported that when the plans are completed the Building Committee will go to P & Z for approval of plans and then to the various Boards for funding.

FOG PLAIN ROAD

- **REPAIR OF WATER MAIN & PLASTIC SERVICES REPLACEMENT – BIDS RECEIVED DISCUSSION**
The Commission discussed plastic services. Mr. Soto reported that the bids received for the replacement of plastic services prior to the repaving of Fog Plain Road were much higher than had been anticipated. The lowest bid was for \$112,500 to a high bid of \$247,000. In consideration of the expense of replacing services that are not now leaking the Commission discussed an alternative approach which would reduce the number of times a newly repaved road would need to be cut into for the purpose of repairing a water leak. Mr. Soto informed the Commission of a procedure using sonic survey which can identify water leaks prior to the start of resurfacing, once again prior to the actual asphalt being applied, and a third time after the

asphalt is applied but before the equipment is removed. Any leaks detected will be repaired by Veolia Water as stated in the Inter Local Agreement. Dan Matheson explained that Public Works is very concerned with limiting reasons for having to cut and patch roads that have been repaved.

After discussion the Commission reached the consensus to move forward with the scheduling of sonic surveys to detect water leaks on roads to be repaved for prior, during and after paving.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

- **WASTEWATER ENTERPRISE FY17 BUDGET**

Mr. Soto presented the FY17 Budget to the Commission explaining that overall the budget increased by 0%. Mr. Soto explained that he does not see any need to raise the rate for sewer use revenue.

MOTION made by Mr. Kirkman to approve the Wastewater Enterprise FY17 Budget. Mr. Negri seconded.

VOTE Unanimous

- **DELINQUENT TIE-INS PROPERTIES – DISCUSSION**

Mr. Soto distributed a list of 55 addresses that are delinquent tying into the sewer. The Commission agreed that letters should be mailed Certified – Receipt instructing the residents to either tie in within 90 days or substantiate why connection cannot be accomplished.

WATER

- Mr. Soto distributed copies of the Veolia Water Monthly Operating Report dated April 2016.

CORRESPONDENCE

No correspondence.

PLANS REVIEW

No plans.

PERSONNEL

Mr. Soto reported that we have 2 applicants for the Accounts Receivable position, interviews will be this week. Mr. Soto is working with Human Resources regarding the open position in Maintenance.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:07 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Kirkman seconded.

VOTE Unanimous

Respectfully submitted,



Kay L. Wilcox
Recording Secretary