

WATERFORD UTILITY COMMISSION
REGULAR MEETING MINUTES

DATE: July 21, 2015
PLACE: Municipal Complex
PRESIDING: Peter Green, Chairman
PRESENT: Peter Green, Ray Valentini, and Rodney Pinkham
OTHERS PRESENT: Neftali Soto, P.E., Director, Frances Violante, and Nick Kepple, Town Counsel

ATTESSE:
TOWN CLERK
15 JUL 29 AM 10:25
WATERFORD

Chairman Green called the meeting to order at 6:05 pm.

CITIZEN SESSION

Frances Violante, 22 Niantic River Rd, addressed the Commission with her request for a review of her account for the purpose of prorating her water usage to rebate the water used for irrigation. Ms. Violante explained that in May 2013 she had hired Maxum Enterprises to install a sprinkler system and a secondary meter. It was discovered that Maxum had neglected to install the secondary meter. The secondary meter has now been installed and Ms. Violante is trying to recover the cost incurred due to not having the secondary meter installed at the time as the sprinkler system.

MOTION made by Mr. Pinkham to have the resident request her contractor send a letter to Peter Green, Chairman, Waterford Utility Commission, 15 Rope Ferry Rd, Waterford, CT 06385 documenting that he did not install the Secondary Meter as requested by the resident at the time of the sprinkler system installation to include a copy of the bill for installation and a copy of the permit for the secondary meter. Mr. Valentini seconded.

VOTE Unanimous.

SECRETARY'S REPORT

MOTION made by Mr. Pinkham to approve the Minutes of the Regular Meeting on June 16, 2015. Mr. Valentini seconded.

VOTE Unanimous.

ACCOUNTING ADJUSTMENTS

SEWER USE ADJUSTMENTS 7/21/15

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>REASON</u>
7/9/2015	SUD	-\$52.50	NL ADJUSTED
7/6/2015	SUD	-\$2.51	ADJ PAY 5/1

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7/6/2015	SUD	-\$4.00	ADJ PAY 5/1
7/6/2015	SUI	\$2.51	ADJ PAY 5/1
7/1/2015		-\$2.15	ADJINTEREST
7/2/2015		-\$170.17	2NDARY ADJ
7/7/2015	SUD	-\$322.00	NL ADJUSTED
7/15/2015	SUD	\$1,175.83	NL ERROR
7/1/2015		-\$2.00	ADJINTEREST
7/13/2015		-\$2.00	ADJINTEREST

TOTAL ADJUSTMENTS **\$1,730.65**

The Commission reviewed and accepted the Accounting Adjustments.

EXPENDITURES – APPROVAL OF BILL LIST

MOTION made by Mr. Valentini to approve the Bill Lists for June, 2015 Supplemental and July List dated 7/21/15. Mr. Pinkham seconded.

VOTE Unanimous.

OLD BUSINESS – REPORTS & UPDATES

- ENTERPRISE FUND REVENUE/EXPENDITURES & FINANCIAL REPORT – CAPITAL PROJECTS
Mr. Soto distributed the performance reports, and explained that Finance has not yet provided the closing figures for June.
- WASTEWATER STATIONS/SCADA – RFP ISSUED
Mr. Soto informed the Commission that the RFP for the Wastewater Stations/SCADA has been advertised in the newspaper and is uploaded to the Town’s website for contractors to download.

Attorney Kepple distributed copies of his report, Sewer Use Collections Status as of July 21, 2015. Mr. Kepple reported that many of the accounts in collection are moving into the court phase of collections.

UNFINISHED BUSINESS

- ON-GOING PROJECTS UPDATE – BOLLES CT PS/BLEUE HILLS PS FUNDING STATUS
Mr. Soto reported that only a few punch list items were left at Bolles Ct. before the project is finished. Mr. Soto offered to be available to conduct a tour of the facility for any commission members who would like to see the facility.

Mr. Soto informed the Commission that the Board of Finance approved the additional funding request for the Blue Hills PS, and the request will go to the RTM next.

- WASTEWATER ENTERPRISE BUDGET FOR FY 16

MOTION made by Mr. Pinkham to accept the Budget for FY 2016 as proposed. Mr. Valentini seconded.

VOTE Unanimous.

- GRIT STATION
Mr. Soto reported that no progress has been made with this project.

NEW BUSINESS

- DISCUSSION – CORROSION & ODOR CONTROL CHEMICALS
Mr. Soto informed the Commission that the contract with Evoqua for pricing of odor control chemicals is expiring at the end of this year. The Commission discussed different topics to consider in the negotiating of a new contract, including the impact of sewage coming from other shoreline communities and the possibility of a joint purchase agreement with surrounding towns.
- REVISION & UPDATE OF WUC CAPITAL IMPROVEMENTS MASTER PLAN (WATER AND SEWER)
Mr. Soto presented a proposal from Wright-Pierce to update the WUC's capital funding needs for the wastewater collection system including a 15-year Capital Improvements Plan for a NTE cost of \$2,400.00. The Wright-Pierce proposal also included a NTE fee of \$1,800.00 to include a Capital Funding Needs report combining both water and wastewater needs.

MOTION made by Mr. Pinkham to engage Wright-Pierce to update the WUC's capital funding needs for the wastewater collection system including a 15-year Capital Improvements Plan for the NTE cost of \$2,400.00. Mr. Valentini seconded.

VOTE Unanimous.

WATER

- CT DEPARTMENT OF HEALTH – PWSID UPDATE
Mr. Green reported that there has been no response from the Department of Health.
- NEW LONDON /VEOLIA REPORT
The Commission discussed the most recent report from Veolia which Mr. Soto had emailed to all Commission members.

CORRESPONDENCE

No correspondence.

PLANS REVIEW

No Plans to review.

EXECUTIVE SESSION

MOTION made by Mr. Valentini to commence executive session to discuss administrative issues pertaining to Mr. Soto's correspondence submitted to the Commission on May 19, 2015. Mr. Pinkham seconded.

VOTE Unanimous. Executive Session commenced at 7:05 pm.

Executive Session included Commission members Ray Valentini, Rodney Pinkham, and Chairman Green.

MOTION made by Mr. Pinkham to conclude the executive session. Mr. Valentini seconded.

VOTE Unanimous. Executive Session concluded at 7:17 pm.

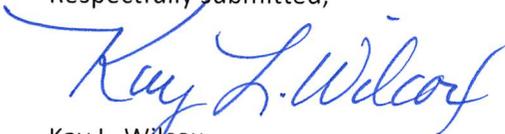
ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:18 pm.

MOTION made by Mr. Pinkham to adjourn. Mr. Valentini seconded.

VOTE Unanimous.

Respectfully submitted,



Kay L. Wilcox
Recording Secretary