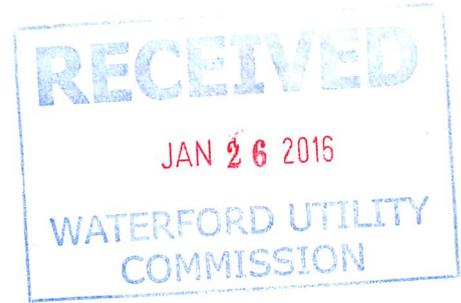


WATERFORD UTILITY COMMISSION
REGULAR MEETING MINUTES



DATE: January 19, 2016

PLACE: Municipal Complex

PRESIDING: Peter Green, Chairman

MEMBERS PRESENT: Peter Green, Ken Kirkman, Steve Negri, and Rodney Pinkham.

OTHERS PRESENT: Neftali Soto, P.E., Director, James Bartelli, Assistant Director, Nick Kepple, Town Counsel, Skip Adams, Resident, and Cheryl Larder, Board of Finance Liaison.

Chairman Green called the meeting to order at 6:00 p.m.

CITIZEN SESSION

- SKIP ADAMS--48 GREAT NECK RD
Mr. Adams, owner of 48 Great Neck Rd since August, 2011 requested the Commission consider adjusting the water consumption charges on this account for the period starting in August 2011 thru March 2014 since the house was vacant, and according to Mr. Adams, the well pump was not used. Mr. Adams provided a printout of monthly electricity usage from September 2011 through August 2014. After discussion the Commission agreed to adjust the water consumption billed to this address (which is listed by the Assessor's Office as a 2 family dwelling) from August 2011 through March 2014. All interest, lien fees, and EDU charges will remain on the account; the account will remain in collection with Avena & Kepple and Mr. Adams is responsible for all past and future attorney fees.

SECRETARY'S REPORT

The Commission discussed the Minutes of the December 15, 2015, meeting . Mr. Kirkman requested to amend the minutes at the bottom of Page 3 under "Correspondence" from: The bill hasn't been paid until 2011. To: The bill hasn't been paid since 2011.

MOTION made by Mr. Negri to approve the minutes of the December 15, 2015 meeting as amended. Mr. Kirkman seconded.

VOTE Unanimous.

ACCOUNTING ADJUSTMENTS

RECEIVED FOR RECORD 1/25, 2016 @ 9:12 am.
M. ATTEST David Larder
TOWN CLERK mat

SEWER USE ADJUSTMENTS 1/19/16

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>REASON</u>
1/7/2016		-\$2.00	ADJ INTEREST
12/28/2015		-\$13.98	PAY ADJ
12/28/2015		-\$4.00	PAY ADJ
12/28/2015	SUI	\$13.98	VANCOERROR
1/7/2016		-\$2.00	ADJ INTEREST
1/14/2016	SUD	-\$35.00	NL ADJUST
1/7/2016		-\$111.79	LATE 2NDARY
1/7/2016		-\$251.51	LATE 2NDARY
1/14/2016	SUD	-\$153.16	NL ADJUST
1/8/2016	SUD	-\$19.63	LATE 2NDARY
1/8/2016	SUD	-\$22.00	LATE 2NDARY
1/7/2016		-\$3.51	ADJ INTEREST
1/11/2016	SUD	-\$1,008.00	NL ADJUST
1/8/2016	SUD	-\$2,653.00	NL ERROR
1/7/2016		-\$2.00	ADJ INTEREST
12/21/2015	SUD	-\$23.52	BADREADINGS
1/7/2016		-\$4.02	ADJ INTEREST
1/8/2016		-\$16.59	ADJINTEREST
1/8/2016	SUD	-\$65.13	LATE2NDARY
1/7/2016		-\$4.07	ADJINTEREST
1/11/2016	SUD	-\$189.70	LATE2NDARY
1/13/2016		-\$17.74	ADJINTEREST
1/13/2016		\$17.74	ADJINTEREST
12/22/2015	SUI	\$207.97	CORRECTION
1/8/2016		-\$3.12	ADJINTEREST
12/21/2015	SUD	-\$74.06	HOUSE DEMO

TOTAL ADJUSTMENTS \$4,439.84

The Commission reviewed and accepted the Accounting Adjustments.

EXPENDITURES – APPROVAL OF BILL LIST

The Commission reviewed and discussed the Bill List.

MOTION made by Mr. Kirkman to approve the Bill List dated January 19, 2016, seconded by Mr. Negri.

VOTE Unanimous.

OLD BUSINESS – REPORTS AND UPDATES

- **FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT-CAPITAL PROJECTS/COLLECTIONS**
The Commission reviewed the financial reports with Mr. Soto noting that the January billing is included in the reports.
Attorney Kepple reported that his office will be able to move forward with additional court filings of accounts due to the recognition by the court that the collection fees on sewer use collections do not have the cap which is assigned by the court to commercial credit collections. Mr. Kepple requested a meeting be scheduled with Mr. Soto, Mr. Bartelli, and him to discuss establishing a mechanism to provide rationale to delaying as necessary court action on accounts classified as financial hardships. Chairman Green requested this item be on the agenda for the next meeting.
- **DISCUSSION – HARRISON’S LANDING SEWER ASSESSMENTS & MAPLE COURT WATER AND SEWER ASSESSMENTS (FEB 16, 2016 MEETING PUBLIC HEARING)**
The Commission discussed the methods of determining the assessments for water and sewer. Mr. Soto reported that he will be preparing for a Public Hearing for the Harrison’s Landing and Maple Court water and sewer assessments to be scheduled for February 16, 2016 at the same time as the WUC Commission meeting and that the meeting will be held at the Waterford Town Hall.

UNFINISHED BUSINESS

- **ON-GOING PROJECTS UPDATE – BLUE HILLS PS CONSTRUCTION**
Mr. Soto updated the Commission on details of the construction meeting held with the contractor for Blue Hills PS upgrade. Two pumps delivered were damaged in shipment. WUC did not accept delivery, the vendor will have to replace with new pumps. This could extend the finish date of the project.
- **MUNICIPAL COMPLEX REHAB STATUS – UPDATE**
Mr. Soto informed the Commission on the submission of new members for the Building Committee by the First Selectman. After the February RTM meeting the new members will be updated on the activity so far of the Building Committee.

NEW BUSINESS

- **WATER – NEW LONDON/VEOLIA REPORTS OF OCTOBER & NOVEMBER 2015**
The Commission discussed the water reports from New London that had been emailed to the members.
- **MEETING SCHEDULED FOR 1/20/16 WITH NEW LONDON/VEOLIA (MOU & ILA INTERACTIONS)**
Mr. Soto and Mr. Bartelli will be meeting with representatives of Veolia and New London water department as well as Lenard Engineering to discuss ways to reduce water leakage. WUC is committed to submit a leakage reduction plan to the state by

Waterford Utility Commission
January 19, 2016

February 16, 2016. Mr. Soto explained that a draft of the plan will be distributed to the Commission members before the next Commission meeting.

CORRESPONDENCE

No correspondence.

PLANS REVIEW

No plans to review.

PERSONNEL

Mr. Soto reported that the Accounts Receivable Clerk is still out.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 7:55 p.m.

MOTION made by Mr. Pinkham to adjourn. Mr. Negri seconded.

VOTE Unanimous

Respectfully submitted,.



Kay L. Wilcox
Recording Secretary