

WATERFORD UTILITY COMMISSION
REGULAR MEETING MINUTES

DATE: February 16, 2016
PLACE: Waterford Town Hall Auditorium
PRESIDING: Peter Green, Chairman
MEMBERS PRESENT: Peter Green, Ken Kirkman, Ray Valentini, and Rodney Pinkham.
OTHERS PRESENT: Neftali Soto, P.E., Director; James Bartelli, Assistant Director; Nick Kepple, Legal Counsel; Cheryl Larder, Board of Finance Liaison; Fred & Pat Serluca, Residents.

RECEIVED FOR RECORD
WATERFORD, CT
16 FEB 22 AM 9:59
TEST: Donald R. Campor
TOWN CLERK

Chairman Green called the meeting to order at 6:00 p.m.

CITIZEN SESSION

Fred and Pat Serluca, 16 Maple Court, spoke to the Commission requesting a deferment for the sewer and water assessments proposed for their address on Maple Court. Due to the fact that their property abuts Vauxhall Street Extension, when they built their house they connected to sewer and water on Vauxhall Street Ext. and would like to continue with that connection. Mr. Serluca explained that at the time they had paid approximately \$1,700 for a sewer assessment and had paid a "tap-in" fee of \$350 to connect to water. Chairman Green explained that the Commission can defer the Maple Court assessments until such time that 16 Maple Court connects to the sewer and water on Maple Court. Mr. Green informed Mr. Serluca that they have 60 days from when the assessment rates are set to send a letter to the Commission explaining their situation and requesting a deferment for the sewer and water assessments.

SECRETARY'S REPORT

MOTION Mr. Pinkham moved to accept the minutes of the January 19, 2016 meeting.
Mr. Kirkman seconded.
VOTE Unanimous.

ACCOUNTING ADJUSTMENTS

SEWER USE ADJUSTMENTS FEB 16, 2016

DATE	TYPE	AMOUNT	REASON
1/22/2016	SUD	\$ (333.45)	EDU ERROR
2/4/2016	SUD	\$ (206.50)	NL ADJUSTED
2/12/2016	SUD	\$ (693.00)	NL CORRECT

Waterford Utility Commission
February 16, 2016

1/26/2016	SUD	\$	(2,049.26)	LEAK ADJUST
1/27/2016		\$	(1,243.08)	ADJCONSUMPT
1/26/2016	SUD	\$	(436.73)	LEAK IRRIGAT
1/26/2016		\$	(44.90)	NL ADJUSTED
2/16/2016		\$	(286.72)	ADJ INTEREST

TOTAL ADJ **\$(5,293.64)**

The Commission reviewed and accepted the Accounting Adjustments.

EXPENDITURES - APPROVAL OF BILL LIST

The Commission reviewed and discussed the Bill List.

MOTION made by Mr. Pinkham to approve the Bill List dated February 16, 2016, seconded by Mr. Valentini.

VOTE Unanimous.

OLD BUSINESS – REPORTS AND UPDATES

- FINANCIALS – WW FUND REVENUES/EXPENDITURES REPORT-CAPITAL PROJECTS/COLLECTIONS
Mr. Soto reviewed the financial reports with the Commission
- DISCUSSION – HARRISON'S LANDING SEWER ASSESSMENTS & MAPLE COURT WATER AND SEWER ASSESSMENTS

MOTION Made by Mr. Pinkham to approve the proposed sewer assessments rate of \$3,732 per residential unit and the proposed water assessment rate of \$17.769 cost per foot of frontage/\$0.0532 cost per square foot of area for the Harrison's Landing Sewer & Water Contract #76. Mr. Kirkman seconded.

VOTE Unanimous.

- GRIT STATION – IMPLEMENTATION SCHEDULE
Mr. Soto reported to the Commission that the permit for the Grit Station had been received from the State and Mr. Soto has a meeting scheduled with Planning on Thursday of this week to discuss 8-24 review. This 8-24 review is necessary before proceeding with the funding request. Mr. Soto indicated that he would like to be ready to present the funding request to the RTM at the April meeting.

UNFINISHED BUSINESS

- **ONGOING PROJECTS UPDATE – BLUE HILLS PS CONSTRUCTION & SCADA PROJECT**
Mr. Soto reported that the construction at the Blue Hills Pump Station is progressing. The contractor for the SCADA Design/Build Project has received his Purchase Order and Notice to Proceed. Chairman Green requested a summary of the security features of the SCADA Design.
- **MUNICIPAL COMPLEX REHAB STATUS – UPDATE**
Mr. Kirkman stated that the Municipal Complex Committee was meeting on Wednesday, February 17th to welcome 5 new members and update them on the committee's progress. The Architect for the complex rehab will be at the meeting.

NEW BUSINESS – DELINQUENCY

- Attorney Kepple distributed updated Collection Status reports and informed the Commission that he has received several judgements from the court.
- **WATER**
The Commission discussed the water reports from Veolia which Mr. Soto had emailed to the Commission.

CORRESPONDENCE

- Mr. Soto reported that he had submitted the response to the Asset Management and Unaccounted For Water to the State Department of Health.
- Mr. Soto stated that we have received a letter from the State DOT notifying us that construction will start on the bridge over Route #85 at the intersection of 395 soon.
- Mr. Soto informed the Commission that he is working with Rob Avena and the State of Connecticut on a master plan for streamlining State projects involving Town assets.

PLANS REVIEW

None

PERSONNEL

None

ADJOURNMENT

With no further business before the commission, the meeting adjourned at 6:43 p.m.

Waterford Utility Commission
February 16, 2016

MOTION made by Mr. Pinkham to adjourn. Mr. Valentini seconded.

VOTE Unanimous.

Respectfully submitted,



Kay L. Wilcox
Recording Secretary