

**RECREATION AND PARKS COMMISSION MEETING**  
**TUESDAY, FEBRUARY 24, 2015**  
**5:00 P.M. WATERFORD COMMUNITY CENTER**

1. Approval of the January meeting minutes as received.
2. Comments from the Public.
3. **CORRESPONDENCE:**
  - a. Letter from Public Works Director, re: thank you
  - b. Letter from Planning/Zoning Director, re: thank you
  - c. Letter from Waterford Regional Lions Club, re: Community Center rental
4. **OTHER CORRESPONDENCE:**
  - a. Expenditure/Revenue Reports placed on file.
5. **STAFF REPORTS:**
6. **COMMITTEE REPORTS:**
  - Recreation Programs (Indoor/Outdoor)
  - Nominating
  - Personnel (as required)
  - Co-sponsored
  - Long Range Planning
  - Policies/procedures
  - Mago Point Revitalizaion Ad-Hoc Committee
7. **REPRESENTATIVE REPORTS:**
  - Senior Citizen "Mural Committee"
  - Board of Education
  - Board of Finance
  - Historical Society
  - O'Neill Theater
  - Senior Services
  - Youth Sports Council
8. **PROPERTIES:**
  - Community Center
  - Stenger Farm
9. **OLD BUSINESS:**
10. **NEW BUSINESS:**
  - a.
  - b.

Respectfully submitted,

Ann Nolan, Secretary  
Recreation and Parks Commission

**WATERFORD RECREATION AND PARKS COMMISSION  
FEBRUARY 24, 2015**

**DIRECTORS' REPORT:**

**BUDGET UPDATE:** As of January 31, 2015 expenditures stand at \$749,687 (56% expended. Expected shortages in other supplies and maintenance of vehicles. Planning on utilizing budget transfers to cover the shortages). Revenues stand at \$147,965 or 4.8% ahead of last year.

**MAINTENANCE REPORT:** Snow operations have been the bulk of what the maintenance crew has been working on (over 2 weeks). This has taken place seven days a week/twenty-four hours a day. At times we have also assisted the Public Works Department by plowing sidewalks and side roads. The crew should be commended for their work. Some seasonal work has been completed on our properties. The Assistant Director will report on the specifics.

**PERSONNAL REPORT:** A maintainer is still out on medical leave (approaching five months). Human Resources has informed me that he could be out for another three months. This has been quite challenging for completing our maintenance functions. On a positive note, Gabe Madrid has been hired as a Maintainer I. Please join me in welcoming Gage to the staff. (Gabe was the former C.C. p.m. custodian. We hope to have that position filled soon).

**BUDGET 2016 SCHEDULE:** Your attendance and support will be much appreciated:

**3/4/15 – Board of Finance – 7:00 p.m.**

**ON-GOING PROJECTS:**

- ~ Jordan Mill Park Bridge: Bridge plans have been reviewed and delivery is expected the week of April 20, 2015. A crane contractor will be hired to move the old bridge and replace with the new. The Utility Department and our staff will make the connections.
- ~ Leary Park Road: This project will be re-visited in the spring. Additional funds may be required.
- ~ 46-47 Oswegatchie Property and Mago Point Fishing Pier/ Park Improvements on-going.

**MISELLANEOUS:**

~ Waterford Beach Park Bridge, Town Hall/Leary Basketball Courts and the Children's' Playground CIPs. are all being planned for spring 2015 projects.

~ Credit Card Acceptance at the office will be delayed. A new server for our Rec-trac soft-ware will be required as well as software and hardware.

~ Welcome to Nate Narducci, an intern from Mitchell College.

Respectfully submitted,

Briand W. Flaherty, Director

The Recreation and Parks held their monthly meeting on Tuesday, February 24, 2015, 5:00 p.m. at the Community Center. Chair Gardiner presided.

**MEMBERS IN ATTENDANCE:** Cs. Gardiner, Scheiber, Kanabis, Marcks, Murphy.

**MEMBERS ABSENT:** Cs. Erricson, Whelan, Spellman and Worobey.

**STAFF:** Director Flaherty and Program Coordinator Sullivan

**MOTION #1:** Made by C. Kanabis, seconded by C. Murphy to approve the minutes of the January meeting as received. So voted 5-0.

**CORRESPONDENCE:**

- ~ Thank you letter from Public Works Director
- ~ Thank you letter from Planning Director
- ~ Letter from the Waterford Regional Lions Club

**MOTION #2:** Made by C. Scheiber, seconded by C. Murphy to approve the request from the Waterford Regional Lions Club for their annual pasta dinner (9/26/15) and their craft show (11/14/15) and to waive the rental fee with the understanding they will pay the monitor fee. Discussion held. So voted 5-0.

**STAFF REPORTS:**

All staff reports were placed on file. The Director reported the status of the proposed budget for 2016 to be heard by the Board of Finance on March 3, 2015. He said that the Jordan Mill Park Bridge will be delivered and installed around April 20, 2015. He is working on the proposed bridge for Waterford Beach Park. The Senior Citizen Wood Program has delivered 54 loads of wood so far this year. He reported on maintenance projects such as snow removal, wood project, maintaining equipment, etc.

The Program Coordinator reported that the Summer Program Booklet is in preparation for publication. There are quite a few new programs included in this booklet. She is planning on introducing a therapeutic program with the Kelsey Harrington Foundation. The Youth Triathlon will be held at Camp Harkness on September 12, 2015. She has contributed program information to the New London Day for a "Great Outdoors" magazine.

**COMMITTEE REPORTS:**

- ~ The O'Neill Theater will hold a dedication for their new buildings on May 1, 2015.
- ~ There will be a meeting with the Board of Ed on March 3, 2015.

There was no Old Business:

**NEW BUSINESS:** The Director discussed the CIP information sheets, regarding the Babe Ruth Fence project.

**MOTION #3:** Made by C. Scheiber, seconded by C. Marcks to adjourn. So voted 5-0.

MEETING ADJOURNED AT 5:55 P.M.

Respectfully submitted,

Ann Nolan, Secretary  
Recreation and Parks Commission

February 25, 2015

TO: Mary Ann Peter, President  
Waterford Regional Lions Club  
FROM: Brian W. Flaherty, Director  
SUBJECT: Community Center

Dear Ms. Peter,

The Waterford Recreation and Parks Commission approved your request for the rental of the Community Center for your annual Pasta Dinner (9/26, 2015) and Crafts Show (11/14/2015).

The Commission also voted to waive the fee for the rental of the dining room with the understanding you will take care of the monitor's fee.

We wish you the best of luck on your fundraisers endeavors.

Sincerely,

Brian W. Flaherty, Director  
Recreation and Parks