

RECREATION AND PARKS COMMISSION MEETING
TUESDAY, JANUARY, 20, 2015
5:00 P.M. – WATERFORD COMMUNITY CENTER

1. Approval of the November meeting minutes as received.
2. Comments from the Public.
3. **CORRESPONDENCE:**
 - a. Letter from University of Saint Joseph, re: Room Rental
 - b. Letter from Mr. Leo Garofalo, re: Pool Use
 - c. Letter from Joshua S. Kelly, re: Community Center Rental
 - d. Note from Roslyn Rubinstein, re: snow removal thank you

OTHER CORRESPONDENCE:

- a. Expenditure/Revenue Reports placed on file
- b. Letter sent to Human Resource Director
- c. Copy of updated Commission Members
- d. Notice of Bd. of Finance Liaison Appointments
- e. Copy of 2016 Proposed Budget

4. **STAFF REPORTS:**

5. **COMMITTEE REPORTS:**

Recreation Programs (Indoor/Outdoor)
Nominating
Personnel (as required)
Co-sponsored
Long Range Planning
Policies/procedures
Mago Point Revitalization Ad-Hoc Committee

6. **REPRESENTATIVE REPORTS:**

Senior Citizen "Mural Committee"
Board of Education
Board of Finance
Historical Society
O'Neill Theater
Senior Services
Youth Sports Council

7. **PROPERTIES:**

Community Center
Stenger Farm

8. **OLD BUSINESS:**

9. **NEW BUSINESS:**

- a.
- b.

Respectfully submitted,

Ann Nolan, Secretary
Recreation and Parks Commission

WATERFORD RECREATION AND PARKS COMMISSION
JANUARY 20, 2015

DIRECTORS' REPORT:

BUDGET UPDATE: As of 12/31/2014 expenditures stand at \$644,632 (48% expended). Other Supplies and Maintenance of Vehicles are expected to run short due to unexpected costs. Revenues stand at \$143,152 or 8% ahead of last year.

MAINTENANCE REPORT: Seasonal maintenance continues on all town properties, parks, open spaces, schools, athletic fields, and Co-Sponsored properties. Winter operations are in effect as well as the Senior Citizen Wood Program. The Assistant Director will report on the specifics.

PERSONAL REPORT: One maintainer is still out on medical leave (approaching three months). Interviews for our Maintainer I vacancy will occur the week of 1/19/2015. I have met with the First Selectman regarding the Assistant Director and Program Coordinator's job descriptions and salaries. The next meeting will take place with the First Selectman, Finance Director and Human Resource Director, and myself. If approved, it would then go to the Personnel Review Board.

BUDGET 2016 SCHEDULE: Your attendance and support will be much appreciated:

1/22/15 – Board of Selectman – 5:00 p.m.

3/4/15 – Board of Finance – 7:00 p.m.

I will review the budget at the meeting.

ON-GOING PROJECTS:

~ Jordan Mill Park Bridge: The pedestrian bridge construction is underway. The installation is planned for April 2015.

~ Leary Park Road, 46-47 Oswegatchie Property and Mago Point Fishing Pier/ Park Improvements on-going.

MISCELLANEOUS:

~ Our recent CIP Projects (W.B.P. Bridge, Town Hall/Leary Basketball courts, and Children's Playground) were approved by the RTM on 12/1/2014.

~ Credit Card Acceptance at the office is being coordinated with RECTRAC. I would estimate a March 2015 start.

~ We will continue to monitor the in-complete Waterford High School landscape work.

~ The Waterford Week Committee of 2014 has resigned, with the recommendation of changing the event to a Fall Weekend event.

Respectfully submitted,

Brian W. Flaherty, Director

The Waterford Recreation and Parks Commission held their meeting on January 20, 2015, 5:00 p.m. in the Community Center. Chairman Gardiner presided.

MEMBERS IN ATTENDANCE: Cs. Gardiner, Whelan, Kanabis, Scheiber, Marcks, Spellman, Erricson, Worobey and Murphy.

STAFF: Director Flaherty, Assistant Director McNamara, Program Coordinator Sullivan

No Public Comments at this time.

MOTION #1: Made by C. Worobey, seconded by C. Kanabis to approve the minutes of the November as received. So voted 9-0.

MOTION #2: Made by C. Worobey, seconded by C. Whelan to move #e Proposed Budget to #a after Correspondence.. So voted 9-0

CORRESPONDENCE:

~ Request from University of Saint Joseph, re: Room rental.

MOTION #3: Made by C. Whelan, seconded by C. Kanabis to deny this request. Discussion held. Motion carried 9-0.

~ Request from Joshua S. Kelly, re: Community Center Rental.

MOTION #4: Made by C. Worobey, seconded by C. Murphy to approve the request from Mr. Kelly to rent the Community Center and to waive any fees. Discussion was held. Motion carried 9-0.

MOTION #5: Made by C. Whelan, seconded by C. Worobey to accept the proposed amount of \$973,936 Series 1110. Discussion held. Motion carried 9-0.

MOTION #6: Made by C. Whelan, seconded by C. Erricson to accept the proposed amount of \$337,497 in Series 52000. Discussion held. Motion carried 9-0.

MOTION #7: Made by C. Whelan, seconded by C. Kanabis to accept the proposed amount of \$73,166 in Series 53000. Discussion held. Motion carried 9-0.

MOTION #8: Made by C. Whelan, seconded by C. Erricson to accept the proposed amount of \$9,775 in Series 54020. Discussion held. Motion carried 9-0.

MOTION #9: Made by C. Whelan, seconded by C. Kanabis to accept the proposed amount of \$1,394,374 in the Proposed Budget 2016. Discussion held. Motion carried 9-0.

STAFF REPORTS: All reports have been placed on file. The Director reported that a maintainer is still on sick leave. A meeting is scheduled to meet in regards to this status. He reported that the bridge at Jordan Mill Park will be installed this spring.

The Assistant Director spoke to the members regarding a "Tobacco-Free Parks" proposal. A discussion was held.

MOTION #10: Made by C. Scheiber, seconded by C. Whelan to put the "Tobacco-Free Parks" proposal into the policy committee for their review and recommendations. So voted 9-0.

The Program Coordinator on the heavy use of the Community Use of Schools which led to the discussion of problems with custodial presence during the use of the schools. It was recommended that the Chairman write a letter requesting a meeting with the appropriate Boards and Staff regarding these problems.

She reported to the members of a “Bright Music Festival” at McCook Point Park in East Lyme, 5/31/2015. A discussion was held.

C. Kanabis left the meeting, therefore a change in vote.

MOTION #11: Made by C. Worobey, seconded by C. Scheiber to support this festival. So voted 8-0

The Program Coordinator also spoke on the summer concert series at Waterford Beach Park. A discussion was held on food vendors during these concerts.

MOTION #12: Made by C. Erricson, seconded by C. Marcks, to advertize for no more than two (2) food trucks for the summer concert series. A discussion was held. Motion carried 8-0.

COMMITTEE REPORTS:

~ The Mago Point Revitalization Ad-Hoc Committee: C. Worobey reported that an information meeting was held in December. There will be another meeting in February.

MOTION #13: Made by C. Whelan, seconded by C. Erricson to adjourn. So voted 8-0. Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Ann Nolan, Secretary
Recreation and Parks