

Waterford Senior Citizens Commission Regular Meeting

November 17, 2015

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Members Present: Carol Sanders, Kathleen McNamara, Ruth Auwood,
Joyce Vlaun, Elizabeth Bresser, Anita Collins
Alan Metivier, Dina Lopes

Staff Present: Sally Ritchie, Director of Senior Services

Also Present: Lt. Steven Bellos, Waterford Police Department

- I. Call to Order. Chairlady Sanders called the Waterford Senior Citizens Commission Meeting of November 17, 2015 to order at 4:00 p.m.
- II. Establish a Quorum. A quorum was established.
- III. Public Comment. Reserved for IX. c
- IV. Approval of Minutes of October 27, 2015. Ms. Sanders asked for additions, corrections or deletions to the October 27, 2015 Meeting Minutes.

MOTION: Motion made by Anita Collins, seconded by Joyce Vlaun to approve the Regular Meeting Minutes of October 27, 2015, as presented.
Kathleen McNamara abstained.

VOTE: 7-0-1

V. Correspondence.

1. Email from M. Cohen, dated November 17, 2015 requesting that the Duplicate Bridge Group be continued.

VI. Committee Reports

a. Budget.

- i. Consider establishing Program Facilitator position in the budget to lead specific programs in addition to using Independent Contractors. Ms. Ritchie met with Joyce Sauchuk, Director of Human Resources to discuss contractors vs employees. A job description for the Program Facilitator will be included in the 2017 budget.
- ii. Consider use of Smart Phone for driver communication. LT. Bellos described the app and demonstrated its use. This could replace our radios which are seven years old.

iii. Establishing a Human Services Position. Ms. Ritchie and Ms. Fougere held a meeting with the Police Chief and Youth Services Director to discuss human services in town.

iv. For the 2017 budget, Ms. Ritchie has been directed to use the proposed wage scale in the 1303 union contract that is currently being negotiated for Senior Services employees covered by that contract.

v. Commission discussed the newsletter along with cost-saving ideas.

b. Nominating Committee. There was nothing new to report.

c. Transportation Subcommittee. There was no discussion on this matter.

d. Planned Giving Subcommittee. Ms. Ritchie has been in contact with the artist.

VII. Director/Assistant Director Report for November 2015. (See attached report).

VIII. New Business

a. Review of the 2015 Annual Report. The Commission reviewed the 2015 Senior Services Annual Report and felt it was well done.

IX. Other Business

a. Review of Fleet Management Plan 2017-2021. The Commission reviewed the Fleet Management Plan for 2017-2021 as submitted.

b. Approval of the Revised Senior Citizens Commission Guidelines. The Commission reviewed the revised Senior Citizens Commission Guidelines. Ms. Ritchie stated this change is to reflect the way the budget process is held before going to the Board of Finance.

MOTION: Motion made by Ms. Lopes, seconded by Ms. Collins to approve the modification of the Waterford Senior Citizens Commission Guidelines.

VOTE: 8-0

c. Consideration of the ACBL Duplicate Bridge Club Program.

MOTION: Motion made by Ms. McNamara, seconded by Ms. Lopes to put the ACBL Duplicate Bridge Club Program on the table for discussion.

VOTE: 8-0

Comments: Six bridge players spoke in support of continuing the bridge program.

Discussion followed.

The Commission plans to have a Special Budget Meeting on December 8 and this matter can be placed on that Agenda to give Ms. Ritchie a chance to speak to the Director of Human Resources.

MOTION: Motion made by Ms. McNamara, seconded by Ms. Vlaun to put the ACBL Duplicate Bridge Club Program on the December 8 Agenda.

VOTE: 8-0

X. Adjournment.

MOTION: Motion made by Ms. Vlaun, seconded by Ms. McNamara to adjourn the November 17, 2015 Regular Meeting of the Senior Citizens Commission at 5:15 p.m.

VOTE: 8-0

Respectfully submitted

Frances Gheri, Recording Secretary