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Waterford Senior Citizens Regular Meeting Minutes  
September 27, 2016  
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ATTEST: *Doreen K. Conroy*  
TOWN CLERK

Members Present: Carol Sanders, Joyce Vlaun, Ruth Auwood, Kathleen McNamara, Anita Collins,  
Rev. James Johnson & Dina Lopes

Also Present: Ellen Fougere, Assistant Director

- I. Call to order: Chairlady Sanders called the Waterford Senior Citizens Commission Regular Meeting of September 27, 2016 to order at 4:02 p.m.
- II. Establish a quorum. A quorum was established.
- III. Public Comment – None.
- IV. Approval of the minutes of August 23, 2016. Ms. Sanders asked for additions, corrections or deletions to the August 23, 2016 meeting minutes.

MOTION: Motion made by Dina Lopes, seconded by Anita Collins to approve Meeting Minutes of August 23, 2016 as presented.

VOTE: 5-0-2 (Kathleen McNamara & Joyce Vlaun abstained) Motion passed.

- V. Correspondence
  - a. Letter of resignation from Elizabeth Bresser
  - b. Thank you – Blazing Trails
  - c. Memo – Requisition for Senior Services Director
- VI. Committee Reports
  - a. Budget – No report
  - b. Nominating Committee – Memo to be sent to Town Clerk regarding vacancy
  - c. Transportation Sub-Committee – No report
  - d. Planned Giving Sub-Committee – No report
- VII. Director/Assistant Director Report for September 2016 – Discussion followed.
- VIII. Personnel
  - a. Administration – An Ad Hoc Search Committee for a new director was established to include all members of the Waterford Senior Citizens Commission.

- IX. New Business  
a. Request to dispose of 2008 Ford minibus.

MOTION: A motion was made by Rev. James Johnson, seconded by Joyce Vlaun to dispose of the 2008 accessible Ford minibus with a wheelchair lift.

VOTE: 7-0-0 Motion passed.

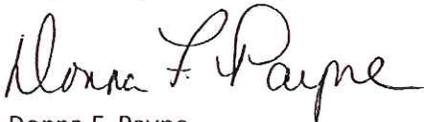
- X. Other Business:  
a. Update on Contractors/Employee designations for PRB review.  
i. Assistant Director reported that the process is continuing according to PRB approved guidelines.

- XI. Adjournment

MOTION: Anita Collins moved to adjourn the September 27, 2016 Regular Meeting of the Senior Citizens Commission at 4:40 p.m. Seconded by Ruth Auwood.

VOTE: (7-0-0) Unanimous.

Respectfully submitted,



Donna F. Payne  
Recording Secretary