

Members Present: Carol Sanders, Rev. James Johnson, Dina Lopes, Anita Collins & Ruth Auwood

Absent: Kathleen McNamara, Joyce Vlaun & Elizabeth Bresser

Also present: Sally Ritchie, Director of Senior Services
Ellen Fougere, Assistant Director

- I. Call to order: Chairlady Sanders called the Waterford Senior Citizens Commission Regular Meeting of August 23, 2016 to order at 4:06 p.m.
- II. Establish a quorum. A quorum was established.
- III. Public Comment – None.
- IV. Approval of the minutes of June 28, 2016 meeting. Ms. Sanders asked for additions, corrections or deletions to the June 28, 2016 meeting minutes.

MOTION: Motion made by Anita Collins, seconded by Dina Lopes to approve Meeting Minutes of June 28, 2016 as presented.

VOTE: 4-0-1 (Rev. Johnson abstained) Motion passed.

- V. Correspondence
 - a. State of Connecticut , Department of Veterans Affairs – Thank you
 - b. Community Foundation of Eastern Connecticut – 2016 Fund Statement
 - c. Copy of letter to Daniel Steward, First Selectman regarding retirement of Sally Ritchie, Director as of 12-9-16
- VI. Committee Reports
 - a. Budget –Preparation for the 2018 budget.
 - b. Nominating Committee – No report.
 - c. Transportation Sub-Committee – No report.
 - d. Planned Giving Sub-Committee
 - i. Review of Endowment Fund 2016 - June 30, 2016 Statement
- VII. Director/Assistant Director Report for July/August 2016 – Discussion followed.
- VIII. Personnel
 - a. Office Support Technician Position - Discussion on process – interviews this week.
 - b. Administration - Vacancy.

MOTION: Motion made by James Johnson, seconded by Anita Collins to establish a sub-committee for the search of the upcoming vacancy of Director.

VOTE: 5-0-0 Motion Passed.

TEST
TOWN CLERK
Sally Ritchie

16 AUG 24 PM 1:05

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WATERFORD, CT

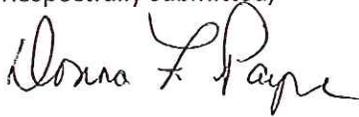
- IX. New Business
 - a. Open Doors Program – Grant Award – Title III Funding through Senior Resources was approved. The grant request was for \$31,346 and the award was \$13,389. Seeking donations and other grants to cover unfunded expenses. Discussion followed.

- X. Other Business
 - a. Update on Contractors/Employee designations for PRB review.
 - b. Dina Lopes reported on contacts made for the Historic Mural Tile Wall project.

- XI. Adjournment

MOTION: Dina Lopes moved to adjourn the August 23, 2016 Regular Meeting of the Senior Citizens Commission at 4:38 p.m. Seconded by Anita Collins. (5-0-0) Unanimous.

Respectfully submitted,



Donna F. Payne
Recording Secretary