

**MUNICIPAL COMPLEX IMPROVEMENTS BUILDING COMMITTEE  
SPECIAL MEETING  
MINUTES**

Date: Tuesday March 8, 2016

Time: 5:30 P.M.

Place: 1000 Hartford Turnpike

Present: Bruce Kruszewski; Ted Olynciw, Ken Kirkman; Cheryl Larder; Glenn Patterson, Ray Valentini

Absent: Robert Brule

Staff: Neftali Soto, Kristin Zawacki

The meeting was called to order by Chairman Kruszewski at 5:37 PM

Public Comment: None

Approval of the minutes of March 1, 2016

**Motion** made by Ted Olynciw seconded by Cheryl Larder  
**Vote** – Unanimous  
**Motion Carried**

**Old Business**

Review Progress of Fletcher-Thompson  
Discussion with DTC regarding Mechanical, Electrical & Plumbing systems

Provide status (an estimated % complete and an estimated completion date) for each of the bullet points on the March 24, 2015 memo

Possible review of existing plans and specifications

The staff from both Fletcher-Thompson and DTC was unable to come to the meeting. They emailed the Town staff to inform them they would not be here.

The members of the committee discussed options for the changes and questions to be made to the plans. The committee would like to request the town attorney attend the next meeting on March 22, 2016. Mr. Kruszewski will make contact with them.

## **New Business**

### 2016 Meeting schedule

The committee decided that the dates for 2016 would be set up for the First Tuesday and Fourth Tuesday of each month. The meetings will take place at 5:30 PM. The recording secretary will provide the Town Clerk as well as the members of this committee with a full list of meeting dates.

Being no further business

## **Adjournment**

**Motion** made by Ted Olynciw, Seconded by Ken Kirkman  
**To adjourn the meeting**

**Vote** – Unanimous  
**Motion Carried**

Meeting adjourned at 6:04 P.M.

Respectfully Submitted,

Sandy Kenniston  
Recording Secretary