

Town of Waterford
IT Committee Regular Meeting
October 15, 2014
Waterford Town Hall – Board of Education Conference Room B

Members present:

Members – Maryanna Stevens, Chair, Brian Flaherty, Marlena Montgomery, Sally Ritchie, Roz Rubinstein, Tali Soto, Julie Watson Jones, Mark Wujtewicz

Staff – Ed Crane

Also present – Lt. Brett Mahoney, Waterford PD

Item 1

Call to Order – Chair Stevens called meeting to order at 3:03 p.m.

Item 2

Approval of minutes of regular meeting of August 20, 2014.

Motion to approve – Brian Flaherty

Seconded – Sally Ritchie

Motion passed – unanimous

Item 3

Reports on Projects and Upgrades.

IT Director Ed Crane discussed the status of the new town telephone system, currently in phase 1: network equipment install at each site. Expected completion date, 2nd week of November; training scheduled for week of Oct. 27.

Item 4

Consider and act upon the 2015 IT Committee meeting schedule.

Motion to approve – Marlena Montgomery

Seconded – Sally Ritchie

Motion passed – unanimous

Item 5

Old Business:

a) Status of Telephone Upgrade. – see Item 3.

b) Status of Audio/Visual possible expansion of the proposal.

Committee member Tali Soto reported that the town will implement phase 1 (audio system) only and not video component at this time.

Item 6

New Business:

a) Review and discuss the FY15 Capital Improvement Fund requests.

Lt. Brett Mahoney discussed the WPD requests, Field Based Reporting (FBR) and GeoLynx Mapping Upgrade. Committee Chair/Finance Director Maryanna Stevens discussed the Finance Department requests, Financial Accounting Software and Virtual Server Replacement. No action taken.

Item 7

Correspondence – noted.

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TOWN CLERK

Item 8

Adjournment

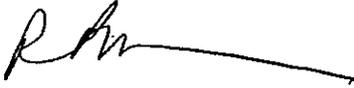
Motion to adjourn – Brian Flaherty

Seconded – Tali Soto

Motion passed – unanimous

Meeting adjourned at 4::01 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Roz Rubinstein', with a long horizontal flourish extending to the right.

Roz Rubinstein
Recording Clerk