

RECEIVED FOR RECORD
WATERFORD, CT
SEP 20 PM 3:22
WATERFORD ECONOMIC DEVELOPMENT COMMISSION
SEPTEMBER 8, 2016 SPECIAL MEETING
LOUISE T. APPEBY CONFERENCE ROOM
7:30 PM
ATTEST: David L. Conroy
TOWN CLERK

MEMBERS PRESENT: Chairman - Richard LaCombe, Ivan Kuvalanka, James Reid
MEMBERS ABSENT: Sheri Cote, Ryan Riebschlager, Vacancy
STAFF PRESENT: Abby Piersall, Planning Director

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES
A quorum was established and R. LaCombe called the meeting to order at 7:35PM.

2. APPROVAL OF MINUTES - August 4, 2016

MOTION: Motion made by J. Reid, seconded by I. Kuvalanka to approve the minutes of the August 4, 2016 special meeting.

VOTE: 3-0

3. COMMISSION PROJECTS AND INITIATIVES:

Economic Development and Policy Advancements:

- Mago Point, Downtown Destination & Jordan Village Study
A. Piersall reviewed status of these projects. Mago Point Zoning Regulations will be discussed at a public hearing on September 12th. The Planning Office held a public meeting on September 7th to discuss new zoning for the Civic Triangle and Jordan Village.
- Development of Commercial Properties Database with GIS Interface
Discussion about the nature of the database and the format to post it on the town EDC website. The database of vacant commercial and industrial properties now hosted on a standalone EDC website was developed on an Excel spreadsheet. In order to merge the property database and the EDC page on the town website will require the database to be published as an image rather than an EXCEL spreadsheet for security reasons. The decision was made to host the EDC page and property database on the town website. If the Town purchases new software, the EDC will leverage the software to assist with upgrading and managing the database and to communicate with property owners and brokers.
- Development of web-site to host WEDC and the commercial property database.
The Commission agreed to delete the EDC (waterfordct-edc.org) website to host the EDC page and property database on the Town website.
- Discussion and status update on new and active WEDC projects.
The Commission discussed creating a listing of vacant commercial properties that would be included in the EDC property database. The goal would be to work with the owners and brokers to fill vacant business sites.
- Waterford Oldest Business
No new discussion.

- Discussion on infrastructure needs and development to support future economic and business development
No new discussion

Business / Government Relations, Operations and Personnel

- WEDC Membership
No new discussion
- Part time Economic Development Coordinator/Consultant
Commission discussed the potential for a part-time position to assist in the town economic growth and development efforts. The potential to seek grant funding to hire a consultant was considered.

Also discussed was the inability of the EDC to have a pool of funding to assist in its economic development efforts and to assist in business startups needs. It was noted for further discussion that a non-profit Economic Development Corporation would be able to acquire and store a pool funding, and would be able to work with the EDC in providing the vision and expertise that would support the economic development needs of the town.
- Town EDC Promotional Package Including Waterford Promotional Digital Video
Commission watched the existing video and agreed to use it in its present format as a promotion handout, and to post on the town website and facebook page.
- Review of WEDC organization, goals and objectives
No new discussion

Resource Organization Affiliations

- Waterford Division CoC of Eastern Ct – No Discussion
- CEDAS, CERC and seCTer Membership - No Discussion

4. TOWN DEVELOPMENT PROJECT AND PERMITTING STATUS - No Discussion
5. PAYMENT OF BILLS - None
6. CORRESPONDENCE - None
7. OTHER BUSINESS - None
8. ADJOURNMENT
MOTION: Motion by I. Kuvalanka, seconded by J. Reid to adjourn at 8:45PM.
VOTE 3 - 0

Respectfully Submitted,

Richard LaCombe
Chairman