

AGENDA
WATERFORD ECONOMIC DEVELOPMENT COMMISSION
OCTOBER 21, 2015
LOUISE T. APPLEBY CONFERENCE ROOM
6.30 PM

MEMBERS PRESENT: Richard LaCombe, Peter Karpinski, Ivan Kuvalanka, Sheri Cote

MEMBERS ABSENT: Alan Metivier

STAFF PRESENT: Abby Piersall, AICP, Planning Director

1. CALL TO ORDER/APPOINTMENT OF ALTERNATES
A quorum was established and R. LaCombe called the meeting to order at 6:30PM.

2. APPROVAL OF THE MINUTES, SEPTEMBER 16TH, 2015
MOTION: Motion made by P. Karpinski, seconded by I. Kuvalanka to approve the minutes of the September 16, 2015 special meeting.
VOTE: 4-0

3. COMMISSION PROJECTS AND INITIATIVES
Economic Development and Policy Advancement
 - Mago Point, Downtown Destination & Jordan Village Study
A. Piersall summarized the project status for Mago point and informed the Commission of a meeting to be held on October 26, 2015 with members of the Mago Point Business Association and area residents to discuss the proposed Master Plan and draft regulations.
 - Energy (C-PACE)
Nothing new to report.
 - Impact of Taxes
Nothing new to report.
 - Development of a Commercial and Industry Property Data Base
R. Lacombe summarized progress on the database to date and suggested that the Commission consider options for hiring a consultant to assist with the project and populate the database. R. Lacombe presented the idea of a grant-funded position. The Commission discussed the need to identify information and fields to populate the database.
 - Development and Implementation of New Business Concepts
The Commission discussed the potential for new business at 161 Waterford Parkway North. S. Cote distributed community and demographic information from ESRI that could be used as part of a package of information for potential developers. The Commission discussed the need

to review the information and determine which information should be presented to potential businesses to promote the property. I. Kuvalanka suggested contacting the property broker.

R. LaCombe updated the Commission on the Business Incubator Concept for the former Big Y property. R. LaCombe suggested a site visit with members of the Commission and Town Building and Planning staff to discuss development requirements and costs. I. Kuvalanka suggested that a history of building maintenance and utility costs be compiled.

– Waterford Oldest Business

The Commission discussed potential businesses to consider. S. Cote noted that the Commission should consider changing the name of the award since referring to recipients as Waterford's "Oldest" Business may be misleading, as the award may be given to businesses in operation for 35 or more years.

Infrastructure

– Microgrid

Nothing new to report.

– Review of Utility Commission Activity

R. Lacombe provided a summary of the Commission's interest in water supply for economic development purposes and reviewed water supply potential at Millers Pond. The Commission discussed the need to coordinate with New London.

(S. Cote left the meeting)

Business / Government Relations & Operations

– Commercial Properties Database (GIS and CERC Interface)

This item was discussed earlier in the meeting. The Commission reiterated the importance of this. A. Piersall will provide an estimate of staff time required to develop the database. I. Kuvalanka suggested pulling information from existing Town databases.

– Promotional Package

This topic was discussed during the discussion on development and implementation of new business concepts.

Resource Organization Affiliations & Personnel

– WEDC Membership and Part Time Paid Consultant

The Commission discussed membership. R. LaCombe will discuss appointments to the Commission with the First Selectman.

– Waterford Division CoC of Eastern Ct

Nothing new to report.

– CEDAS, CERC and SeCTer Membership

Nothing new to report.

4. TOWN DEVELOPMENT PROJECT AND PERMITTING STATUS

A. Piersall reviewed the development project status report with the Commission.

5. PAYMENT OF BILLS – None.

6. CORRESPONDENCE – None.

7. OTHER BUSINESS

- R. LaCombe presented information on assisting businesses with Business Disaster Plans.
- R. LaCombe discussed the need to review the annual budget at the next Commission meeting. R. LaCombe will work with A. Piersall to determine any necessary changes from the previous budget.

- DRAFT, 2016 MEETING SCHEDULE

MOTION: Motion made by P. Karpinski, seconded by I. Kovalanka to adopt the 2016 meeting schedule.

VOTE: 3-0

8. ADJOURNMENT

MOTION: Motion made by I. Kovalanka, seconded by P. Karpinski to adjourn the meeting at 7:54 PM.

VOTE: 3-0