

**WATERFORD ECONOMIC DEVELOPMENT COMMISSION**  
**APRIL 15, 2015 REGULAR MEETING**  
**LOUISE T. APPLEBY CONFERENCE ROOM**  
**6:30 PM**

**MEMBERS PRESENT:** Peter Karpinski, Richard LaCombe, Ivan Kuvalanka

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Mark Wujtewicz, Planner

1. **CALL TO ORDER/APPOINTMENT OF ALTERNATES**  
A quorum was established and P. Karpinski, acting in his capacity as Vice-Chairman called the meeting to order at 6:35 PM.

**MOTION:** Motion made by P. Karpinski, seconded by R. LaCombe to move Item 7  
OTHER BUSINESS – Election of Chairperson and Vice Chairperson for  
Calendar Year 2015 to this point of the meeting.

**VOTE:** 3-0

P. Karpinski, R. LaCombe and I. Kuvalanka were present to vote.

**MOTION:** Motion made by P. Karpinski, seconded by R. LaCombe to appoint R.  
LaCombe as Chairman.

**VOTE:** 3-0

**MOTION:** Motion made by R. LaCombe, seconded by P. Karpinski to reappoint P.  
Karpinski as Vice-Chairman.

**VOTE:** 3-0

2. **APPROVAL OF MINUTES**

**MOTION:** Motion made by P. Karpinski, seconded by Chairman LaCombe to  
approve the minutes of the March 18, 2015 regular meeting

**VOTE:** 3-0

3. **COMMISSION PROJECTS AND INITIATIVES**

- Economic Development and Policy Advancement

- Downtown Destination & Jordan Village Study

- R. LaCombe inquired as to the status of the Waterford Town Center Vision and Strategic Plan. M. Wujtewicz explained that the Plan had been adopted and is presently the item of a public hearing to incorporate it within the Town's 2012 Plan of Conservation and Development.

It was the consensus of the Commission to retain this item on future agendas

– Energy (C-PACE)

The Commission discussed the activity of the C-PACE program in Waterford.

It was the consensus of the Commission to retain this item on future agendas

– Impact of Taxes

A discussion among the member of the Commission regarding the Impact of Taxes on attracting future business and retaining existing businesses in Town.

It was the consensus of the Commission to retain this item on future agendas.

- Infrastructure

– Microgrid

The commission discussed the Microgrid concept with a brief discussion of the history of the project.

It was the consensus of the Commission to retain this item on future agendas

– Review of Utility Commission Activity

Chairman LaCombe started discussion regarding whether the potential capacity of Miller Pond can augment water inventory to support long term future expansion of commercial and industrial activity within Waterford.

It was the consensus of the Commission to include the minutes of the WUC meetings in the monthly packets.

The Commission agreed to retain this item on future agendas.

– Transportation

Nothing new to report.

It was the consensus of the Commission to remove this item from future agendas. It was agreed that issues regarding transportation infrastructure as it relates to Economic Development can be brought up for discussion as warranted.

- Business / Government Relations & Operations

– Commercial Properties Database (GIS Interface)

Chairman LaCombe informed the Commission that he received a spreadsheet from Dennis Goderre with detailed information listing all businesses in Town.

The ability to link this information to the Towns GIS system was discussed.

Also discussed was the concept of providing this information to businesses looking to relocate.

It was the consensus of the Commission to retain this item on future agendas  
It was also the consensus of the Commission to add a discussion item to future agendas for Waterford's Oldest Business candidates.

Chairman LaCombe informed the Commission of discussions he has had contact with the Director of Planning and Development for the Town of Hebron regarding their Economic Development Coordinator position. It was the consensus of the Commission to pursue the possibility of utilizing through grant funding an Economic Development Coordinator or Consultant position to support the Commission.

– Budget Proceedings (BOS, BOF, RTM)

Next step in the process is the RTM's budget meeting scheduled for Tuesday in May 5, 2015.

– Promotional Package

P. Karpinski updated the Commission on the inventory of promotional items. Discussed was the amount of available funds in the existing budget and how to best utilize those funds for purchases of additional items.

It was the consensus of the Commission to retain this item on future agendas

- Resource Organizations & Personnel

– Waterford Division CoC of Eastern Ct

The Commission discussed the existing Chairmanship of the Waterford Division of the Chamber of Commerce. It is the understanding of the Commission that Rodney Pinkham will retain chairmanship of the Waterford Division of the CoC of Eastern CT.

This item will remain on future agendas.

– WEDC Membership

Nothing new to report. The Commission will continue to promote filling the existing vacancies.

4. DEVELOPMENT PROJECT STATUS

The development project status report was reviewed and discussed by the Commission.

5. PAYMENT OF BILLS - NONE

6. CORRESPONDENCE – NONE

7. OTHER BUSINES - NONE

8. ADJOURNMENT

**MOTION:** Motion made by P. Karpinski seconded by I. Kuvalanka, to adjourn the meeting at 8:17PM

**VOTE:** 3-0

Respectfully submitted,

Mark Wujtewicz, Planner