

ETHICS COMMISSION MEETING
MINUTES
April 16, 2014

Call to Order:

The April 16, 2014, Regular Meeting of the Ethics Commission was called to order by Atul Shah, Chairman at 7:33 PM.

Present: Atul Shah, Chairman, Louisa Miner, Marilyn Percy, Lynn Lynch
Absent: Shawna Zito-Hannan, George Peteros, Don Blevins

Approval of Minutes:

M. Percy moved that the minutes of the March 19, 2014 meeting be approved. L. Lynch seconded. The minutes as written were accepted with a unanimous decision.

Review of Correspondence:

1. A. Shah reported that he received official confirmation from Rudy Beers, via email, notifying the commission that the budget of \$723.00 for the next fiscal year was approved.
2. The budget dated 7/1/13 – 3/31/14 showed expenses of \$435.07, with funds of \$287.93 remaining.

Old Business:

1. Chairman Shah reported that he had investigated the request made in the March meeting to change the scheduled monthly meeting to a quarterly meeting. He stated that according to Town documents there was no official rule or regulation written which required a monthly meeting. In addition, past tradition showed the July and August meetings were usually canceled if no pressing matters had been set forth before the commission for examination. The decision was to continue the monthly meetings for May and June and to discuss the matter of a change upon returning to the schedule in the fall.

New Business:

1. Copies of the Ethics Commission Rules of Procedure and Regulation (May 5, 1999) and Chapter 2.50 of the Town Charter and Ordinances were given to the members present for consideration of updating the materials. It was stated that the commission might want to update the Ethics Commission Rules of Procedure and Regulation to clarify certain vague areas. Additionally, the commission might consider reviewing and potentially proposing revisions to the Code of Ethics (2.50.030) in order to keep it current and relevant. Members not present will obtain copies via email for their review. Further discussion and finalization of this matter will take place after the summer break.

Adjournment:

Motion by L. Miner, seconded by L. Lynch, to adjourn at 7:50 PM. Unanimous decision.

Respectfully submitted,

Stacey M. Tynan
Recording Secretary