

ETHICS COMMISSION MEETING
MINUTES
January 15, 2014

Call to Order:

The January 15, 2014, Regular Meeting of the Ethics Commission was called to order by Chair, Julia Kushigian-Secor at 7:35 PM.

Present:

Julia Kushigian-Secor, Chair, David Cavasino, Louisa Miner, Atul Shah

Excused:

Don Blevins, Shawna Zito-Hannan, Marilyn Percy

Approval of Minutes:

Atul Shah moved that the minutes of the December 18, 2013 meeting be approved. Dave Cavasino seconded. The minutes as written were accepted with a unanimous decision.

Review of Correspondence:

No new correspondence to review.

Old Business:

Nothing to report

New Business:

1. Chair, Julia Kushigian-Secor, reported that an email had been sent to John Sheehan, Kathleen McCarthy, Bob Nye, Town Clerk and Ethics Secretary, S. Tynan detailing the needs the Ethics Commission has for four new members and a new Chairperson.

The body of the email is as follows:

This message is to inform you that **four** appointments need to be made to the Waterford Ethics Commission. This item will be placed on the February RTM agenda. In February the term for Julia Kushigian-Secor, Chair, expires, and her six year appointment may not be extended. David Cavasino resigned his appointment effective Feb. 2, 2014. Don Blevins' appointment to complete Member Kristen Pfefferkorn's term and Atul Shah's appointment to complete Don Blevin's term as Alternate also expire February 2. Following this evening's meeting, the next meeting is February 19 at which time two newly appointed Members need to be in attendance with Louisa Miner and Shawna Zito, in order to constitute a quorum.

2. Procedure for the election of the Ethics Commission Chair at the February 19, 2014 meeting was discussed. A decision was made by the committee to appoint Louisa Miner as a temporary chairperson for the start of the February 19, 2014 meeting. She will be responsible for calling the meeting to order and will proceed to follow a modified agenda for the purpose of an immediate election for the new Chairperson. The modified agenda will be as follows:

1. Call to order
2. New Business
 1. Commission election of the new chairperson
3. Approval of minutes
4. Review of correspondence
5. Old Business
6. Adjournment

3. The budget dated 7/13 – 12/31/13 showed December expenses of \$147.12, with funds of \$354.51 remaining and expenses to date of \$368.49.

Noted: The Board of Selectman Budget Review to be held on January 30, 2014, at 5:00PM, will be attended by the Chair, Julia Kushigian-Secor as representative of the Ethics Commission. An invitation was extended to any and all members who also wish to attend. The new Chair will need to attend the Board of Finance Budget Review on March 3rd and the RTM Budget Review on a date to be determined.

Adjournment:

Motion by Atul Shah, seconded by Louisa Miner, to adjourn at 7:50 PM. Unanimous decision.

Respectfully submitted,

Stacey M. Tynan
Recording Secretary