

## MINUTES

Design Review Board  
Waterford Town Hall

June 23, 2014  
4:30 PM

Members Present: William McNulty, Robert Nye, Peter Davis, Edward Pellegrini, John O’Niell  
Alternates Present: Joy Merrill (1 vacancy)  
Staff Present: Dennis Goderre, Planning Director; Mark Wujtewicz, Planner

### **ITEM #1. CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

### **ITEM #2. APPROVAL OF THE JUNE 9, 2014 MEETING MINUTES**

Motion made by R. Nye, seconded by E. Pellegrini to approve the minutes of the June 9, 2014 meeting as written. Vote: 5-0

### **ITEM #3. APPLICATION REFERRAL PRESENTATIONS**

Mr. Goderre distributed material associated with Application #PL-14-11 – 105 Boston Post Rd. This special permit application will be presented to the Board at the July 14, 2014 meeting.

### **ITEM #4. APPLICATION REFERRAL REVIEWS**

#PL-14-7 – The regulation amendment was reviewed. A referral response will be drafted to the Planning & Zoning Commission. The focus of the response will be suggesting citations be added for the Secretary of Interior’s Standards for the Treatment of Historic Properties and recommending the SOIS apply only to the exterior of the building. Response is attached.

#PL-14-9 – The regulation amendment was reviewed. Significant discussion occurred that revolved around the application and selection of the treatments defined within the SOIS. They are outlined within the attached response to the Planning and Zoning Commission.

### **ITEM #5. COMMUNITY DESIGN REQUIREMENTS**

Mr. Goderre distributed draft design guidelines for Jordan Village and developed by the consultant team assigned to the study. Mr. Goderre suggested this be a starting point for future guidelines. The Board will review the draft for further discussion at the next meeting.

### **ITEM #6. ADJOURNMENT**

The meeting was adjourned at 5:30 p.m.

Respectfully Submitted,

Dennis Goderre, ASLA, PLA, AICP  
Planning Director