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MEETING MINUTES

Waterford Conservation Commission
Waterford Town Hall

December 8, 2016
7:00 PM

Members Present:	Henry Curtis, Harold Hansen, David Lersch, Tali Maidelis, Richard Muckle, John McSweeney, Jeff Sims
Alternates Absent:	Joshua Steele Kelly, Wade Thomas (notified absences)
Staff Present:	Maureen FitzGerald, Environmental Planner

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chair J. Sims called the meeting to order at 7:05 p.m. No alternates were seated.

2. APPROVAL OF THE November 17, 2016 MEETING MINUTES

J. Sims requested a correction in the minutes under Other Business, Annual Report to note the fiscal year is 2015/2016 in the motion to approve the annual report.

Motion: Motion made by R. Muckle, second by T. Maidelis to accept the minutes noting the correction.

Vote: 7-0

3. APPLICATION REVIEW

No applications are under review.

4. NEW APPLICATIONS

No new applications were received.

5. VIOLATIONS

61 Daniels Avenue #06-11 – Revised Non-encroachment area boundary and planting plan.
The boulder line demarcating the revised non-encroachment boundary is due to be completed by December 15, 2016. Staff will continue to monitor the project.

6. CONSERVATION COMMISSION TASKS

No discussion.

7. OTHER BUSINESS

Budget FY 2017/2018

The Commission reviewed the proposed 2016/2017 budget revised through December 7, 2016. Revisions include the up-to-date expenditures for FY 2015/2016. The proposed budget amount is $18,250.00.

Motion: Motion made by R. Muckle, second by J. McSweeney to approve the budget as presented to the Commission.

Vote: 7-0

CT DEEP 2016 Training Materials – Legal and Administrative Updates
The Commission discussed the documents from the CT DEEP training session.

8. CORRESPONDENCE

No correspondence was discussed.

9. PAYMENT OF BILLS

Motion: Motion made by T. Maidelis, seconded by R. Muckle to approve the bill from The Day for $143.40.

Vote: 7-0

10. ADJOURNMENT

With no further business, the meeting was adjourned at 7:47 p.m.

Respectfully Submitted,

Maureen FitzGerald
Environmental Planner