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MEETING MINUTES

Waterford Conservation Commission

November 17, 2016

Waterford Town Hall

7:00 PM

TOWN CLERK

Members Present: Henry Curtis, Harold Hansen, Tali Maidelis (arrived 7:09 p.m.),
Richard Muckle, John McSweeney and Jeff Sims

Members Absent: David Lersch (notified absence)

Alternates Absent: Joshua Steele Kelly, Wade Thomas (notified absences)
1 vacancy

Staff Present: Maureen FitzGerald, Environmental Planner
Robert Avena, Esq., Town Attorney
Katrina Kotfer, Recording Secretary

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chair J. Sims called the meeting to order at 7:03 p.m. No alternates were seated.

2. APPROVAL OF THE November 3, 2016 MEETING MINUTES

Motion: Motion made by R. Muckle, seconded by H. Curtis, to approve the minutes of the November 3, 2016 meeting as written.

Vote: 5-0

3. EXECUTIVE SESSION

Motion: Motion made by R. Muckle, seconded by J. McSweeney to enter Executive Session to discuss pending litigation at 7:05 pm.

Vote: 5-0

T. Maildelis arrived at 7:09 p.m.

Motion: Motion made by R. Muckle, seconded by J. McSweeney to exit Executive Session at 8:54 pm.

Vote: 6-0

No actions were taken during the Executive Session. The only non Commission members present were, Robert Avena, Esq., Town Attorney, Maureen FitzGerald, Environmental Planner and Katrina Kotfer, Recording Secretary.

The Commission took a five minute break at 8:55 pm and the meeting resumed at 9:00 p.m.

4. APPLICATION REVIEW

C-16-13 Old Norwich Road – Install Gas Main Under Waterway – Eversource Energy – Applicant, TRI-MONT Engineering Co, Agent (Action Date January 6, 2017, Last Meeting Date December 8, 2016)

The Commission reviewed the draft permit.

Motion: Motion made by H. Curtis, seconded by R. Muckle to approve the draft permit for application #C-16-13 as written.

Vote: 6-0

5. OTHER BUSINESS

Annual Report 2015/2016

Staff reviewed the draft 2015/016 Annual Report with the Commission.

Motion: Motion made by T. Maidelis, seconded by R. Muckle to approve the 2015/016 Annual Report as prepared.

Vote: 6-0

Conservation Commission Budget FY 17/18

Staff distributed a draft budget for FY17/18 for review and comments. No changes are proposed from the prior year. The budget will be on the December 8, 2016 meeting agenda for Commission action.

6. VIOLATIONS

61 Daniels Avenue #06-11 – Revised Non-encroachment area boundary and planting plan.

Staff reported that the revised non-encroachment area boundary adjacent to the driveway access was measured and marked on the property with the owner. The boundary is required to be demarcated with a line of boulders by December 15, 2016 in accordance with the corrective actions and restoration plan.

7. CONSERVATION COMMISSION TASKS

No tasks were discussed.

8. CORRESPONDENCE

No correspondence was discussed.

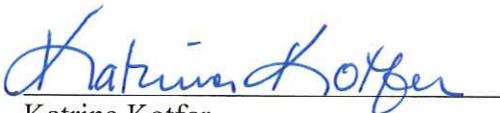
9. PAYMENT OF BILLS

No bills were received.

10. ADJOURNMENT

With no further business, the meeting was adjourned at 9:25 p.m.

Respectfully Submitted,



Katrina Kotfer
Recording Secretary