

BOARD OF FIRE CHIEFS
March 10, 2015
7:00 p.m.
MEETING MINUTES
Public Safety Complex, 204 Boston Post Road

Fire Chiefs present:

Todd Branche, left meeting at 1920hrs.
Richard Cable

Others present:

Thomas Martin
Bruce Miller
Daniel Steward

The meeting was called to order at 7:05 pm.

There were no comments from the public.

UNFINISHED BUSINESS

A. Trucks and Equipment

1. Oswegatchie – Service Truck Replacement
The bid opening is scheduled for 03/24/2015.
2. Quaker Hill – Telesquirt Replacement
The bid opening is scheduled for 03/23/2015.
3. Cohanzie – Pumper Replacement
The bid opening is scheduled for 03/23/2015. There was a brief discussion on comments received from a vendor. The Director will look into this matter.
4. Fire Hose Purchase
The surplus hose has been inventoried and the replacement hose order is being determined for a purchase requisition.

B. Building Projects

1. Jordan – Emergency Generator
Installation has been completed and the unit is in service.
2. Jordan – Electrical Upgrade
No report at this time.

3. *Oswegatchie – Building Project*
The Building Committee will be deciding on which option is necessary and bringing a request forward to the Board of Selectmen.

C. Personnel

1. *Scheduling Software*
The Director is finalizing the directive on the proper utilization of this software.
2. *Pre-Planning Software*
First Look Pro software will be upgraded in conjunction with the FireHouse Cloud upgrade.
3. *Training Committee*
In initial meeting is scheduled for 03/31/2015 at 1900 hours at the Public Safety Complex.
4. *Station Memberships*
This item will remain on the agenda for future discussions as it relates to the utilization of volunteers on a town-wide basis.

D. Policies & Procedures

This needs to be a priority for the Spring and summer months of 2015.

NEW BUSINESS

The next order for Gas Meters will be placed this month.

ADJOURNMENT

The meeting was adjourned at 7:42 pm.

Respectfully Submitted,

Bruce A. Miller

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Director of Fire Services