

Minutes of Animal Control Facility Study Ad Hoc Committee

1. Call to Order:

The Animal Control Facility Study Ad Hoc Committee held their meeting at the Waterford Town Hall on **February 23, 2015** at 5:32 PM. Co-Chairperson Yvette Savoy called the meeting to order.

In attendance were:

Yvette Savoy
Robin Perkins
Lt. Brett Mahoney
ACO Robert Yuchniuk

Absent Members:

Also in attendance were Waterford First Selectman Dan Steward, Finance Director, Marianna Stevenson, Town Attorney Robert Aveno, Executive Assistant from the First Selectman's Office Kathleen Peterson, and Kimberly Drelich, a reporter from The Day.

2. Public Comment: None

3. Approval of Minutes:

Robin Perkins motioned to approve the minutes of December 8, 2014. Yvette Savoy seconded the motion, which was passed unanimously.

4. Treasurer's Report:

Co-Chairperson Yvette Savoy reported that the new building fund balance is \$194,838.88 as of January 31, 2015.

5. Old Business:

A. Fundraising Updates:

Yvette Savoy noted that the committee will decide about participating in the Waterford Rotary's upcoming fundraiser when the committee member appointments are completed, which should be by the next meeting.

6. New Business:

A. Membership Status:

Due to the changing of her residency to outside of Waterford, Melissa Yuchniuk will no longer be a member of the committee. Melissa joined the

committee in 2011 and served as Secretary and Head of Fundraising. She organized many fundraising events which raised not only a substantial amount of money for the new ACF building fund, but also raised community awareness about the need for a new shelter. Her hard work and dedication will be greatly missed by the committee. The committee will provide some of her accomplishments for inclusion in a letter of appreciation to her from the First Selectman's office.

On February 3rd, the Waterford Board of Selectmen approved the appointments of Lt Brett Mahoney and ACO Robert Yuchniuk to the committee.

Appointments of 2 additional members to the committee, who are residents of East Lyme, are pending and should be made at the next Board of Selectman meeting.

After committee membership appointments are completed, elections will be held for committee officer positions.

B. Donation Deposits:

Finance Director Marianna Stevenson discussed a new system for ACF donations, which includes 2 separate deposit boxes at the ACF, one of which will be for new ACF building donations. ACO Robert Yuchniuk will be authorized to drop off donations from that box to the Finance Office after Lt. Brett Mahoney amends an order to allow this activity.

C. Report on Selected Potential Sites for New ACF:

First Selectman Dan Steward requested that the committee compile a report summarizing the pros and cons of several potential sites for the new ACF by June, 2015. Using several Waterford sites from a list presented by ACO Robert Yuchniuk and potential East Lyme sites from East Lyme members, once appointed, the committee will work with the Planning and Zoning office to gather pertinent information.

D. Town Attorney Robert Aveno Comments:

Town Attorney Robert Aveno pointed out that the process for approval for the building plan of a new ACF is a long one which includes approvals from the Board of Selectmen, Board of Finance and RTM. In addition, as is commonly

done, a new building committee will be formed, to oversee the approved building process.

7. Adjournment

Motion to adjourn was made by Yvette Savoy at 5:50 PM. The motion was seconded by Robin Perkins. Motion passed unanimously.

The next meeting is scheduled for Monday March 23, 2015 at 5:30 pm in the First Selectman's Conference Room located in the Waterford Town Hall.

Respectfully submitted,
Yvette Savoy, Waterford East Lyme Animal Control Ad-Hoc Committee Co-Chairperson
