

**MINUTES**  
**BOARD OF SELECTMEN**  
**Regular Meeting**  
**Tuesday, May 17, 2016 5:00pm**  
**Waterford Town Hall**

RECEIVED FOR RECORD  
WATERFORD, CT  
16 MAY 18 AM 10:17  
ATTEST: *David Campo*  
TOWN CLERK

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

**Members Present:** First Selectman Daniel Steward, Selectman Robert Brule

**Members Absent:** Selectman Peter Davis

1. **Call to order.** First Selectman Steward called the meeting to order at 5:00 pm.
2. **Public Comment:**
3. **Selectman's Office:**

To consider and act on a request from Dan Steward, First Selectman on the following additional appropriation and forward onto the Board of Finance as required.

LINE ITEM	LINE DESCRIPTION	Amount
10101-52030	Professional Services	\$22,000

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

**4. Town Clerk:**

To consider and act on a request from David Campo, Town Clerk on the following additional appropriation and forward onto the Board of Finance as required.

LINE ITEM	LINE DESCRIPTION	Amount
10109-53280	Election Materials	\$679.00

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

**5. Planning and Building Department:**

**5a.** To consider and act on a request from Abby Piersall, Planning Director, to approve the following list of FY16 *Planning and Zoning* in-series transfers.

LINE ITEM	Line Description	FROM	TO
10110-51110	Administration	\$7,355	
10110-51120	Inspection		\$2,080
10110-51210	Clerical		\$3,710
10110-51910	Fringe Benefits		\$1,565

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

**5b.** To consider and act on a request from Abby Piersall, Planning Director, to approve the following list of FY16 **Building Department** in-series transfers.

LINE ITEM	Line Description	FROM	TO
10118-52030	Professional Fees	\$600	
10118-52010	Advertising		\$555
10118-52020	Postage		\$45

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

**5c.** To consider and act on a request from Abby Piersall, Planning Director, to approve the following list of FY16 **P&Z and Building Departments** out of series transfers and forward onto the Board of Finance as required:

LINE ITEM	Line Description	FROM	TO
10111-52100	Building Maintenance, Electricity	\$5,214	
10118-54060	Building Dept. Office Equipment		\$3028
10110-54060	P&Z. Office Equipment		\$2,186

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

- 5d. To consider and act on a request from Abby Piersall, Planning Director, to adopt the following resolution with the State of Connecticut for a Special Use License between the Town and the State to perform soil evaluations at Mago Point and authorize the First Selectman to sign on the Town's behalf.

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

6. **Recreation and Parks:**

- 6a. BID AWARD – To consider and act on a request from Brian Flaherty, Director, to award the bid for *Daily Waterford Beach Concession Stand* to Flavor King Ice Cream Ltd in the amount of \$1,700 contingent on meeting all requirements by June 17, 2016.

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

- 6b. BID AWARD – To consider and act on a request from Brian Flaherty, Director, to approve the \$300 fee for any and all food trucks participating in the Waterford Beach Concert Series season.

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

7. **Fire Services:** To consider and act on a request from Bruce Miller, Director, on behalf of the Quaker Hill Fire Company, for an appropriation in the amount of \$5,000 from Capital Non-Recurring designated line item # 20523-57753, Boiler Replacement and an appropriation in the amount of \$15,000 from Undesignated Fund balance Line Item # 20500-31520 for a total of \$20,000 for the boiler replacement project as outlined in the Capital Improvement Plan and forward onto the Board of Finance as required.

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

8. **Police Department:**

- 8a. BID WAIVER - To consider and act on a request from Lt. David Burton, pursuant to Section 3.08.040 of the Town Ordinances, to waive the bidding process for *Boat Operation Safety Courses* and approve a request to utilize National Association of Safe Boating Law Administrators (NASBLA) in the amount of \$21,500 as submitted. Funds will be available from the 2014 Port Security Grant Line Item #29429-51830.

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

- 8b. To consider and act on a request from Brett Mahoney, Chief to surplus the attached town property in accordance with the Disposition of Town Property Ordinance, Chapter 2.112.020:

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

- 8c. To consider and act on a request from Brett Mahoney, Chief to reassign the following asset to the Harbor Management Commission and remove it from the Police Department Fixed Asset List.

Asset # 100180, Yamaha Outboard Motor, F225 TXRD, 2005

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

9. **Harbor Management:** To consider and act on a request from Lt. David Burton, Harbor Master, to surplus the following town property in accordance with the Disposition of Town Property Ordinance, Chapter 2.112.020:

Asset# 100141, Boat Trailer Plate 132 WFD, 1LGN6JX2X51P15005

Asset # 100180, Yamaha Outboard Motor, F225 TXRD, 2005

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

10. **Finance:** To consider and act on a request from Kate Rotella, Purchasing Agent, to surplus the following town property in accordance with the Disposition of Town Property Ordinance, Chapter 2.112.020:

Asset # 010094 Folder Inserter

Asset # 170007 Baum Paper Folder

**MOTION** was made by Mr. Brule and seconded by Mr. Steward to approve as stated. **VOTE: 2-0**

11. **New Business:**

12. **Appointment and Resignations:**

13. **Correspondence:**

Letter from Alan Wilensky, Tax Collector, regarding Tax Sales.

14. **Consent Agenda:**

14.a. Tax Refunds

14b. Minutes of the 5/3/16 meeting. - approved

15. **Adjournment.** There being no further business to come before the Board, and upon a motion made by Mr. Brule and seconded by Mr. Steward, the Meeting of the Board of Selectmen was adjourned at 5:23 pm.

Respectfully submitted,



Kathleen Nunes Peterson  
Recording Secretary



The Town of Waterford complies with  
The Americans with Disability Act. Contact ADA Coordinator,  
Sally Ritchie with requests for accommodations,  
in advance at [sritchie@waterfordct.org](mailto:sritchie@waterfordct.org) or 860-444-5839

Old Car #	Year	Make	Model	VIN
4	2011	Ford	CVPI	2FABP7BV3BX173222
7	2006	Ford	CVPI	2FAHP71W17X100992
8	2010	Ford	CVPI	2FABP7BV4BX101154
10	2010	Ford	CVPI	2FABP7BV8BX101156
11	2011	Ford	CVPI	2FABP7BV7BX173224
13	2011	Ford	CVPI	2FABP7BV9BX173225
19	2010	Ford	CVPI	2FABP7BV2BX101153