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TOWN CLERK

**MINUTES
BOARD OF SELECTMEN
Regular Meeting
Tuesday, March 15, 2016 5:00pm
Waterford Town Hall**

(Procedural Action: Check register to be signed by Board of Selectmen in accordance with CGS 7-83)

Members Present: First Selectman Daniel Steward, Selectman Robert Brule and Selectman Peter Davis

1. **Call to order.** First Selectman Steward called the meeting to order at 5:00 pm.
2. **Public Comment:**
3. To consider and act on a request from Ronald Fedor, Chairman of the Board of Finance to reopen the FY 2017 Budget.

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 3-0**

4. To consider and amend the following FY17 Budgets with the proposed changes:
 - a. Contingency (10121):

Discussion ensued. Board of Finance member, Cheryl Larder and Chairman, Ron Fedor were present to answer questions from the Board. Their request to increase in the Contingency budget will afford the Board of Finance the flexibility regarding potential excess costs in the Board of Education budget.

LINE ITEM	LINE DESCRIPTION	FROM	TO
10121-59010	Contingency	\$245,000	\$1,000,000
	SUBTOTAL	FROM	TO
10121	Miscellaneous	\$245,000	\$1,000,000

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	DEPARTMENT TOTAL	FROM	TO
10121	Contingency	\$245,000	\$1,000,000

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 3-0**

Discussion ensued regarding the increases for compensation of Elected Officials that was passed by the Representative Town Meeting, as per the Personnel, Wage & Finance subcommittee recommendation at their meeting on February 1, 2016. These increases were approved after the conclusion of the Board of Selectmen's FY17 budget hearings.

b. Town Clerk:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10109-51010	Elected Officials	\$84,309	\$84,730
10109-51920	FICA	\$15,323	\$15,355

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	SUBTOTAL	FROM	TO
10109	Personnel Costs	\$215,620	\$216,073

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	DEPARTMENT TOTAL	FROM	TO
10109	Town Clerk	\$248,080	\$248,533

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

c. Tax Collector:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10106-51010	Elected Officials	\$79,382	\$79,468
10106-51920	FICA	\$11,715	\$11,722

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	SUBTOTAL	FROM	TO
10106	Personnel Costs	\$167,854	\$167,947

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	DEPARTMENT TOTAL	FROM	TO
10106	Tax Collector	\$206,228	\$206,321

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

d. Board of Selectmen:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10101-51010	First Selectman	\$99,786	\$100,284
10101-51020	Other Selectmen	\$3,388	\$3,404
10101-51920	FICA	\$12,749	\$12,789

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	SUBTOTAL	FROM	TO
10101	Personnel Costs	\$179,360	\$179,914

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	DEPARTMENT TOTAL	FROM	TO
10101	Board of Selectmen	\$223,415	\$223,969

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

e. Registrars of Voters:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10102-51010	Elected Officials	\$35,379	\$35,557
10102-51920	FICA	\$3,641	\$3,655

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	SUBTOTAL	FROM	TO
10102	Personnel Costs	\$51,240	\$51,432

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	DEPARTMENT TOTAL	FROM	TO
10102	Registrars of Voters	\$65,529	\$65,721

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

f. Finance:

LINE ITEM	LINE DESCRIPTION	FROM	TO
10107-51010	Elected Officials	\$26,439	\$26,571
10107-51920	FICA	\$38,715	\$38,725

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	SUBTOTAL	FROM	TO
10107	Personnel Costs	\$545,063	\$545,205

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

	DEPARTMENT TOTAL	FROM	TO
10107	Finance	\$962,270	\$962,412

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

g.

GENERAL GOV'T OPERATIONS	FROM	TO
TOTAL	\$32,035,058	\$32,791,972

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

GENERAL FUND	FROM	TO
TOTAL	\$91,179,427	\$91,841,341

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

- h. To consider and act on the final amended FY17 General Fund Budget of \$91,841,341 and forward onto the Board of Finance as required.

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 2-1 (Davis)**

- 5. **Public Works:** To consider and act on a request from Kristin Zawacki, Director, to surplus for disposal the attached list of vehicles in accordance with Town Property Ordinance 2.112.020.

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 3-0**

- 6. **Planning Department :** To consider and act on a request from Abby Piersall for the approval of a proposal from the Horsely Witten Group in the amount of \$24,000 to provide consulting services in support of the comprehensive revision of the Waterford Subdivision Regulations. The funds are available in line item # 10110-52030 Professional services.

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 3-0**

7. **New Business:**

8. **Appointment and Resignations:**

- 8a. **Historic Properties:** Appointment – To consider and act on a request from John O'Neill, Chair, to appoint Robert Nye to fill the vacant alternate term of 11/1/2013 to 10/31/16.

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 3-0**

- 8b. Flood and Erosion Board: Resignation – To consider and accept the resignation of James Hamsher effective immediately.

MOTION was made by Mr. Brule and seconded by Mr. Davis to approve as stated. **VOTE: 3-0**

9. **Consent Agenda:**

- 9.a. Tax Refunds - approved
9b. Minutes of the 3/1/16 meeting. - approved

10. **Adjournment.** There being no further business to come before the Board, and upon a motion made by Mr. Brule and seconded by Mr. Davis, the Meeting of the Board of Selectmen was adjourned at 5:24 pm.

Respectfully submitted,


Kathleen Nunes Peterson
Recording Secretary



The Town of Waterford complies with
The Americans with Disability Act. Contact ADA Coordinator,
Sally Ritchie with requests for accommodations,
in advance at sritchie@waterfordct.org or 860-444-5839

FIFTEEN ROPE FERRY ROAD



WATERFORD, CT 06385-2886

March 10, 2016

Mr. Daniel M. Steward, First Selectman
Town of Waterford
.15 Rope Ferry Road
Waterford, CT 06385

Subject: Surplus Vehicles

Dear Mr. Steward,

The following list of vehicles and equipment are recommended to be declared as surplus, as per the Fleet Management Plan

FM#	Department	Vehicle Desc.	VIN #	Odometer
H-14	DPW	1999 International 4700 4x2 Dump	1HTSCAAL5XH668941	86291
H-15	DPW	1999 International 4700 4x2 Dump	1HTSCAAL3XH668940	106820
CAR 16	PD	2008 Ford Crown Victoria	2FAHP71V18X178603	109488
CAR 6	PD	2008 Ford Crown Victoria	2FAHP71V68X118798	149719
CAR 22	PD	2005 Ford Expedition	1FMPU16595LA65040	87916
BOE7	BOE	2005 Ford F350	1FTWX31545EB72091	62693
BOE9	BOE	2005 Ford F250	1FDNF21595EB30178	94796
CAR 20	PD	2011 Ford Crown Victoria	2FABP7BV7BX101150	128064
CAR 31	PD	2008 Ford Crown Victoria LX	2FAFP74V28X122849	122257
S29	DPW	2001 Volvo Refuse Packer	4V2DC6UE11N321693	142136
S19	DPW	2001 VOLVO WX64 SIDE PACKER	4V2DC6UEX1N321692	200118
	PD	1994 CHEVY CAPRICE	1G1BN52P1RR106511	139544
CAR 5	PD	2011 Ford Crown Victoria	2FABP7BV6BX101155	114393

I request that these items be placed on the agenda of the March 15, 2016 Board of Selectmen's meeting. If you have any questions, or need further information, please contact me.

Sincerely,

Kristin B. Zawacki
Director of Public Works

Cc: Maryanna Stevens, Finance Director
Kate Rotella, Purchasing Agent
Stephen Bellos, Police Dept
Jay Miner, BOE
Department Files