

MINUTES

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TEST: *Daniel L. Conroy*
TOWN CLERK

December 12, 2016
6:30 PM

Planning & Zoning Commission
Waterford Town Hall

Members Present: J. Auwood, J. Bunkley, S. Stotts, B. Chenard (1 vacancy)
Alternates Present: M. Mazzella
Alternates Absent: E. Maguire (1 vacancy)
Staff Present: A. Piersall, Planning Director; M. Wujtewicz, Planner; T. Lane,
Zoning Official; D. Choisy, Recording Secretary
Also Present: Town Attorney R. Avena

1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chairman Auwood called the meeting to order at 6:40 and appointed M. Mazzella to sit for the vacancy.

2. APPROVAL OF MINUTES

MOTION: Motion made by B. Chenard, seconded by J. Bunkley, to approve the minutes of the November 21, 2016 meeting as written.

VOTE: 5-0

3. RECEIPT OF APPLICATIONS

#PL-16-18 – Request of Sebastian O. DeSantis, applicant, Vincent P DeSantis and Edmond O. DeSantis, owners for Coastal Site Plan review and approval to construct a new single family home on property located at 14 Westcot Road, RU-120 Zone, and as shown on plans titled “Property Survey prepared for Edmund O Desantis & Vincent P. Desantis, 14 Westcot Road, Waterford, Connecticut: dated September 2016.

M. Wujtewicz stated that this application is in order for receipt, and will be scheduled for the Commission’s review within the required statutory time-frame.

4. APPLICATION REVIEWS

No applications were reviewed.

5. ADMINISTRATIVE REVIEW

Presentation and discussion of revisions to the Subdivision Regulations

Nate Kelly of Horsley Witten Group reviewed the proposed updates to the Town’s Subdivision and Zoning Regulations. He stated that the draft of the Subdivision regulations is 99% complete, and reviewed outstanding items.

The Commission reviewed the draft, and offered suggestions. A revised draft incorporating the Commission’s and Staff’s comments and suggestions will be presented at a future meeting.

FY 2017/2018 budget

MOTION: Motion made by J. Bunkley, seconded by S. Stotts, to approve the FY 2017/2018 budget as drafted.

VOTE: 5-0

6. EXECUTIVE SESSION

MOTION: Motion made by B. Chenard, seconded by J. Bunkley, to enter into Executive Session at 8:25.

VOTE: 5-0

MOTION: Motion made by S. Stotts, seconded by M. Mazzella, to exit Executive Session at 8:50.

VOTE: 5-0

No action was taken during the Executive Session.

7. ADJOURNMENT

MOTION: Motion made by J. Bunkley, seconded by S. Stotts, to adjourn the meeting at 8:50.

VOTE: 5-0

Respectfully Submitted,


Dawn Choisy
Recording Secretary