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September 12, 2016  
4:30 PM  
TOWN CLERK

## MINUTES

Design Review Board  
Waterford Town Hall

Members Present: William McNulty, John O'Neill, Edward Pellegrini, Robert Nye, Joy Merrill  
Members Absent: None  
Alternates Present: None  
Alternates Absent: David Lewis, Vacancy  
Staff Present: Abby Piersall, AICP, Director of Planning  
Mark Wujtewicz, Planner

### ITEM #1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

W. McNulty, Chairman called the meeting to order at 4:35 p.m.

### ITEM #2 PLAN REVIEW

#PL-16-15 – Request of First Selectman Daniel Steward, applicant, Town of Waterford, owner for modification of an existing site plan for property located at 1000 Hartford Turnpike, I-G zone, in accordance with Sections 11 & 22 of the Zoning Regulations, and as shown on plans titled “Alterations and Additions to the Town of Waterford Municipal Complex” dated 7/13/16.

It was noted by the Board that the applicant’s agent was not in attendance to present and review the application with the Board.

M. Wujtewicz presented the application on behalf of the applicant. The Board reviewed the plans and application.

**MOTION:** Motion made by E. Pellegrini, Seconded by R. Nye, to approve the project and forward a positive recommendation to the Planning and Zoning Commission.

**VOTE:** 5-0

### ITEM #3 APPROVAL OF THE July 25, 2016 MEETING MINUTES

Chair W. McNulty noted that Joy Merrill was listed in the minutes as an alternate and that he was under the impression that the Planning and Zoning Commission had appointed her as a full member to replace the vacancy created from the resignation of Peter Davis. M. Wujtewicz stated that he would look into this and report back to the Board.

**MOTION:** Motion made by R. Nye, Seconded by E. Pellegrini, to approve the July 25, 2016 meeting minutes.

**VOTE:** 5-0

### ITEM #4 ADJOURNMENT

**MOTION:** Motion made by J. O'Neill, seconded by J. Merrill to adjourn the meeting at 4:55 pm.

**VOTE:** 5-0

Respectfully Submitted,

Mark Wujtewicz  
Planner