

Present: Chairman Ronald Fedor, John W, Sheehan, Cheryl Larder, Norman Glidden,
Anthony Jessuck Jr., Jim Reid, Elizabeth Sabilia

Elected: Daniel M. Steward, First Selectman

RTM: Thomas Dembek, Moderator

Staff: Maryanna Stevens, Director of Finance
Gail Miller, Secretary
Bruce Miller, Fire Services Director
David Campo, Town Clerk
Abby Piersall, Planning Director
Alan Wilensky, Tax Collector
Wayne Fraser, Municipal Facility Maintenance Coordinator

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16 MAY 19 AM 11:06
TOWN CLERK

1. Establishment of a quorum and call to order
A quorum was established and the Regular Meeting was called to order at 7:02 p.m.
2. Public Comment – None
3. Approval and acceptance of minutes of:
Regular Meeting on April 13, 2016

Motion by Ms. Larder and **seconded** by Mr. Jessuck to approve the minutes as presented.

Vote: Unanimous Motion passed.

4. Consider and act upon a request from the Board of Selectmen on behalf of Bruce Miller, Fire Services Director, for an appropriation in the amount of \$7,000 from Capital and Non-Recurring Designated Line Item #20523-57760 Cohanzie Windows and Door Replacement, for replacement of an interior door and the addition of two card reader points to the existing access control throughout the Cohanzie Fire Station, based upon its consistency with the Capital Improvement Plan, and forward to the Representative Town Meeting as required.

Motion by Ms. Larder and **seconded** by Mr. Reid to approve the request as stated and forward to the RTM as required.

Vote: 6 – 1 (No: Fedor) Motion Passed.

8. Consider and act upon a request from the Board of Selectmen on behalf of Daniel M. Steward, **First Selectman**, to approve the following additional appropriation in FY16, contingent upon approval of the Board of Selectmen at their May 17, 2016 meeting:

To: Line Item # 10101-52030 Professional Fees \$22,000

Based on the approval of the Board of Selectmen, at their meeting held on Tuesday, May 17, 2016, **Motion** by Mr. Sheehan and **seconded** by Mr. Jessuck to approve the additional appropriation from 10121-59010 Contingency to 10101-52030 Professional Fees in the amount of \$22,000.

Vote: Unanimous Motion Passed.

9. Consider and act upon a request from the Board of Selectmen on behalf of David Campo, **Town Clerk**, to approve the following additional appropriation in FY16, contingent upon approval of the Board of Selectmen at their May 17, 2016 meeting:

To: Line Item # 10109-53280 Election Materials \$ 679

Based on the approval of the Board of Selectmen, at their meeting held on Tuesday, May 17, 2016, **Motion** by Mr. Jessuck and **seconded** by Mr. Sheehan to approve the additional appropriation from 10121-59010 Contingency to 10109-53280 Election Materials in the amount of \$679.

Vote: Unanimous Motion Passed.

10. Consider and act upon a request from the Board of Selectmen on behalf of Abby Piersall, Planning Director, to approve the following Out of Series Transfers from the **Building Maintenance Budget** to the Building Department and Planning & Zoning Budgets in FY16, contingent upon approval of the Board of Selectmen at their May 17, 2016 meeting:

From: Building Maintenance Line Item # 10111-52100 Electricity \$ 5,214

To: Building Department Line Item # 10118-55060 Office Equipment \$3,028
Planning & Zoning Line Item #10110-54060 Office Equipment \$2,186

Based on the approval of the Board of Selectmen, at their meeting held on Tuesday, May 17, 2016, **Motion** by Mr. Sheehan and **seconded** by Ms. Larder to approve the Out of Series Transfer as stated.

Vote: Unanimous Motion Passed.

15. Old Business

a) Informational Presentation of the Municipal Complex Project

*Based on a meeting of the Municipal Complex Building Committee, held on March 22, 2016, a presentation will not be ready until, at least, June 2016.

16. New Business - None

17. Liaison Reports

Ms. Larder reported on the following:

WUC: DPW has plans to reclaim/resurface Fog Plain Road, the Utility Commission plans to replace plastic water lines while the road is open for repair. WUC has funds available in 33196-55300 Water Main Extensions.

IT: Department Heads are currently reviewing the IT needs of their departments.

PRB: Reviewed 4 job descriptions brought forth by Senior Services, Recreation & Parks and Youth Services addressing the Contractor versus Employee issue. Ms. Larder was happy to report that progress is being made on this issue.

18. Correspondence

a) 04/12/16 Letter to the RTM from the Municipal Historian

b) Letters from Department Heads Re: FY16 Anticipated Budget Overages

c) 05/05/16 Letter from Alan Wilensky, Tax Collector Re: Tax Sale Procedure

d) 05/09/16 Periodic Financial Statements through 04/30/16 - Town Accountant

e) CCM Legislative Alert: \$60Million in Grants for Municipal Projects for FY16 at Risk (emailed to BOF Members on 04/26/16)

f) CCM Legislative Alert: State Budget Update (Steep Cuts in Municipal Aid) (emailed to BOF Members on 05/03/16)

g) CCM Adopted FY17 State Budget Impact on: Waterford (emailed to BOF members on 05/04/16)

h) Board of Education – Agenda for 04/28/16

i) Project Updates Report from Wayne Fraser

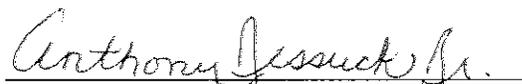
19. Adjournment

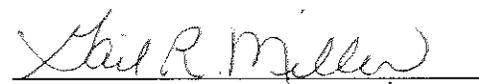
Motion by Mr. Sheehan and **seconded** by Mr. Reid to adjourn the Regular Meeting of the Board of Finance at 8:24 p.m.

Vote: Unanimous

Motion passed.

Respectfully submitted,


Anthony Jessuck Jr., Clerk


Gail R. Miller, Secretary