

## MINUTES

Planning & Zoning Commission  
Waterford Town Hall

RECEIVED FOR RECORD  
MARCH 24, 2016

15 MAR 24 AM 8:55

March 21, 2016  
6:30 PM  
TUESDAY  
TOWN CLERK

Members Present: J. Auwood, J. Bunkley  
Members Absent: S. Stotts (2 vacancies)  
Alternates Present: B. Chenard  
Alternates Absent: E. Maguire, M. Mazzella  
Staff Present: A. Piersall, Planning Director; M. Wujtewicz, Planner; T. Lane,  
Zoning Official; D. Choisy, Recording Secretary

### 1. CALL TO ORDER AND APPOINTMENT OF ALTERNATES

Chairman Auwood called the meeting to order at 6:30 and appointed B. Chenard to sit for S. Stotts.

### 2. APPROVAL OF MINUTES

**MOTION:** Motion made by J. Bunkley, seconded by B. Chenard, to approve the minutes of the March 7, 2016 meeting as written.

**VOTE:** 2-0-1, B. Chenard abstaining.

### 3. RECEIPT OF APPLICATIONS

#PL-16-2 – Request of Infinity Waterford Properties Limited Partnership, owner; Oswegatchie Volunteer Fire Co., applicant, to hold a carnival at 161 Waterford Parkway North from May 18, 2016 to May 22, 2016.

M. Wujtewicz stated that this application is in order for receipt, and appears next on the agenda.

### 4. APPLICATION REVIEWS

#PL-16-2 – Request of Infinity Waterford Properties Limited Partnership, owner; Oswegatchie Volunteer Fire Co., applicant, to hold a carnival at 161 Waterford Parkway North from May 18, 2016 to May 22, 2016.

M. Wujtewicz stated that the carnival will be held in the same location as in previous years. He noted that there have not been any issues relative to this event in the past.

**MOTION:** Motion made by J. Bunkley, seconded by B. Chenard, to approve application #PL-16-2.

**VOTE:** 3-0

### 5. CORRESPONDENCE

Land Use Academy Basic Training

Staff encouraged Commission members to attend these training sessions.

**6. ADMINISTRATIVE REVIEW**

*Discussion of Amendments to Section 21 of the Waterford Zoning Regulations (Signs)*

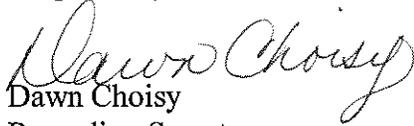
The Commission reviewed revisions made to the draft regulations in response to comments from the previous meeting, and offered additional comments. Staff will incorporate the additional comments and suggestions into the draft amendment for further review by the Commission.

**7. ADJOURNMENT**

**MOTION:** Motion made by B. Chenard, seconded by J. Bunkley, to adjourn the meeting at 7:07.

**VOTE:** 3-0

Respectfully Submitted,

  
Dawn Choisy  
Recording Secretary