

**MINUTES  
HARBOR MANAGEMENT COMMISSION  
REGULAR MEETING**

RECEIVED FOR RECORD  
WATERFORD, CT

WATERFORD POLICE DEPARTMENT 15 NOV 16 PM 1:11  
November 12, 2015  
7:00 p.m.

ATTORNEY: *[Signature]*  
TOWN CLERK

Present: Commissioners Jane Adams, Philip Fine, James Hamsher and Carlton Saari

Absent: Commissioner Robert Dutton; Police Lieutenant David Burton, Harbor Master; Richard Miller, Deputy Harbor Master

**1. Call to Order**

The meeting was called to order by the Chair, Ms. Adams, at 7:00 p.m. and the Pledge of Allegiance was recited.

**2. Minutes of the October 8, 2015 Regular Meeting**

A motion was made by Mr. Saari, seconded by Mr. Fine and unanimously voted to approve the minutes of the October 8, 2015 meeting as presented.

**3. Correspondence**

The following correspondence was received and Ms. Adams reviewed it with the Commissioners.

- a. 10/07/15 transmittal of D.E.E.P. Permit #201504576-MG, 182 Niantic River Road, Waterford, CT, allowing the applicant, Catherine Barnard Trust, to construct a fixed pier, ramp and floating dock with boatlift for private recreational boating use.
- b. 10/15/15 transmittal of D.E.E.P. Permit #201503483-MG, Route 1 Bridge No. 00368 over the Niantic River, East Lyme & Waterford, allowing the applicant, Connecticut Department of Transportation, to remove and replace an existing vehicular bridge for infrastructure.
- c. 10/15/15 transmittal of Waterford Harbor Management Commission's 2016 Regular Meeting Schedule to Town Clerk.
- d. 10/20/15 memo from Waterford Human Resources regarding 2016 Holidays

**4. Shellfish Commission Liaison's Report – None.**

**5. Harbor Master's Report – None.**

**6. Harbor Master / Harbor Management Boat**

- a. 09/23/15 email regarding the need to send a formal letter to Finance (at the appropriate time) requesting the 1998 Parker boat be declared as surplus for the intent of auctioning it, and requesting any proceeds from sale at auction be transmitted to the Harbor Management Fund to offset the cost (of our contribution to East Lyme for shared use of the 2015 Zodiac).

Brief discussion took place, and consensus was that the Commission would want the Memorandum of Agreement between East Lyme and Waterford to be fully executed prior to sending a letter to Finance.

**6. Harbor Master / Harbor Management Boat (cont'd.)**

- a. A motion was made by Mr. Hamsher, seconded by Mr. Saari and unanimously voted to authorize Harbor Master David Burton to send a formal letter to the Finance Department, after receipt of a fully executed Memorandum of Agreement, requesting the 1998 Parker boat be declared as surplus for the intent of auctioning it, and requesting any proceeds from sale at auction be transmitted to the Harbor Management Fund to offset the \$12,000 cost of our contribution to East Lyme for shared use of the 2015 Zodiac.
- b. 10/12/15 email regarding storage of the 1998 Parker boat.
- c. 10/12/15 letter from Richard Morris, East Lyme Harbor Master, requesting \$12,000 from Waterford Harbor Management for shared use of the 2015 Zodiac purchased by East Lyme with 2015 Port Security Grant funds.

Brief discussion was held, during which time the Commission stated that this expenditure is authorized to take place after the Harbor Master receives a fully executed Memorandum of Agreement between East Lyme and Waterford for the use of the 2015 Zodiac.

- d. Draft Memorandum of Agreement between East Lyme and Waterford for shared use of the 2015 Zodiac.

**7. Applications for review – None.**

**8. Old Business**

- a. Status of Warning Notice for Anchored Vessels – no update.
- b. CGS Sec. 22a-113s regarding mooring fees to be deposited into a Harbor Management Fund – for informational purposes only.
- c. Page 13, Waterford Harbor Management Plan, Section B, Establishment of a Harbor Management Fund – for informational purposes only.
- d. Pages 17 & 18, Waterford Harbor Management Plan, Waterways Regulations Ordinance, Section 5, Harbor Management Fund – for informational purposes only.

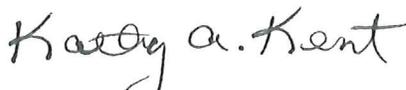
**9. New Business**

- a. The Recording Secretary reported that the 2016 Mooring Decals have been ordered; they will be bright green and white.

**10. Adjourn**

There being no further business to come before the Commission, and upon motion duly made, seconded, and unanimously voted, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Kathy A. Kent  
Recording Secretary