

**MINUTES  
HARBOR MANAGEMENT COMMISSION  
REGULAR MEETING**

WATERFORD POLICE DEPARTMENT  
May 12, 2016  
5:00 p.m.

Present: Commissioners Jane Adams, Robert DeRosa, Robert Dutton, Philip Fine, James Hamsher, and Carlton Saari; Police Lieutenant David Burton, Harbor Master  
Absent: Richard Miller, Deputy Harbor Master

**1. Call to Order, Pledge of Allegiance**

The meeting was called to order by the Chair, Ms. Adams, at 5:00 p.m. and the Pledge of Allegiance was recited.

**2. Minutes of the April 14, 2016 Regular Meeting**

A motion was made by Mr. Dutton and seconded by Mr. DeRosa to approve the minutes of the April 14, 2016 meeting as presented. The vote was 4 in favor, 2 abstained (Fine, Hamsher).

**3. Correspondence**

The following correspondence was received and Ms. Adams reviewed it with the Commissioners.

- a. 05/03/16 Application for Certificate of Permission submitted to DEEP by Docko, Inc. on behalf of their clients Nicholas and Cheryl Whitelaw, 17 Park Drive, Waterford, to modify the locations of an un-built dock facility and boat lift, previously authorized by DEEP; add two new tie-off piles and access planking to the boat lift; and retain and maintain the full 300 (+/-) ft. length of the mortared stone wall.
- b. 05/05/16 DEEP Notice of Tentative Determination #201509897-MG, Daniel Steward, 37 Riverside Drive, Waterford, for retention of an existing stone seawall and fixed pier, ramp and floating dock and installation of tie-off piles.
- c. 05/06/16 DEEP Notice of Tentative Determination #201509896-MG, Jeremy Burke, 21 Park Drive, Waterford, for construction of a fixed pile and timber pier, ramp, floating dock, boat lift and tie-off piles.
- d. 05/07/16 DEEP Notice of Tentative Determination #201509540-MG, Evan Carpenter, 5 Plant Drive, Waterford, for construction of a fixed pile and timber pier, ramp, floating dock and tie-off piles.

Consensus of the Commission was that they would prefer to receive electronic copies of the correspondence items as part of the meeting packet, but no hard copies from this point forward.

**4. Shellfish Commission Liaison – no report**

**5. Harbor Master**

- a. Copy of the 04/15/16 letter from Harbor Master Burton to First Selectman Steward requesting the trailer and motor for the 1998 Parker boat be declared as surplus, for the intent of auctioning or selling them, and requesting any proceeds from said sale/auction be

transmitted to the Harbor Management Fund to offset the cost of our contribution to East Lyme for shared use of the 2015 Zodiac.

Harbor Master Burton explained that the trailer and motor are listed separately on the Town's fixed asset list and need to be dealt with as such. He will attend the Board of Selectmen's meeting on May 17, 2016 to represent the request to surplus the trailer and motor.

- b. Copy of the 04/23/16 invoice in the amount of \$100.00 from Sound Marine, LLC, sent to Finance on 04/29/16 for payment, for services rendered (towing a raft up river and securing to pump station).

Harbor Master Burton explained that this was for moving a large, broken piece of swim raft that was floating in the water and creating a hazard.

At this time, the meeting was opened for public comment.

Mr. Wayne Records, Quaker Hill, and Attorney Mark Balaban, Middletown, CT were present to comment on Mr. Records' concerns about moorings belonging to Boating on the Thames (located on Bella Vista Drive, Quaker Hill). Harbor Master Burton explained the background of this matter for the Commission, with the end result being that it appears that the moorings are located in New London's jurisdiction. Discussion was held, including, but not limited to, the boundary line between Waterford and New London and the distance from Mr. Records' dock to the nearest mooring(s); and the fact that the New London Harbor Master has issued permits for the moorings in question. Mr. Records and Attorney Balaban stated that they will be requesting (in writing) that Harbor Master Burton come back and re-measure the distances. Harbor Master Burton stated that after all is said and done, the matter may need to be referred to the Town's legal counsel for review.

#### **6. Applications for review**

- a. Review, for consistency with the Harbor Management Plan, an aquaculture proposal involving the Niantic River.

Timothy Londregan, III, Niantic Bay Shellfish Farm, provided the following documents for review by the Commission:

- (1) Waterford-East Lyme Shellfish Commission (WELSCO) Policy Statement – July 18, 2002 – on Aquaculture Projects in the Niantic River;
- (2) Niantic Bay Shellfish Farm presentation developed by Timothy A. Londregan III for WELSCO 03/18/2016
- (3) The Wadsworth Initiative – Restoring the Niantic River Shellfish Population – a WELSCO & NBSF Venture, prepared by Timothy A. Londregan III for WELSCO 04/21/2016.

Mr. Londregan reviewed his proposal with the Commission; questions were asked and answered. Consensus of the Commissioners was that they want to hear directly from member(s) of WELSCO and/or Deputy Harbor Master Rich Miller, who is a member of WELSCO, regarding their thoughts on this proposal.

A motion was made by Mr. Dutton, seconded by Mr. Saari and unanimously voted to table this item until such time as a member or members of WELSCO can attend a Harbor Management Commission meeting.

**7. Harbor Management Plan**

- a. Second revision of DRAFT proposed changes to the Harbor Management Plan, for review and consideration by the Commission.

The Commission reviewed the second draft and made further changes. Ms. Adams will re-edit the document and the third draft will be presented at the next meeting.

**8. Mooring Permit Fees**

- a. Consider and act on beginning the process of increasing mooring permit fees.

Discussion was held about the fact that the Commission's administrative costs have risen but mooring permit fees have remained the same as they were in 2007 and 2008. Consensus of the Commission was to move the process of increasing the fees forward, which will include action by the RTM.

A motion was made by Mr. Dutton, seconded by Mr. Saari and unanimously voted to change the structure of mooring permit fees to the following, effective 01/01/2017:

\$75.00	New mooring permits
\$50.00	Renewal mooring permits

**9. Old Business – None.**

**10. New Business – None.**

**11. Adjourn**

There being no further business to come before the Commission, and upon motion duly made, seconded, and unanimously voted, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,



Kathy A. Kent  
Recording Secretary