

**MINUTES
HARBOR MANAGEMENT COMMISSION
REGULAR MEETING**

WATERFORD POLICE DEPARTMENT
January 14, 2016
5:00 p.m.

RECEIVED FOR RECORD 1/20, 2016

M. ATTEST David J. Campas
TOWN CLERK

1:30 p.m.

Present: Commissioners Jane Adams, Robert Dutton, and James Hamsher; Police Lieutenant David Burton, Harbor Master; Richard Miller, Deputy Harbor Master
Absent: Commissioners Philip Fine and Carlton Saari

1. Call to Order

The meeting was called to order by the Chair, Ms. Adams, at 5:00 p.m. and the Pledge of Allegiance was recited.

2. Minutes of the November 12, 2015 Regular Meeting

A motion was made by Mr. Hamsher and seconded by Ms. Adams to approve the minutes of the November 12, 2015 meeting as presented. The vote was 2 in favor, 1 abstention (Dutton).

A motion was made by Mr. Hamsher, seconded by Mr. Dutton and unanimously voted to move Item 7 up on the agenda and hear the application for review at this time. (Agenda items will remain in consecutive order for the purpose of these minutes.)

3. Correspondence

The following correspondence was received and Ms. Adams reviewed it with the Commissioners.

- a. FY 2014/2015 Harbor Management Commission Annual Report.
- b. DEEP Certificate of Permission Application, signed on 10/19/15, submitted by Gerwick Merein LLC on behalf of their client, Robert Keville, for repair and maintenance of an existing, permitted bulkhead located along the rear boundary of property located at 250 Niantic River Road, Waterford.
- c. HALO Invoice #2577462 in the amount of \$354.94 for 275 numbered mooring decals and 25 un-numbered mooring decals for calendar year 2016, sent to Finance for payment on 12/03/15.
- d. 12/16/15 correspondence from the Waterford Harbor Master to owners of vessels moored in the area of "Boating on the Thames" in September, 2015.
- e. 12/30/15 correspondence from the Waterford Harbor Master to "Boating on the Thames, LLC", regarding unauthorized moorings.
- f. 12/31/15 correspondence from Attorney William McCoy on behalf of his client, "Boating on the Thames", in response to 12/16/15 and 12/30/15 correspondence sent by the Waterford Harbor Master.

3. Correspondence (cont'd.)

- g. 01/06/16 correspondence from the Waterford Harbor Master to Attorney William McCoy regarding the status of moorings in the area of "Boating on the Thames, LLC".
- h. 01/08/16 correspondence from Attorney William McCoy in response to the Harbor Master's correspondence dated 01/06/16.

Harbor Master Burton reviewed for the Commissioners the matter of the moorings in the area of Boating on the Thames; it was determined the moorings lie in New London waters, and he is working with the New London Harbor Master to ensure appropriate action is taken to either issue permits for the moorings or have them removed.

4. Shellfish Commission Liaison's Report

Mr. Miller reported that Waterford shellfish areas are closed and WELSCO areas are currently closed for hard shell clams due to the last rain event, but scalloping remains open.

5. Harbor Master's Report

Harbor Master Burton commented that mooring permits are now being processed for 2016. He spoke about the Harbor Management web site and commented he wants to get a list of ideas regarding items the Commission would like to see on the web site. He wants to get this up and running, but will obtain permission from the First Selectman before starting on it.

6. Harbor Master / Harbor Management Boat

Status Reports on the following (originally discussed at the November meeting):

- a. 09/23/15 email regarding the need to send a formal letter to Finance (at the appropriate time) requesting the 1998 Parker boat be declared as surplus for the intent of auctioning it, and requesting any proceeds from sale at auction be transmitted to the Harbor Management Fund to offset the cost (of our contribution to East Lyme for shared use of the 2015 Zodiac).
- b. 10/12/15 letter from Richard Morris, East Lyme Harbor Master, requesting \$12,000 from Waterford Harbor Management for shared use of the 2015 Zodiac purchased by East Lyme with 2015 Port Security Grant grant funds.
- c. Draft Memorandum of Agreement between East Lyme and Waterford for shared use of the 2015 Zodiac.

Harbor Master Burton reported that he met with East Lyme Harbor Master Richard Morris. Mr. Morris informed him that the East Lyme Harbor Management Commission will be meeting next week and will hopefully be signing the Memorandum of Agreement for the shared use of the 2015 Zodiac. When the Agreement has been signed, Harbor Master Burton will obtain it and follow through with appropriate action.

7. Applications for review

- a. DEEP Permit Application submitted by the Town of Waterford for the construction of a fishing pier and replacement of an existing fixed wood dock/walkway at Mago Point in Waterford.

Abby Piersall, Waterford's Director of Planning, was present and reviewed the application for the Commissioners. Discussion was held and questions were asked and answered. Harbor Master Burton inquired about maintenance of the area once the project is finished; Ms. Piersall stated she would like to see money designated in the building maintenance budget each year for the purpose of maintaining this area. Discussion was held regarding safety considerations such as a throwable float/ring and possibly an emergency ladder.

A motion was made by Mr. Hamsher, seconded by Mr. Dutton and unanimously voted to find that the work as described in this application is consistent with the Waterford Harbor Management Plan.

8. Old Business – None.

9. New Business

Deputy Harbor Master Miller spoke about transient moorings, and he and Harbor Master Burton will follow up on this. Transient anchorage in Smith Cove should also be considered.

Discussion was held about updating the Harbor Management Plan and the process that needs to be followed. The recording secretary will forward the Plan to Ms. Adams as a Word document and Ms. Adams will follow up with recommended changes.

10. Adjourn

There being no further business to come before the Commission, and upon motion duly made, seconded, and unanimously voted, the meeting was adjourned at 6:25 p.m.

Respectfully Submitted,



Kathy A. Kent
Recording Secretary