

Instructions for the Permits Required for Connecting to Public Sewers:

IMPORTANT: There are three separate permits required to connect to public sewers: (1) A Sewer Connection Permit¹ (issued by the Utility Commission) for the physical connection at the street, and (2) A Building (Plumbing) Permit, issued by the Building Department for the construction of the sewer house service line from the street to the building and, (3) An Excavation Permit issued by the Department of Public Works for work near or within the highway right-of-way. All the necessary forms and instructions are provided in this package. Packages are available at the UC (Municipal Complex) and the Building Dept. (Town Hall)

1. Fill the enclosed *Sewer Connection Permit Application* (Form WUC2013SP). All the information requested is required; otherwise the application will be rendered as incomplete.
2. Fill both *Public Sewer Permit Application* (blue cards). This is the card for the Building (plumbing) permit application. All the information requested is required; otherwise the application will be rendered as incomplete.
3. Fill the Excavation Permit Form. All the information requested is required; otherwise the application will be rendered as incomplete.
4. Regardless of where you pick up the Application Package,
 - a. Return the completed *Sewer Connection Permit Application* [Form WUC2013SP] application to the window Waterford Utility Commission (Municipal Complex) at 1000 Hartford Tpke, Waterford, CT, or by mail to: Waterford Utility Commission, PO Box 310, Waterford, CT 06385.
 - b. Return the Public Sewer Permit (blue card) to the Building Dept. at Town Hall.
 - c. Once the above permits are secured, apply for the Excavation Permit at DPW (1000 Hartford Tpke)

¹ 13.08.160 Permit required for connection.

No person shall uncover, make any connection with or opening into, use, alter or disturb any public sanitary sewer or appurtenance thereof without first obtaining a written permit from the commission unless he represents the commission in performing maintenance, repair or extension of the system.

(Prior code § 16-64)



Waterford Utility Commission

SEWER PERMIT APPLICATION



Town of Waterford - Utility Commission, 1000 Hartford Turnpike, Waterford, CT 06385
Phone 860 444-5886 Fax 860 442-9037

SEWER CONNECTION PERMIT¹ - APPLICATION FOR THE LATERAL CONNECTION TO PUBLIC SEWERS or CAPPING OF EXISTING SEWER LATERAL

Process:

1. Submit the attached **Application for Sewer Connection Permit Form** to the Waterford Utility Commission (WUC). The WUC processes the **connection** permit application for the requested sewer connection (the one at the street)². The actual house connection **plumbing** permit for the construction of the line from the building to connection at the street is issued by the Building Department.
2. Submit a sewer drawing/plan or neat sketch of the proposed sewer work with the **Application for Sewer Connection Permit** form. The applicant, homeowner or contractor must complete the top-half of the application form.
3. It is the Applicant's responsibility to thoroughly research any and all sewer easements as they pertain to the subject property. All easements must be shown on the submitted drawing/plan.
4. The review process for sewer-permit applications could take approximately two weeks (10 working days). You will be notified as soon as the review process is complete. The applications are reviewed by the WUC. Some permits for the repair or capping could be issued without the review process.
5. When the application is reviewed, the contact person indicated on the application form will be notified of the action taken by phone. There is no fee for this connection or capping **permit**. However, if the property was not previously assessed (or a connection fee previously charged), a connection fee associated with you connecting to public sewers will be levied against the property.
6. If the application is denied you will be notified the reason(s) for such denial and how to re-apply.
7. If the application is approved a sewer permit will be issued. **Note:** some applications may be approved with conditions, as determined by the Utility Commission.

Notes:

1. The Sewer Connection Permit expires one year from date of approval.
2. New sewer lines/laterals must be to the size and material as permitted by the Connecticut Health Code or Plumbing Code. **It is the owner's/applicant's/contractor's responsibility to notify the WUC of the date and time when the connection at the street line will be done (minimum of 48 hrs. in advanced).** The WUC inspector **must** witness this connection (or capping). **To set up an appointment with the WUC inspector call 860-444-5886.** It is the owner's responsibility to notify the WUC at that time that the rough plumbing is inspected by the Town's Building Department. **Otherwise, your sewer use bill will be effective the date of the sewer connection permit.**
3. If you are excavating into or adjacent to the shoulder of the roadway **you must obtain a separate Excavation Permit from the Department of Public Works (444-5864) or the State of Connecticut Department of Transportation, as applicable. A plumbing permit from the Building Dept. (860-444-5826) is also required. The plumbing permit carries a fee determined by the Building Department**
4. Copy of the approved sewer permit(s) will be sent to the Town's Building Dept. and the property owner's address.

¹ Ref. Town of Waterford Ordinance 13.08.160 (Permit Required for Connection)

² Ref. Town of Waterford Ordinance 13.08.160 (Permit Required for Connection)



APPLICATION FOR SEWER CONNECTION PERMIT Form WUC 2013SP

Applications expire one year from the approval date. The review process could take approximately 2 weeks (10 working days). NOTE: ALL THE INFORMATION REQUESTED MUST BE PROVIDED.

Property Address _____

Property Owner's Name _____ **Phone #** _____

Contractor's Name _____ **Phone #** _____ **Lic. #** _____

Contact person to call when application has been reviewed or if additional information is required:

Name _____ **Phone No.** _____

Reason for sewer permit (i.e. new building, new connection/going from septic to public sewer, addition to building, change of usage, repair, relocation, replacement, capping (demolition), reconnect, etc.):

_____ **Water Source:** ___ City ___ Private Well

Usage (i.e. residential, commercial, industrial, etc.) _____. If commercial, will there be food preparation at the premises ___YES ___NO

(If residential), please indicate: ___ Single Family ___ Multi-Family ___ In-law Apartment

(If multi-family residential), please indicate the number of units: _____ (units).

If commercial, etc., amount of square footage is _____ and the building will be used for _____ (i.e. offices, restaurant, retail, etc.).

Date Submitted to Utility Commission (1000 Hartford Turnpike, Waterford, CT 06385) _____

_____ **(Property Owner - Signature)**

_____ **(Contractor - Signature)**

MUST submit with this application: two (2) copies of a drawing/plan showing the building, the street, the Town sewer line, and the proposed building sewer line from the building to the existing Town sewer line. If, during construction, there is any change on the proposed location, a set of as-built drawing must be submitted to the Utility Commission. Note: Plans or sketches submitted to the Utility Commission will not be returned.

UTILITY COMMISSION OFFICE USE ONLY. (Do Not Write Below This Line)

Is property in the Sewer Benefit Area? Yes ___ No ___ Assmt _____ Conn. Fee _____

Contract # _____ and year _____

Benefit Assessment _____ or Connection Fee _____

Was a lateral stub provided for this property? YES ___ NO ___

Grinder Pump Required: YES ___ NO ___

Contractor's License Verified by _____

I approve _____ / deny _____ this application on [date] _____

signature name (print) and title

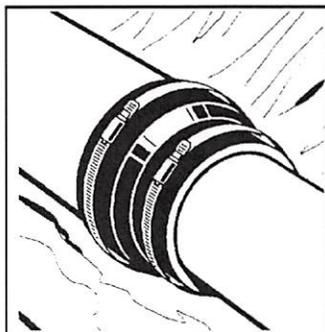
THIS CONNECTION MUST BE WITNESSED BY THE WUC INSPECTOR. OTHERWISE, THE TRENCH WILL HAVE TO BE REOPENED FOR INSPECTION.

Fernco Flexible Coupling Installation

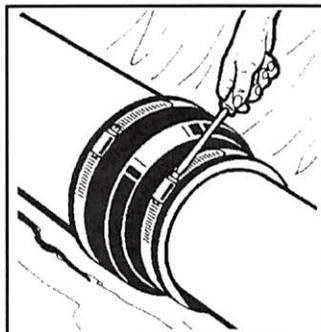
IN GROUND APPLICATION - For sewer, drain, waste and vent piping.



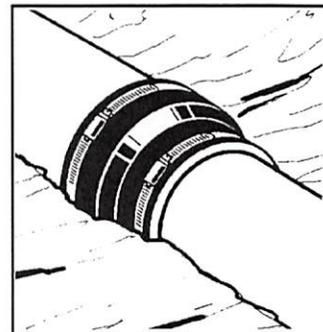
Loosen the stainless steel clamps. Do not remove clamps from coupling.



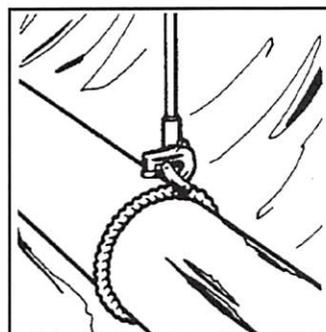
Slide flexible coupling over the pain spigot ends of the two pipe.



Tighten clamps to 60 inch-lbs. or torque.



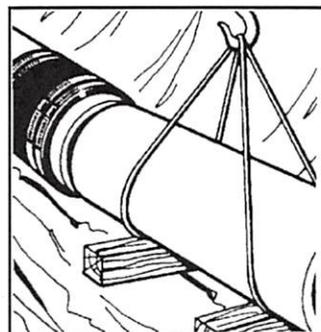
Pressure test* before backfilling or concealing joint. Bed and backfill properly.



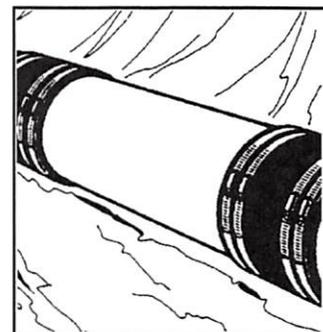
Fernco flexible couplings can be used to couple pipe when there is a break or an insertions is needed.



Remove pipe sections then slide flexible coupling over both pipe ends. (Remove damaged area if broken.)



Insert new pipe or fitting then slide flexible coupling over new and old pipe ends.



Tighten clamps to 60 inch-lbs. or torque. Pressure test* before backfilling or concealing joint. Bed and backfill properly.



*Maximum test pressure
4.3 PSI (29.6 KPA)

United States
PH: 810-653-9626
FX: 810-653-8714

www.fernco.com

Canada
PH: 519-332-6711
FX: 519-332-8610

R1108

TOWN OF WATERFORD

REQUIREMENTS FOR CONNECTION TO PUBLIC SEWER

REQUIREMENTS FOR PERMIT

1. Application for sewer connection permits shall be signed by owner occupant of single family dwelling or installing contractor. Fill out completely, designating clearly the use or uses on the premises.
2. Sketch of proposed installation showing proposed location of sewer line, with distances, existing septic tank and piping, any well within 75 feet of proposed installation. No sewer shall pass within 75 feet of a well unless piping is cast iron. No sewer shall pass within 25 feet of any well under any condition.

A water service may be in the same trench as the sewer, provided that the water line is at least one foot higher than the sewer at all points, and laid without any joints or connections on one side of the trench and at least one foot over from the sewer.

MATERIAL

Sewer line shall be four inches in diameter minimum from the property line to the foundation.

Piping in trench may be cast iron, service weight, PVC meeting ASTM D 3033 or D 3034 SDR 35 or Table 702.3 of the 2003 International Plumbing Code.

All joints shall be made with material approved for the specific piping, or in an approved manner.

No existing piping outside the foundation wall shall be used unless it is exposed for inspection and approved by the building official.

INSTALLATION

Pipe in trench shall be hand covered and tamped to a depth of six inches over pipe.

Pipe below water table shall be laid on crushed stone bed.

Pipe shall be laid with a pitch of $\frac{1}{4}$ inch per foot, but in no case less than $\frac{1}{8}$ inch per foot.

CLEANOUTS REQUIRED

1. Not more than 100 feet apart.
2. Any change of direction or grade of 45 degrees or more;
3. Any run over 50 feet.

All sewage originating on the premises shall be connected to the public sewer. No on site sewerage disposal system shall be permitted to remain on the premises after the sewer connection is made.

All abandoned septic tanks, dry wells, and/or cesspools shall be pumped dry and filled with sand, gravel, or other suitable material.

No water other than sewerage shall be connected to the public sewer.

No sump pump, cellar drain, down spout or any other uncontaminated water shall be connected to the public sewer.

Any installation which requires the use of a sewer ejector pump, shall be brought to the attention of the building official when application for a permit is made.

NOTE: Installer must hold one of the following classes of license and it must be appropriate for the type of work performed:

- P-1 Contractor's License Unlimited
- P-3 Contractor's License Limited to Domestic & Light Commercial Work
- P-7 Contractor's License Limited to Sewer, Storm & Water Lines
- W-9 Contractor's License Limited to Drain-Laying.

SEWER INSPECTIONS

1. Proper permit (by licensed installer) or owner occupant of single family dwelling.
2. Installer must be properly insured.
3. Approved materials.
4. Proper and approved couplings and adaptors if one type of material is connected to another.
5. Adequate and adequately located cleanouts.
6. Pipe laid on firm soil bed or adequate support.
7. Proper size pipe in relation to fixture units.
8. Proper grades.
9. Easement or covenant agreements if sewer crosses property line.
10. Fixtures below curb or property line where sewer crosses curb or property line protected by back water valve.
11. Location of water piping if in same trench with non-metallic sewer pipe.
12. Non-metallic piping at least one foot below grade.
13. Proper anchors for sewers on hillside installations.
14. Marker tapes provided above all lines.
15. Abandoned disposal systems properly backfilled. Tank pumped and crushed.
16. Make sure that all stub-outs are connected to sewer.
17. Make sure NO area drains, down spouts, or cellar drains are connected to sewer.
18. Permits and inspection by engineering of connection to sewer lateral.
19. Trenches and excavations properly backfilled.
20. Leave notice of inspection with approval or corrections required.
21. As built drawing to be provided at time of inspection.

Department of Public Works

Excavation Permit Application
Documents

DATE: STAMP:

FOREMAN _____
DIRECTOR _____
FINAL PENDING _____

TOWN OF WATERFORD
APPLICATION FOR EXCAVATION PERMIT

Application is hereby made for a permit to excavate at:

LOCATION: _____

PROPERTY OWNER: _____

PROPERTY OWNER'S MAILING ADDRESS: _____

PERMIT TO EXTEND FROM: _____ 201_ -- _____ 201_

For purpose of : a SITE ACCESS _____ DRIVEWAY APRON _____ UTILITIES TRENCH _____
CLASS 1 \$ 100.00 _____ CLASS 2 \$25.00 _____ CLASS 3 \$10.00 _____ CLASS 4-NO FEE _____

A SITE PLAN FOR NEW HOME MUST ACCOMPANY THIS APPLICATION.

A SKETCH OF EXCAVATION MUST BE SHOWN ON THE BACK OF THIS PERMIT.

Under the Code of Ordinances for the Town of Waterford, a current Certificate of Insurance and a \$4,000 minimum Surety Bond or an amount to be determined by the Director must be on file in the Public Works Department before an Excavation Permit will be issued. CONTRACTOR MUST CALL THE PUBLIC WORKS OFFICE AT 444-5864 FOR A FINAL INSPECTION WHEN ALL WORK IS FINISHED.

The undersigned hereby agrees that in case permission is given to excavate as requested in this application, that (he) it will hold the . Town of Waterford harmless and free from liability whatever for damages caused by reason of such excavation; and further, that if at any time within one year from the date of the permit to excavate, the excavation has not been properly filled and the street restored to as good condition as it was before the excavation, they may repair the same and charge the expense thereof to the undersigned.

NO WORK MAY BE DONE ON THIS APPLICATION UNTIL 3 BUSINESS DAYS AFTER DATE OF FILING.

SIGNED: _____ COMPANY: _____

PRINTED NAME: _____

ADDRESS: _____ PHONE: _____

Bond: _____

Ins.: _____

PAYMENT METHOD _____

OFFICE USE ONLY

LOCATION _____ DATE OF EXPIRATION _____

SPECIAL CONDITIONS: Any excavation remaining open overnight must be properly fenced and lighted.

SITE INSPECTED AND APPROVED FOR EXCAVATION:

Highway Foreman or Engineering Technician Date

APPLICATION APPROVED:

Public Works Director Date

FINAL INSPECTION:

COPY TO CONTRACTOR _____
COPY TO BLDG _____

Highway Foreman or Engineering Technician Date

**Waterford, Connecticut, Code of Ordinances >> Title 12 - STREETS, SIDEWALKS AND PUBLIC PLACES >>
Chapter 12.04 STREET USE REGULATIONS >>**

Chapter 12.04 STREET USE REGULATIONS

Sections:

[12.04.010 Spilling, tracking or discharging material onto highways.](#)

[12.04.020 Authority to plow certain unaccepted streets.](#)

[12.04.030 Excavations—Permit.](#)

[12.04.040 Bond and insurance requirements.](#)

[12.04.041 Policy for restoring utility excavations.](#)

[12.04.050 Area included in street or highway.](#)

[12.04.060 Work by town exempted.](#)

[12.04.070 Fee schedule.](#)

12.04.010 Spilling, tracking or discharging material onto highways.

Any non hazardous material spilled, tracked or discharged onto the public highways of the town shall be removed by the person who spilled or tracked it thereon within twenty-four hours of notification by the director of public works or his designee. If cleanup is not completed within the time period the Town may remove the material and invoice the responsible party. Failure to make payment within thirty days will result in additional interest of one and one-half percent per month not to exceed eighteen percent per annum. Material being transported in trucks shall meet the Department of Motor Vehicle Regulations.

(R.T.M. 12-2-02: prior code § 14-1)

12.04.020 Authority to plow certain unaccepted streets.

The board of selectmen shall have the authority to plow and remove snow from the following unaccepted streets:

Cinderella Lane

Reynolds Lane

Woodworth Drive

West Strand Road (no road maintenance performed)

(R.T.M. 12-2-02: R.T.M. 10-2-95: R.T.M. 12-5-94 (part): prior code § 14-2)

12.04.030 Excavations—Permit.

No person shall excavate in, fill, cut or change the grade or cause any excavation, fill or cut or change of grade to be made of any highway or street maintained by the town without first having obtained a permit from the director of public works or his designee. An excavation permit will also be required for site access when building and/or the loading or unloading of heavy equipment onto the public right-of-way. Failure to acquire an excavation permit prior to performing any work will result in a fine of twenty-five dollars per day. Time shall begin upon the day the town becomes aware of such work. Anyone damaging the paved surface of a roadway will be held responsible for damages. Failure to make payment within thirty days will

result in additional interest of one and one-half percent per month not to exceed eighteen percent per year.

No excavation permit shall be issued without prior zoning officer approval. No building permits requiring excavation shall be granted by the building department until the director of public works or his designee has accepted an excavation permit. No certificate of occupancy shall be granted by the building department until the director of public works or his designee has determined compliance with the excavation permit work if applicable. Due to weather or particular circumstances, the director of public works or his designee may accept a certified check in an amount necessary for the town or its agent to complete the work.

(Prior code § 14-15)

12.04.040 Bond and insurance requirements.

The director of public works, or his designee, when issuing an excavation permit, a surety bond, cash bond or Connecticut Institution Savings Account in the amount required by the director of public works or his designee jointly in the names of the permittee and the Town of Waterford, in an amount equal to the cost, as determined by the director of public works or his designee, of the restoration of any such highway or street to as good a condition as it was before such excavation, fill, cut or change of grade. The restoration shall comply with the plan of the work to be done, as filed with and approved by the director of public works or his designee. Such person shall have given the director of public works or his designee certificate of insurance protecting described and to the limits as shown below the town and the permittee against personal injuries and property and any other associated risks.

In addition a two year guarantee and maintenance bond on all work will be required after the completion of the work. Requirements as established by the Board of Selectmen.

12.04.041 Policy for restoring utility excavations.

The Board of Selectmen shall maintain on file a set of technical specifications and guidelines for restoring utility trench excavations within the Town right of way. Yearly, a set of said guidelines shall be filed with the RTM at its December meeting.

12.04.050 Area included in street or highway.

As used in this chapter, highway or street includes any portion of the entire width of the right-of-way, including the traveled portion, and the shoulders of any unimproved or undeveloped portion of the highway or street.

(R.T.M. 12-02-02: prior code § 14-17)

12.04.060 Work by town exempted.

This chapter shall not apply to work being done by or on behalf of the town.

(Prior code § 14-18)

12.04.070 Fee schedule.

Permit fees must be submitted with an application for permit in the following amounts:

CLASS 1	(a) Buried Utility Distribution & Collection Utilities equal to or over 500 feet	\$100.00
	(b) Construction or reconstruction of a non residential or multi family driveway	

CLASS 2	(a)	Buried utility distribution & collection utility less than 500'	\$ 25.00
	(b)	Buried utilities and buried service connections	
	(c)	Sidewalk construction or repair	
	(d)	Any excavation or alteration of lesser magnitude than class 1	
	(e)	Material removal from highway right-of-way.	
	(f)	Test pits, each	\$ 25.00
		4 or more (per permit)	\$100.00
CLASS 3	(a)	Construction or reconstruction of driveway serving a residence	\$ 10.00

The following items of work may require an excavation permit from the director of public works or his designee.

CLASS 4	(a)	Installation of public information signs	no fee
	(b)	Work performed by municipal departments other than the department of public works	
	(c)	Tree trimming and removal in conjunction with overhead utilities	
	(d)	Removal or installation of fence and wall	
	(e)	Planting of shrubbery within thirty feet of a street intersection	

Permit applications of an unusual manner shall be included in one of the above-designated classes as determined by the director of public works.

Permit applications for CLASS 1 (a), (b) and 2 (a) shall include engineering plans or plans acceptable to the director of public works to clearly identify the proposed activity including but not limited to final soil stabilization adjacent to paving. A plat plan to the detail as determined by the director of public works or his designee will be required for all other work. The duration of the permit shall be determined by the director of public works or his designee.

TOWN OF WATERFORD BOARD OF SELECTMEN
POLICIES FOR RESTORING UTILITY TRENCH EXCAVATIONS
PURSUANT TO CHAPTER 12 SECTION 12.04.041 OF THE WATERFORD
CODE OF ORDINANCES

The following guidelines will be used when any utility trench excavation occurs within the highway right of way. The first guideline is to be used for a lateral trench or a utility service cut within the town's right of way extending from the property line to the main. The second is to be used for a utility distribution or collection cut within the pavement which runs longitudinally along the roadway.

GENERAL REQUIREMENTS

The utility and/or contractor will be responsible to contact the Department of Public Works in advance if they anticipate installing lateral trenches or utility service connections, utility distribution or collection services in a roadway or sidewalk, (approval to be determined by the Director of Public Works on a case-by-case basis).

In all cases, consideration for locating proposed utility distribution and collection lines off the roadway should be the first priority. Separate joint excavation permits will be issued to the utility company if more than one prime contractor is involved.

Bond estimates to account of the cost of the proposed work within the town right of way shall be provided by the contractor and approved by the Director of Public Works or his designee. The utility and/or contractor will be responsible for all traffic control during the entire construction period.

LATERAL TRENCHES OR UTILITY SERVICE EXCAVATIONS

The following guidelines will be implemented when any lateral trench or utility service excavation is approved within the Town of Waterford's right-of-way.

Saw Cutting – The utility and/or contractor will be required to saw cut the pavement edges in a neat, straight line to a depth necessary to remove the pavement to the subbase.

Backfill – The excavation shall be filled with suitable approved material and compacted in lifts not to exceed 6 inches. 95 percent compaction must be achieved for each lift and test results provided as requested at the permittee's cost.

Temporary Pavement – This process will be eliminated whenever hot mix asphalt can be obtained.

Permanent Trench Pavement Replacement – This process will include the immediate placement of a comparable depth of bituminous concrete and gravel as per Town of Waterford specifications as determined by the Director of Public Works or his designee. Emphasis must be placed on the backfilling and compaction of the original trench to avoid any future settlement. Original pavement edges shall be saw cut to neat, straight lines to a depth necessary to remove all pavement and tack coated. Pavement joints shall be sealed with an approved asphaltic material filling with a nozzle from the bottom up. Full depth replacement is required for pavement removed during the excavation.

UTILITY DISTRIBUTION & COLLECTION EXCAVATIONS

The following guidelines shall be implemented when any utility distribution & collection excavations is approved within the Town right of way after following the permanent trench pavement replacement as stated above.

As part of permanent pavement, the utility/contractor will be required to mill and pave a minimum of 1½" in depth from the shoulder to the centerline when one lane is disturbed or shoulder-to-shoulder when two lanes are disturbed for the total length of the trenching.

Milling – A milling operation will also be required. The pavement surrounding and including the excavation shall be milled to a depth of 1½ inches from shoulder to centerline or shoulder-to-shoulder, depending on the length of the excavation. The milled area shall extend a minimum of 5 feet beyond the outermost edges of the original trench line. When determining the overall width and starting and ending points for the milling, consideration must be given to existing pavement joints, at-grade rail crossings and intersection streets. The milled edges shall be vertically faced and not tapered. The entire milled area including the edges shall be swept and tack coated with approved material by the Director of Public Works or his designee at the appropriate rate.

Overlay – The area will then be overlaid with Class II bituminous concrete, compacted with a minimum 10-ton steel drum regular or vibratory roller to a depth of 1½ inches. Compaction shall meet applicable densities as set forth in the State of Connecticut, DOT Standard Specifications for Roads, Bridges and Incidental Construction. A straightedge will be used to ensure that the final grade of the pavement replacement consistently matches the existing surface grade. A two (2) year guarantee and maintenance bond on compaction and pavement serviceability will be required.

Pavement joints shall be sealed with an approved asphaltic material filling with a nozzle from the bottom up.

1. Depending on the location of the proposed utility excavation, and the cross sectional makeup of the existing road, a 1½" bituminous concrete overlay may be required within the affected area, in lieu of milling and paving. The limits of resurfacing will generally extend from the nearest longitudinal pavement joint to the gutter line of nearest adjacent joint which parallels the excavation.
2. A neat, straight longitudinal saw cut (1 ½" in depth) along the pavement joint and paralleling the excavation will be made.

3. Prior to paving, the longitudinal mill edges will be painted with a Department of Public Works approved tack coat material.
4. The milled area, or area to be overlaid, will be swept and tack coated with an approved tack material and at an acceptable application rate.
5. The milled area, or area to be overlaid, will be paved with Class II bituminous concrete to a 1½" depth, compacted with a minimum 10-ton steel drum roller regular or vibratory as stated under "Overlay" above. Only a self-propelled type-paving machine will be approved to pave the entire milled area. All milled material must be disposed of at the permittee's expense.
6. After the final pavement has been placed and compacted, the joints will be sealed with a Department of Public Works approved asphaltic material.
7. Highway line striping disturbed during construction activity will be replaced with epoxy or plastic, as directed by the Director of Public Works.
8. Cost adjustments and other expenses that are related to these guidelines will be borne by the permittee.
9. When warranted, depending on the depth of cut and other factors, the Director of Public Works may require compaction tests to be performed by a Department approved firm at the permittee's cost.
10. A two (2) year guarantee and maintenance bond on compaction and pavement serviceability will be required.

To preclude excavations in recently resurfaced pavements, it is necessary that utilities/contractors keep the Department apprised of proposed future permit activity that may affect the highway so that we may adjust our resurfacing schedule accordingly.

PERMIT CLASSES AND APPEAL PROCESS

If a situation arises where a utility company determines that the Department's restoration requirement for a specific location is too stringent or unrealistic, the following "Appeal Process" can be followed:

Notify the Director of Public Works in writing within thirty (30) days of the permit inspector's instructions to adhere to the above policy and include the excavation permit number, location and describe the grievance.

The Director of Public Works will review the complaint and respond in writing to the utility company. The response to the grievant will be made within fifteen (15) working days.

The decision of the Director will be final.

REJECTION OF APPLICATIONS

When it appears that the work called for in an application would cause substantial or needless damage to a highway, create excessive disturbance to traffic or result in dangerous conditions, or is detrimental to the aesthetics of the highway, the request for a permit will be denied. The applicant will be informed of such denial by letter from the Director of Public Works, which will state the results of the investigation and the reason for denial. The Director of Public Works may refuse to issue a permit to any person, company or municipality when work performed under a previously issued permit was not properly executed, or when said applicant has failed to reimburse the Town for recoverable charges billed under the terms governing a previous permit.

FIFTEEN ROPE FERRY ROAD



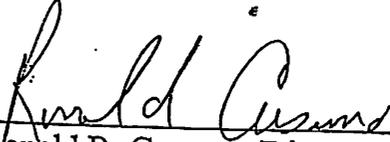
WATERFORD, CT 06385-2886

ROADWAY EXCAVATION PERMIT INSURANCE REQUIREMENTS

A current certificate of insurance with the following conditions:

- 1.) General Liability minimum Each occurrence \$1,000,000.
- 2.) Worker's Compensation must be Statutory Limits.
- 3.) Town of Waterford named as additional insured and as the Certificate Holder.

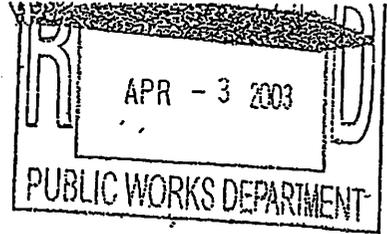
A current surety bond in the amount of \$4,000.00 payable to The Town of Waterford is also required in addition to the certificate of Insurance prior to application for an excavation permit.



Ronald R. Cusano, Director
Public Works Department

RRC/nej

COPY
For Reference



LICENSE AND PERMIT BOND

KNOW ALL MEN BY THESE PRESENTS:

BOND No. 015-013-599

That we ~~████████████████████~~ of the Town of Bloomfield, State of Connecticut, as Principal, and Liberty Mutual Insurance Company a Corporation duly licensed to do business in the State of Connecticut, as Surety, are held and firmly bound unto the Town of Waterford, CT of 15 Rope Ferry Rd, Waterford, State of CT, Oblige, in the amount of Four Thousand and 00/100 (\$4,000.00) Dollars,

lawful money of the United States, to be paid to the said Oblige, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH. That whereas, the Principal has been licensed excavation - install sanitary sewer house connection and driveway, 163 Shore Rd, Waterford, CT by the Oblige.

NOW THEREFORE, if the Principal shall faithfully perform the duties and comply with the laws and ordinances (including all amendments), pertaining to the license or permit, then this obligation to be void, otherwise to remain in full force and effect for a period commencing on the 25th day of March, 2003, ~~to~~, and ending on the 25th day of March 2005 ~~to~~, unless renewed by continuation certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing to the Oblige and to the Principal, in care of the Oblige or at such other address as the Surety deems reasonable, and at the expiration of thirty-five (35) days from the mailing of notice or as soon thereafter as permitted by applicable law, whichever is later, this bond shall terminate and the Surety shall be relieved from any liability for any subsequent acts or omissions of the Principal.

Dated this 25th day of March, 2003

"Excavation Permit Bond in reference to Code of Ordinances Chapter 12.04.040 of the Town of Waterford Street Use Regulation."

~~████████████████████~~
Principal
By: Robert A. King
Robert A. King
Vice-President

Liberty Mutual Insurance Company
Surety
By: Lisa Kurtz
Lisa Kurtz, Attorney-in-fact

12.04.030 Excavations--Permit.

No person shall excavate in, fill, cut or change the grade or cause any excavation, fill or cut or change of grade to be made of any highway or street maintained by the town without first having obtained a permit from the director of public works or his designee. An excavation permit will also be required for site access when building and/or the loading or unloading of heavy equipment onto the public right-of-way. Failure to acquire an excavation permit prior to performing any work will result in a fine of twenty-five dollars per day. Time shall begin upon the day the town becomes aware of such work. Anyone damaging the paved surface of a roadway will be held responsible for damages. Failure to make payment within thirty days will result in additional interest of one and one-half percent per month not to exceed eighteen percent per year.

No excavation permit shall be issued without prior zoning officer approval. No building permits requiring excavation shall be granted by the building department until the director of public works or his designee has accepted an excavation permit. No certificate of occupancy shall be granted by the building department until the director of public works or his designee has determined compliance with the excavation permit work if applicable. Due to weather or particular circumstances, the director of public works or his designee may accept a certified check in an amount necessary for the town or its agent to complete the work. (Prior code § 14-15)

1. Contractor shall be responsible for any and all damages in the Town of Waterford Right of Way
2. Contractor shall be responsible to loam/seed and mulch any disturbed area within the Town of Waterford Right of Way
3. Any trees within the Town of Waterford Right of Way to be cut down shall be posted for 10 days, by the Tree Warden, Public Works Department.
4. The contractor shall be responsible for any sediment from the job site that tracks on any Town of Waterford Right of Way &/ or easements which includes roadway, drainage system and outlet, will be swept or cleaned daily and at the end of the job.
5. Contractor will notify the Town of Waterford, Public Works Department Forty Eight Hours prior to any excavation in the Town of Waterford Right of Way.
6. All work relating to the excavation permit shall be done between the hours of 7:30am to 4:00pm, Monday through Friday.
7. The construction work zone shall comply with the standards as set forth in the Department of Transportation Manual of Uniform Traffic Control Devices (ie. traffic cones, etc.)
8. All existing driveway curb cuts not used shall be reset to match existing curb.