

FIFTEEN ROPE FERRY ROAD  
WATERFORD, CT 06385-2886



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## AGENDA

**Personnel Review Board**

**Monday August 15, 2016  
6:30pm**

**Louise Appleby Conference Room  
Waterford Town Hall**

1. Review and approval of Minutes of July 18, 2016
2. Updated Job Description- Secretary/Clerk – Utility Commission
3. New Job Description/Position – Kennel Attendant – Police Department

**Next meeting: Monday, September 19, 2016**

RECEIVED FOR RECORD  
WATERFORD, CT  
16 AUG -9 PM 12:41  
TOWN CLERK  
*Sharon F. Longo*