

WATERFORD SENIOR CITIZENS COMMISSION MEETING AGENDA

June 23, 2015

Tuesday at 4:00 PM

Waterford Community Center

24 Rope Ferry Road

Waterford, CT 06385

- I. Call to Order
- II. Establish a Quorum
- III. Public Comment
- IV. Approval of the minutes of the May 26, 2015 Senior Citizens Commission.
- V. Correspondence
- VI. Committee Reports
 - a. Budget
 1. Request for approval to make the following *in series* transfers:

\$540 from line item 10435-52100(Electricity) to 10435-52090 (Fuel).

\$200 from line item 10435-53020(Other Supplies) to 10435-53090(Fuels and Lubricants).
 2. Request for approval to make the following *out of series* transfers and then to forward the transfer request on to the Board of Finance for final action.
\$1,000 from line item#10435-52100 Electric to 10435-51210 Clerical Technical.
 3. Request approval to make any additional *in series or out of series* line item transfers in an amount not to exceed \$2,500 to meet any unforeseen financial obligations for FY '15 expenses.
 4. Request approval for an *additional appropriation* in an amount not to exceed \$2,160 to line item 10435-51110(Administration) in order to satisfy a shortfall that may not be met through the transfers made under Item #3. Every attempt will be made to make transfers within the Senior Citizens Commission Budget in order to avoid the need for an additional appropriation. Shortage is due to salary increases for Department Administrators.
 - b. Nominating Committee-Appointments/Re-appointments
 1. Letter sent to RTM and to party leaders regarding vacancy on the Senior Citizens Commission.
 - c. Transportation Sub-Committee Report

d. Planned Giving Report

1. Community Foundation Fund- As of 12/31/14 the Senior Services Endowment Fund balance is \$49,656.65, with a distribution available to spend of \$5,449.00. Action is needed to either; retain, spend a portion of, or take the full distribution amount.

2. Report on Mural Wall Committee.

VII. Director/Assistant Director Report for June 2015.

VIII. New Business

IX. Other Business

a. Report on the number of out of town participants in current fee based programs.

X. Adjournment

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